**Notice of Intent to Certify Sole Source**

**To:** Interested Parties

**From: Ellen Swoger**

 CIO, Applications

**Date:** October 18, 2022

**Re:** Sole Source Certification Number 9524 Computrition Software Maintenance

**Contact Email Address:** solesource@umc.edu

**Sole Source Certification Award Details**

Regarding UMMC Sole Source Certification Number 9524 for Computrition Software Maintenance, please be advised that UMMC intends to award the purchase of the Computrition Software Maintenance to Computrition, Inc. as the sole source provider. Computrition, Inc. does not authorize any other entity to sell, support, train, or provide maintenance for this software.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier’s item is needed for trial use or testing.
3. Where a sole supplier’s item is to be required when no other item will service the needs of UMMC.

**Schedule**

|  |  |
| --- | --- |
| **Task** | **Date** |
| First Advertisement Date | October 24, 2022 |
| Second Advertisement Date | October 31, 2022 |
| Response Deadline from Objectors | November 7, 2022 at 3:00 p.m. Central Time |
| Notice of Award/No Award Posted | Not before November 7, 2022 |

**Project Details**

1. **Describe the commodity/service that the agency/institution is seeking to procure:**

|  |
| --- |
| Computrition provides food service automation through software systems which optimize food, nutrition and retail operations; Compliance with physician diet orders; and patient safety from an allergy and dysphagia perspective. Computrition offers a proprietary software package that includes food service operations, management, nutritional care management/automated diet office and point of sale functionality. |

1. **Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

Computrition is the software used for feeding UMMC patients. Only Computrition can provide maintenance support for this software. This software allows the

Clinical Nutrition Manager to program logic/rules for each diet as well as

nutrient limits and food allergies. This software ensures compliance with all

physician ordered diets for each patient. This Software functionality is developed, tested, owned and maintained by Computrition, Inc.

1. **Explain why the source is the only person or entity that can provide the required commodity/service:**

Computrition, Inc. does not authorize any other entity to sell, support, train, or provide maintenance for this software. See supporting letter from Computrition, Inc, Attachment A.

1. **Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of Computrition Software Maintenance is **$31,684.85, for eight months**. Please be advised that UMMC will determine if additional enhancements, upgrades, support, or equipment are within scope during the certification period and may increase the spending authority accordingly. Should Computrition, Inc change their name during this certification period, then UMMC will determine if a recertification is necessary. This amount is within the expected price range for these products.

1. **Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

**Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that Computrition Software Maintenance should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source Computrition, Inc. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Monday, November 7, 2022 at 3:00 p.m. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS 9524**

**Accepted until Monday, November 7, 2022** **at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Objector Name

Objector’s title

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date