**Notice of Intent to Certify Sole Source**

**To:** Interested Parties

**From: Ellen Swoger**

CIO, Applications

**Date:** 12/5/2023

**Re:** Sole Source Certification Number **SS9615** for National Comprehensive Cancer Network® Chemotherapy Order Templates

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

**Sole Source Certification Award Details**

Regarding UMMC Sole Source Certification Number 9615 for the National Comprehensive Cancer Network® Chemotherapy Order Templates, please be advised that UMMC intends to award the purchase of the National Comprehensive Cancer Network® Chemotherapy Order Templates to National Comprehensive Cancer Network® (NCCN®) as the sole source provider of the NCCN® Chemotherapy Order Templates.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier’s item is needed for trial use or testing.
3. Where a sole supplier’s item is to be required when no other item will service the needs of UMMC.

**Schedule**

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| --- | --- |
| **Task** | **Date** |
| First Advertisement Date | December 11, 2023 |
| Second Advertisement Date | December 18, 2023 |
| Response Deadline from Objectors | December 27, 2023, at 3:00 p.m. Central Time |
| Notice of Award/No Award Posted | Not before December 27, 2023 |

**Project Details**

1. **Describe the commodity/service that the agency/institution is seeking to procure:**

The National Comprehensive Cancer Network® (NCCN®) is a not-for-profit alliance of 33 leading cancer centers devoted to patient care, research, and education. NCCN is the industry standard for oncology programs to ensure the most up-to-date treatment plans are available. NCCN Chemotherapy Order Templates are integrated into EPIC without compromising or accessing PHI and allow for modifications following approved guidelines. NCCN Guidelines support clinical decision-making related to the use of drugs, biologics, bio marker testing, imaging, and radiation therapy for patients with cancer. The NCCN Chemotherapy Order templates provide the most up-to-date information to improve the safe use of drugs and biologics in cancer care. Patient safety is enhanced by allowing standardized patient care, reducing medication errors, and anticipating/managing adverse events.

1. **Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

The National Comprehensive Cancer Network® (NCCN®) content is solely owned and created by NCCN®. NCCN® is the only one who can provide access to the content and licensing agreements. Reselling of NCCN® Chemotherapy Order Templates is prohibited by their end user license agreement (EULA).

1. **Explain why the source is the only person or entity that can provide the required commodity/service:**

No other vendor distributes or supports the NCCN® Chemotherapy Order Templates. See supporting letter from NCCN®, Attachment A.

1. **Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended for the purchase of the NCCN® Chemotherapy Order Templates is $130,450.00. Please be advised that UMMC will determine if additional enhancements, upgrades, support, or equipment are within scope during the certification period and may increase the spending authority accordingly. Should NCCN® change their name during this certification period, then UMMC will determine if a recertification is necessary. This amount is within the expected price range for these products.

1. **Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Pricing is compared against available market intelligence and identified discounts are pursued where applicable.

**Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that NCCN® Chemotherapy Order Templates (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to NCCN®. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Wednesday, December 27, 2023, at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS9615**

**Accepted until Wednesday, December 27, 2023, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Objector Name

Objector’s title

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date