**Notice of Intent to Certify Sole Source**

**To:** Interested Parties

**From:** Dr. Paul Veregge

 CIO/CMIO

**Date:** July 26, 2018

**Re:** Sole Source Certification Number **SS9087** for **RetinaVue**

**Contact Email Address:** solesource@umc.edu

**Sole Source Certification Award Details**

Regarding UMMC Sole Source Certification Number **SS9087** for **RetinaVue**, please be advised that UMMC intends to award the purchase of the **RetinaVue** to **WelchAllyn, Inc** as the sole source provider of the **RetinaVue**.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier’s item is needed for trial use or testing.
3. Where a sole supplier’s item is to be required when no other item will service the needs of UMMC.

**Schedule**

|  |  |
| --- | --- |
| **Task** | **Date** |
| First Advertisement Date | July 31, 2018 |
| Second Advertisement Date | August 7, 2018 |
|  | August 14, at 3:00 p.m. Central Time |
| Notice of Award/No Award Posted | Not before August 14, 2018 |

**Project Details**

1. **Describe the commodity/service that the agency/institution is seeking to procure:**

The RetinaVue camera is used to complete diabetic retinal exams to screen for evidence of retinopathy. The RetinaVue Network Server allows for images to be taken with the camera and sent via a HIPAA complaint delivery mechanism to ophthalmologists for interpretation of the images. The Professional Service Subscription is the contractual agreement for the interpretation of the images.

1. **Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

To maintain our PCMH status, we are required to have quality improvement projects aimed at chronic disease management. Diabetes is a prevalent condition in our Family Medicine clinics. It is recommended that patients with diabetes should be screened for retinopathy annually. Our current screening rates are suboptimal. In addition, percentage of diabetics with a documented eye exams is a metric for our Medicare Advantage incentive payments. We have not optimized these payments due to our poor performance in this metric.

1. **Explain why the source is the only person or entity that can provide the required commodity/service:**

We have purchased two RetinaVue cameras from Welch Allyn. The Welch Allyn RetinaVue Network Server is the only server that will support the cameras that have been acquired. Likewise, until an interface project is completed by our Epic IS team, we will need to have a professional service agreement for the interpretation of the images.

They are not available from any other distributor. See supporting letter from **WelchAllyn, Inc,** Attachment A.

1. **Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of the **RetinaVue** is **$7,680.00.** Total investment to-date will be **$7,680.00**. This amount is within the expected price range for these products.

1. **Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

**Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that the **RetinaVue** (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to **WelchAllyn, Inc.** The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to **August 14, 2018, at 3:00 p.m**. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS9087**

**Accepted until Tuesday, August 14, 2018, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Objector Name

Objector’s title

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date