

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Ellen Swoger  
CIO, Applications

**Date:** 2/1/2023

**Re:** Sole Source Certification Number 9549 Software Tool to Track Campus Police Training, Professional Standards, FTO and DORs

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number 9549 for Software Tool to Track Campus Police Training, Professional Standards, Field Training Officer duties (FTO) and Daily Observation Reports (DORs), please be advised that UMMC intends to award the purchase of Software Tool to Track Campus Police Training, Professional Standards, FTO and DORs, “My Frontline”, to Frontline Public Safety Solutions, Inc. as the sole source provider.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier’s item is needed for trial use or testing.
3. Where a sole supplier’s item is to be required when no other item will service the needs of UMMC.

## Schedule

Task	Date
First Advertisement Date	February 6, 2023
Second Advertisement Date	February 13, 2023

Response Deadline from Objectors	February 21, 2023, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before February 21, 2023

## Project Details

**1. Describe the commodity/service that the agency/institution is seeking to procure:**

“My Frontline” is a web-based solution to track officer training, Field Training Officer (FTO) duties, Daily Observation Reports (DOR), and Professional Standards information. This is essential for UMMC Campus Police to become a professional organization. One feature of the professional standards tracker is a public portal which allows citizens to submit internal affair matters directly to the police department.

**2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

This product brings the training, FTO, and professional standards modules under one umbrella, which is not attainable with other software. In addition, this tool does not require the purchase of additional equipment or software to perform these tasks. The modules allow for customization to fit the UMMC Campus Police’s needs.

**3. Explain why the source is the only person or entity that can provide the required commodity/service:**

Frontline Public Safety Solutions, Inc. is the sole source provider of “My Frontline”. See supporting letter from Frontline Public Safety Solutions, Inc., Attachment A.

**4. Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of “My Frontline” is **\$50,000.00 for three years**. Please be advised that UMMC will determine if additional enhancements, upgrades, support, or equipment are within scope during the certification period and may increase the spending authority accordingly. Should Frontline Public Safety Solutions, Inc. change their name during this certification period, then UMMC will determine if a recertification is necessary. This amount is within the expected price range for these products

**5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Pricing is compared against available market intelligence and identified discounts are pursued where applicable.

## Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that “My Frontline”, (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to

use in determining whether or not to proceed with awarding the sole source to Frontline Public Safety Solutions, Inc. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Tuesday, February 21, 2023, at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS9549**

**Accepted until Tuesday, February 21, 2023, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

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Objector Name

Objector's title