

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Ellen Swoger
CIO, Applications

Date: 3/30/2023

Re: Sole Source Certification Number **SS9561** Scheduling Software for Orthopedic Surgery

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification **SS9561** Scheduling Software for Orthopedic Surgery, please be advised that UMMC intends to award the purchase of Scheduling Software for Orthopedic Surgery, QGenda, LLC. as the sole source provider.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	April 6, 2023
Second Advertisement Date	April 13, 2023
Response Deadline from Objectors	April 20, 2023, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before April 20, 2023

Project Details

1. Describe the commodity/service that the agency/institution is seeking to procure:

Currently, the orthopedic surgery maintains several schedules across multiple employees and software programs. QGenda will allow the department to organize schedules for all providers and residents in one place. This Scheduling software incorporates clinic, OR, on-call, and education schedules to build a template accounting for provider time across all mission areas.

2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:

QGenda provides unique functionality that no other similar scheduling platform can offer. Examples of such unique features include QGenda's interactive/intuitive logic to prevent scheduling gaps if the QGenda algorithm is unable to reach "100%" during the automated build process. If such an event occurs, QGenda then presents data related to conflicts and suggestions on provider availability. QGenda provides advanced forecasting tools, resource planning, and integrations to various outside software that are currently only being done by QGenda.

3. Explain why the source is the only person or entity that can provide the required commodity/service:

QGenda is only available for UMMC's Department of Orthopedics directly from QGenda and is not available through resellers. See supporting letter from QGenda, LLC., Attachment A.

4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended for the purchase of Software for Online Patient Medicare Billing is \$50,000.00, for three years. Please be advised that UMMC will determine if additional enhancements, upgrades, support, or equipment are within scope during the certification period and may increase the spending authority accordingly. Should QGenda, LLC. change their name during this certification period, then UMMC will determine if a recertification is necessary.

This amount is within the expected price range for these products.

5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:

Pricing is compared against available market intelligence and identified discounts are pursued where applicable.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the Software for Online Orthopedic Surgery (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to QGenda, LLC. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Thursday, April 20, 2023, at 3:00 p.m. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence
Attachment B: Objection Certification

Attachment B

SUBMITTED IN RESPONSE TO

Sole Source Certification No. SS9561

Accepted until Thursday, April 20, 2023, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name

Objector's title