

## Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Alfred Faulk III  
Applications Officer

**Date:** 4/2/2024

**Re:** Sole Source Certification Number **SS9635** for MediaLab Software

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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### Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number 9635 for MediaLab Software, please be advised that UMMC intends to award the renewal of MediaLab Software to MediaLab, Inc. as the sole authorized provider of support for MediaLab Software.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

### Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

### Schedule

Task	Date
First Advertisement Date	April 9, 2024
Second Advertisement Date	April 16, 2024
Response Deadline from Objectors	April 23, 2024, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before April 23, 2024

### Project Details

**1. Describe the commodity/service that the agency/institution is seeking to procure:**

MediaLab offers computer based products to help hospitals meet regulatory competency training and compliance requirements, safety training, and security requirements. MediaLab provides staff approved continuing education (CE) to maintain licensure, save time, and energy while managing the lab's entire document lifecycle with paperless documentation. MediaLab is an ideal combination of integrated modules ensuring our laboratory meets College of American Pathologists (CAP), Joint Commission, and Centers for Medicare and Medicaid (CMS) regulatory compliance.

**2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

MediaLab is the only vendor product that incorporates all of the modules needed to meet and maintain regulatory compliance, improve training, and quality of our lab while meeting the needs of our staff in one integrated system with 24/7/365 support and a robust users forum to share knowledge, tips, best practice with over 330,000 users. Other vendors offer some of the modules found in MediaLab, but no other vendor has integrated all of the modules into a single system, allowing ease of use for staff and management. Multiple vendors would need to be engaged to create what MediaLab provides on its own.

**3. Explain why the source is the only person or entity that can provide the required commodity/service:**

MediaLab Inc. is the sole provider of licensing and renewals for MediaLab software (Compliance & CE, Document Control, Compass, Personnel Documentation, InspectionProof, Advanced White Blood Cell Differential Simulator, Urinalysis Case Simulator, Red Blood Cell Morphology Case and White Blood Cell Differential Simulator).

**4. Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended for the purchase of the MediaLab Software License is **\$71,406.09 for three years**. Please be advised that UMMC will determine if additional enhancements, upgrades, support, or equipment are within scope during the certification period and may increase the spending authority accordingly. Should MediaLab, Inc. change their name during this certification period, then UMMC will determine if a recertification is necessary.

This amount is within the expected price range for these products.

**5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Pricing is compared against available market intelligence and identified discounts are pursued where applicable.

**Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that MediaLab Software Renewal (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to MediaLab, Inc.

The Vendor Form may be found at [Bureau of Purchasing and Contracting | Mississippi Department of Finance and Administration \(ms.gov\)](#), under “Purchasing Forms.”

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Tuesday, April 23, 2024, at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS9635**

**Accepted until Tuesday, April 23, 2024, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

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Objector Name

Objector's title