



COMMUNITY DEVELOPMENT  
PARTNERS, LLC

**VIA CERTIFIED MAIL**

May 23, 2019

Mississippi Procurement Technical  
Assistance Program  
MDA –Minority & Small Business Development  
P.O. Box 849  
Jackson, MS 39205

**RE: Town of Crowder, Mississippi  
2018 CDBG Project**

Dear Sirs:

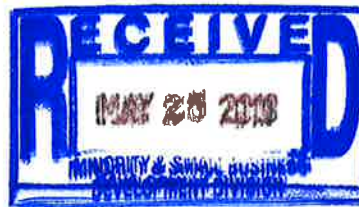
This is to inform you the Town of Crowder was awarded a Community Development Block Grant for a Sewer System Improvements Project.

A copy of the advertisement for bids is attached, detailing the project and the bidding procedures.

If you have any questions, please do not hesitate to contact Mattie J. Cushman, Project Manager, at (615) 386-0222.

Sincerely,

Jackie Smith  
Office Manager



Enclosure

cc: Town of Crowder

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## SECTION 00100

### ADVERTISEMENT FOR BIDS

#### 2018 CDBG - SEWAGE COLLECTION IMPROVEMENTS

Sealed bids will be received by the Town of Crowder, Mississippi until 10:00 a.m., Local Time, June 20, 2019, at the office of the City Clerk, Town Hall, 450 Quitman Avenue, Crowder, MS 38622 for supplying all labor and materials (as specified) necessary for 2018 CDBG - Sewage Collection Improvements. This project is funded in part with CDBG GRANT NO. 1134-18-160-PF-01. All local, state, and federal special conditions and regulations will be adhered to.

The work shall consist essentially of the following type items:

1. Install 2 new sanitary sewer lift stations
2. Epoxy coating inside of existing wet wells.

The above general outline of features of the work does not in any way limit the responsibility of the Contractor to perform all work and furnish all plant, labor, equipment and materials required by the specifications and the drawings referred to therein.

Bidders are expected to inspect the site of the work as provided in the Instructions to Bidders and to inform themselves of all local conditions.

Contract time shall be 90 consecutive calendar days from the effective date shown in the Notice to Proceed. Liquidated damages will be assessed for each consecutive calendar day thereafter in the amount of Five Hundred Dollars (\$500.00).

Special Damages - In addition to the amounts provided for liquidated damages, Contractor, in the event of such default, shall pay to the Owner the actual costs reasonably incurred by Owner for engineering and inspection forces employed on the work after the time stipulated for completion of the work.

Bidder must be qualified under Mississippi Law and show current Certificate of Responsibility issued by the Mississippi State Board of Public Contractors establishing his classification as to the value and type of construction on which he is authorized to bid.

Each Bidder shall write his Certificate of Responsibility Number on the outside of the sealed envelope containing his proposal. The outside of the envelope should also bear the Bidder's name, address, and name of the project for which the Bid is submitted.

Proposals shall be submitted in **duplicate**, sealed and deposited with the Town of Crowder, Mississippi, City Clerk prior to the hour and date hereinbefore designated. No bidder may withdraw his bid within ninety (90) days after the actual date of the opening thereof.

Awarding public contracts to non-resident Bidders will be on the same basis as the non-resident bidder's state awards contracts to Mississippi Contractors bidding under similar circumstances. In order to ensure that Mississippi's so-called Golden Rule is followed state law requires a non-resident bidder to attach to his bid a copy of his resident state's current laws pertaining to such state's treatment of non-resident contractors.

Each Bidder must deposit with his proposal, a Bid Bond or Certified Check in an amount equal to five percent (5%) of his bid, payable to the Town of Crowder, Mississippi, as bid security. Bidders shall also submit a current financial statement, if requested by the City. The successful bidder will be required to furnish a Payment Bond and Performance Bond each in the amount of one hundred percent (100%) of the contract amount.

Bid documents are being made available via original paper copy or digital file. Plan holders are required to register for an account at [www.neel-schafferplans.com](http://www.neel-schafferplans.com) to view and order Bid Documents. All plan holders are required to have a valid email address for log-in or registration. Bid documents are nonrefundable and must be purchased through the website. Questions regarding website registration, electronic bidding, and online orders please contact Plan House Printing at (662) 407-0193.

Contract drawings, Contract Specifications, and Bid Forms must be purchased in order for a bid to be submitted.

The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended 12 U.S.C. 1701u (Section 3). CDBG regulations governing the grant require that, to the greatest extent feasible, opportunities for contracting, subcontracting, training and employment arising in connect with this CDBG project will be extended to Section 3 businesses and Section 3 residents.

Minority and women's business enterprises are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontract opportunities, equipment, material and/or supply needs.

The Town of Crowder, Mississippi is an Equal Opportunity Employer. The Town of Crowder hereby notifies all Bidders that it will affirmatively insure that in an contract entered into pursuant to this advertisement will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, sex, national origin, age, disability, sexual preference, marital or veteran status, or any other legally protected status in consideration for an award.

The Engineer is Neel-Schaffer, Inc., 5740 Getwell Road, Building 2, Southaven, Mississippi 38672, Phone No. (662) 890-6404, Fax No. (662) 890-6407.

The Town of Crowder, Mississippi reserves the right to reject any and all bids and to waive any informalities or irregularities therein.

BY: Tommye Davis

Town of Crowder, Mississippi

**DATES OF PUBLICATION:**

May 23, 2019 and May 30, 2019