Notice of Intent to Certify Sole Source

To: Interested Parties

From: Dr. Paul Veregge
            CIO/CMIO

Date: 2/2/2018

Re: Sole Source Certification Number **SS009044**

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS009044 QGenda Scheduling System,** please be advised that UMMC intends to award the purchase of the **QGenda Scheduling System,** to **QGenda, LLC** as the sole source provider of **QGenda Scheduling System.**

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	February 7, 2018
Second Advertisement Date	February 14, 2018
Response Deadline from Objectors	February 21, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before February 23, 2018

Project Details

1. **Describe the commodity/service that the institution/agency is seeking to procure:**
   QGenda provides scheduling automation software that can reflect real-time data to show changes as they occur for complex academic medical centers involving multiple specialty providers and resident trainees with multiple hospital and ambulatory clinic scheduling sites.

2. **Explain why the commodity/service is the only one (1) that can meet the needs of the institution/agency:**
   The product is essential to the function and operation of the department of anesthesiology & family medicine. Anesthesia covers -30 locations both on and off campus. Generating a schedule to ensure proper coverage is extremely cumbersome without the use of this product. QGenda rules based automatic scheduling will allow us to build and publish tentative provider schedules several months out for all divisions. It then allows for easy changes for last minute or unexpected request for vacation, medical leave, administrative leave, educational duties, committee work, etc. based on the set guidelines built into the system rules. This will make the business function of building monthly provider schedules less time consuming and the reporting analytics will allow us to track clinic shifts, time-off, swaps, hospital time, etc. to show internal equity among the providers

3. **Explain why the source is the only person or entity that can provide the required commodity/service:**

Anesthesiology - Other companies are able to create rule-based physician schedules. However, QGenda provides a unique set of algorithms and features that no other vendor provides. These algorithms and features make QGenda uniquely qualified to address our scheduling needs. QGenda is the only HIPAA compliant automated physician scheduling program that also has native mobile applications for Apple and Android, built in compensation management capabilities, built in time tracking capabilities, and advanced reporting on the market at the moment. This is a crucial component of our requirement as our plan is to integrate Epic with QGenda. This will allow us the opportunity to create the daily assignment schedule from our 12-week block schedule. The daily assignment schedule is generated by the Anesthesiologist -in- Charge (AIC) to ensure that all scheduled cases have adequate anesthesia coverage. By linking QGenda with Epic, the AIC ensures that all assignments provide the appropriate level of care to our patients. It will also enable the AIC to optimize the assignments for non-emergent cases and meet CMS billing guidelines.

Family Medicine - We researched several industry leading scheduling vendors and spoke with family medicine academic practices across the country who use QGenda. Every academic family medicine department we spoke with was completely satisfied with the software performance and the customer service provided by QGenda. We found QGenda to be unique because it has propitiatory algorithms that can handle the complex scheduling demands necessary for a robust family medicine residency training program that includes rotations across multiple specialties and multiple clinic sites. QGenda has the ability to create complex scheduling rules that can handle the massive number of variables involved with family medicine residency training that includes multiple hospitals, clinics, nursing homes, etc. QGenda also provides unlimited training and ongoing 24 hour emergency support which is critical to our delivery of patient care.

   See supporting letter from QGenda, LLC, Attachment A.

4. **Explain why the amount to be expended for the commodity/service is reasonable:**

   The estimated amount to be expended is for the purchase of the **Vendor Risk Assessment** is $72,000.00. This amount is within the expected price range for these products.

5. **Describe the efforts that the institution/agency went through to obtain the best possible price for the commodity/service:**

   Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the **QGenda Scheduling System,** (hereafter, "Products") should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to **QGenda, LLC.** The Vendor Form may be found at http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to **Wednesday, February 21, at 3:00 p.m**. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence
Attachment B: Objection Certification

Attachment B

SUBMITTED IN RESPONSE TO
Sole Source Certification No. SS009044
Accepted until Wednesday, February 21, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

_____
Objector Name
Objector's title

_____
Date