

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Ellen Swoger
Associate CIO

Date: March 8, 2019

Re: Sole Source Certification Number SS9152 for eSkill

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number SS9152 for eSkill, please be advised that UMMC intends to award the purchase of an eSkill integration to eSkill as the sole source provider of eSkill integration to Workday.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	March 12, 2019
Second Advertisement Date	March 19, 2019
Response Deadline from Objectors	March 26, 2019, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before March 26, 2019

Project Details

1. Describe the commodity/service that the agency/institution is seeking to procure:

eSkill integration to Workday, UMMC's future Enterprise Resource Planning (ERP) system. (eSkill was licensed by UMMC in October 2018)

2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:

eSkill is the sole integrator of the eSkill product with Workday

3. Explain why the source is the only person or entity that can provide the required commodity/service:

eSkill integration with Workday business operations will permit UMMC to retain and use past test results, collected over several years, while helping ensure future functionality if employment assessments are expanded.

They are not available from any other distributor. See supporting letter from eSkill, Attachment A.

4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended is for the purchase of eSkill integration is \$6,500.00. This amount is within the expected price range for these products.

5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that eSkill, (hereafter, "Products") should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to eSkill. The Vendor Form may be found at

<http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Tuesday, March 26, 2019, at 3:00 p.m. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

SUBMITTED IN RESPONSE TO

Sole Source Certification No. SS9152

Accepted until Tuesday, March 26, 2019, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name

Objector's title

Date