

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Dr. Paul Veregge
CIO/CMIO

Date: April 16, 2018

Re: Sole Source Certification Number SS9058

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9058** for **EMS Enterprise**, please be advised that UMMC intends to award the purchase of the **EMS Enterprise** to **EMS Software**, as the sole source provider of the **EMS Enterprise**.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	April 20, 2018
Second Advertisement Date	April 27, 2018
Response Deadline from Objectors	May 1, 2018, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before May 1, 2018

Project Details

1. Describe the commodity/service that the agency/institution is seeking to procure:

EMS Enterprise is the only package that extends the functionality of the current EMS software license to meet all of the unique needs below.

2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:

EMS Enterprise is unique in its ability to integrate into other existing systems currently in use at UMMC. This includes the ability to push schedules to Digital Sign-age and Visual Communications, the ability to integrate with SAP, Scheduling based on assets in a room. EMS Enterprise also allows people to access people tracking sensors, the ability for end users to browse and filter facility schedules, grid views or room use and availability, on line facilities browsing capability without the need for install software on client machine

3. Explain why the source is the only person or entity that can provide the required commodity/service:

EMS Enterprise has a unique database management of non-traditional academic scheduling. The most unique feature of EMS Enterprise is the Room Scheduling Wizard available that provides room availability options based on a criteria set. EMS is the sole provider for EMS Campus platform.

They are not available from any other distributor. See supporting letter from **EMS Software**, Attachment A.

4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended is for the purchase of the **EMS Enterprise** is **\$19,490.05**. Total investment to-date will be **\$19,490.05**. This amount is within the expected price range for these products.

5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the **EMS Enterprise**, (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source EMS Software. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to **Friday, May 1, 2018**, at 3:00 p.m. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence
Attachment B: Objection Certification

Attachment B

SUBMITTED IN RESPONSE TO

Sole Source Certification No. SS9058

Accepted until Friday, May 1, 2018, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name

Objector's title