

UNIVERSITY OF MISSISSIPPI

Notice of Intent to Certify Sole Source

#SS 318

The University of Mississippi (UM) anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase as a sole source shall follow the procedures outlined below.

Commodity or commodities to be purchased (manufacturer, model, description):

Missouri Community Action Network Poverty Simulation (CAPS) Kit. The Missouri Community Action Network Poverty Simulation (CAPS) Kit provides copyrighted material for training.

The need to be fulfilled by this item(s) and why it is the only one that can meet the specific needs of the department:

The Missouri Community Action Network Poverty Simulation (CAPS) Kit provides copyrighted material for training 80 people at a time. The Poverty Simulation Kit would be used to train current and future K-12 educators regarding the impact of poverty on families. We are also looking to training university faculty and staff as well. The kits come with the specific scenario instructions for each family group. There are additional materials to set up stations in the room for community resources such as pawn shop, bank, play money, Employment office, grocery store, transportation, and school. All of these materials are printed, laminated, and created for long-term multiple use purposes.

Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):

Missouri Community Action Network Megan Bania, Executive Director 3337 Emerald Lane Jefferson City, MO 65109 mbania@communityaction.org or 573-634-2969 ext. 36.
<https://www.povertysimulation.net/about/>

The Community Action Poverty Simulation (CAPS) Kit is a copyrighted and licensed product. The Missouri Community Action Network is the one who sells it and is the sole source for purchasing it. It is not available from other vendors.

Why the amount to be expended for the commodity is reasonable:

The price being paid is the publicly available cost.

Efforts that the agency went through to obtain the best possible price for the commodity:

The Missouri Community Action Network is a non-profit organization. The cost for shipping and the kits is the standard cost for these items. There is no discount pricing.

Submission Instructions and Format of Response from Objecting Parties:

Interested parties who have reason to believe that the item(s) above should not be certified as a sole source should provide information in the following format for UM to use in determining whether or not to proceed with awarding the Sole Source purchase.

1.1 Interested Party Information

1.1.1 Contact Name, Phone Number, Address and email address

1.1.2 Company Website URL, if applicable

1.2 Objection to Sole Source Certification

1.2.1 Interested parties must present specific objections to the Sole Source certification using the criteria listed above.

1.2.2 A statement regarding the Interested Party's capabilities as related to this Sole Source Certification Request.

1.3 Comments will be accepted at any time prior to Monday, June 12, 2023 at 10:00 am (Central Time) to Frank Kemp at fbkemp@olemiss.edu (with Cc: to purchase@olemiss.edu) at The University of Mississippi Procurement Services Department, 164 Jeanette Phillips Drive, PO Box 1848, University, Mississippi 38677. Responses may be delivered by hand, via regular mail, overnight delivery, or e-mail. The envelope or email should reference the sole source number. UM WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UM on time. Interested Parties may contact Katherine Jones to verify the receipt of their Responses. Responses received after the deadline will be rejected.

If after a review of the submitted notice and documents, UM determines that the commodity in the proposed sole source request can be provided by another person or entity, then UM will withdraw the sole source certification and submit the procurement of the commodity to an advertised competitive bid or selection process.

If UM determines after review that there is only one (1) source for the required commodity, then UM will appeal to the Public Procurement Review Board for approval to purchase.