

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Ellen Swoger  
Associate CIO

**Date:** February 1, 2019

**Re:** Sole Source Certification Number **SS9142 BSI System**

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number SS9142 for BSI System, please be advised that UMMC intends to award the purchase of the BSI System to Information Management Services, Inc. as the sole source provider of the BSI System.

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UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

## Schedule

Task	Date
First Advertisement Date	February 7, 2019
Second Advertisement Date	February 14, 2019
Response Deadline from Objectors	February 21, 2019 at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before February 21, 2019

## **Project Details**

### **1. Describe the commodity/service that the agency/institution is seeking to procure:**

BSI Systems is biorepository software that can efficiently track bio-specimen inventories of all sizes throughout the entire specimen lifecycle. BSI can be customized and enhanced to meet end user requirements. BSI is a fully validated system with FDCC, HIPAA, HITECH and 21 CFR Part 11 compliance. The UMMC Biobank implemented this software in September 2013 and seeks contract renewal for continued use.

### **2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

Specific business requirements met by BSI Systems include:

- \* Real-time specimen tracking
- \* A customizable database for multi-repository needs, configurable to support different workflows
- \* Web-based implementation
- \* Ability to interface with different programs, i.e., Epic, REDCap
- \* Secure specimen inquiries by customers

### **3. Explain why the source is the only person or entity that can provide the required commodity/service:**

BSI System can only be purchased from Information Management Services, Inc.

They are not available from any other distributor. See supporting letter from Information Management Service, Inc, Attachment A.

### **4. Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of the BSI System is \$51,098.00. Total investment to-date will be \$51,098.00. This amount is within the expected price range for these products.

### **5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## **Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that the BSI System, (hereafter, "Products") should not be certified as a sole source should provide information in the Vendor Form for the State to

use in determining whether or not to proceed with awarding the sole source to Information Management Services, Inc. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Wednesday, February 20, 2019, at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS9142**

**Accepted until Wednesday, February 21, 2019, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

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Objector Name  
Objector's title