

**The University of Southern Mississippi**  
**Notice of Proposed Sole Source Purchase**  
**SSP 24\_019**

The University of Southern Mississippi anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Description of the commodity that USM is seeking to procure:

We are purchasing licenses to use PowerPolicy, a cloud-based service (“SssS”) platform that combines document management, training and accreditation management, and electronically links that content to alert users whenever a change may impact compliance.

2. Explanation of why the commodity is the only one that meets the needs of the agency:

The University Police Department is currently accredited by the Commission on Accreditation for Law Enforcement Agencies, Inc. PowerDMS is the exclusive software option for demonstrating compliance with CALEA accreditation standards.

3. Explanation of why the source is the only source is the only person or entity that can provide the required commodity:

In order to maintain accreditation through CALEA (Commission on Accreditation for Law Enforcement Agencies, Inc), which is now linked to university accreditation, we must utilize this software. This is how we receive standard updates, our yearly reviews are monitored, submit proofs of compliance and track tasks that are assigned related to our standards.

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4. Explanation of why the amount to be expended for the commodity is reasonable:

This is a yearly fee for up to 59 people to access the benefits of the software.

5. Efforts that the agency went through to obtain the best possible price for the commodity:

We use PowerDMS which is the software provider for CALEA accreditation. As long as we pursue accreditation, we must use this software.

<b>Advertisement Schedule</b>	<b>Date</b>
<b>1<sup>st</sup> scheduled</b>	<b>2/2/24</b>
<b>2<sup>nd</sup> scheduled</b>	<b>2/9/24</b>

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice by February 22, 2023, 8:00 AM CST, to:

Jacob Cochran

Interim Director of Procurement & Contracts

Jacob.Cochran@usm.edu

**Subject Line must read "Sole Source Objection 24\_019"**

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, USM determines that the commodity in the proposed sole source request can be provided by another person or entity, then USM will withdraw

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the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If USM determines after review that there is only one (1) source for the required commodity, then USM will appeal to the Public Procurement Review Board. USM will have the burden of proving that the commodity is only provided by one (1) source.