

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Dr. Paul Veregge
CIO/CMIO

Date: June 7, 2018

Re: Sole Source Certification Number **SS9073** for **Well-Being Index (WBI)**

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9073** for **Well-Being Index**, please be advised that UMMC intends to award the purchase of the **Well-Being Index to Corporate Web Services, Inc.** as the sole source provider of the **Well-Being Index**.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	June 11, 2018
Second Advertisement Date	June 18, 2018
Response Deadline from Objectors	June 25, 2018 , at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before June 28, 2018

Project Details

1. Describe the commodity/service that the agency/institution is seeking to procure:

The Well-Being Index (WBI) is a self-assessment tool that was invented by Mayo Clinic for the purpose of identifying distress/burnout in healthcare workers for instance Physicians, Nurses, Advanced Proactive Providers, Employees, Medical Students and Residents/Fellows. In addition to measuring burnout, it also takes into consideration other aspects of well-being such as fatigue, depression, anxiety/stress, mental/physical quality of life and work/life balance. It is the only tool available via mobile app that provides instantaneous results to participants and customizable resources. It is currently being used by Mayo Clinic and hundreds of other healthcare organizations as part of their wellness initiatives.

2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:

University of Mississippi Medical Center will be opening the Office of Well-Being effective July 1, 2018 as mandated by the Vice-Chancellor to address burnout and resilience, an issue described as a national crisis among physicians and other healthcare providers. This tool will measure the overall well-being of the institution as a whole, the department/units, and at the individual level. Each level of the organization is provided feedback regarding the well-being and satisfaction of employees, residents and students.

3. Explain why the source is the only person or entity that can provide the required commodity/service:

Corporate Web Services, Inc. (CWS), has been granted the exclusive worldwide license from the Mayo clinic and the only provider to gain access to the Well-Being Index. Only CWS has the ability to grant a license for using the tool as they do not allow resellers or access through third parties.

This tool is not available from any other distributor. See supporting letter from **Corporate Web Services, Inc.**, Attachment A.

4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended is for the purchase of the **Well-Being Index** is **\$55,500.00**. This amount is within the expected price range for this tool.

5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:

Through market intelligence, UMMC was able to negotiate best pricing for this tool. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the **Well-Being Index**, (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State/Institution to use in determining whether or not to proceed with awarding the sole source to **Corporate Web Services, Inc.** The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to **Monday, June 25, 2018, at 3:00 p.m.** (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

SUBMITTED IN RESPONSE TO

Sole Source Certification No. SS9051

Accepted until Monday, June 25, 2018, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name

Objector's title