

**The University of Southern Mississippi**  
**Notice of Proposed Sole Source Purchase**  
**SSP 24\_025**

The University of Southern Mississippi anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Description of the commodity that USM is seeking to procure:

**Teledyne CARIS Software licenses renewal for 20 seats for the following:**

- **HIPS and SIPS Professional**
- **Bathy DataBase BASE Editor**
- **Engineering Analysis Module**
- **Paper Chart Composer**
- **S-57 Composer**
- **LOTS Academic**

2. Explanation of why the commodity is the only one that meets the needs of the agency:

**This software is required for multiple HYD graduate and undergraduate courses to perform a variety of Hydrographic survey related tasks. This software is necessary to give students first-hand experience during their degree program.**

3. Explanation of why the source is the only source is the only person or entity that can provide the required commodity:

**Teledyne CARIS does not have any resellers. Hence, there is only one source to purchase or renew the software.**

4. Explanation of why the amount to be expended for the commodity is reasonable:

**As an academic institution, USM receives a hefty discount on the licensing cost of the software.**

5. Efforts that the agency went through to obtain the best possible price for the commodity:

**Asked the vendor for an academic discount.**

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| <b>Advertisement Schedule</b>   | <b>Date</b>    |
|---------------------------------|----------------|
| <b>1<sup>st</sup> scheduled</b> | <b>3/15/24</b> |
| <b>2<sup>nd</sup> scheduled</b> | <b>3/22/24</b> |

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice by April 4, 2024, 8:00 AM CST, to:

Jacob Cochran

Interim Director of Procurement & Contracts

Jacob.Cochran@usm.edu

**Subject Line must read "Sole Source Objection 24\_025"**

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, USM determines that the commodity in the proposed sole source request can be provided by another person or entity, then USM will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If USM determines after review that there is only one (1) source for the required commodity, then USM will appeal to the Public Procurement Review Board. USM will have the burden of proving that the commodity is only provided by one (1) source.