## FROM:

- 1. THE OWNER (HEREINAFTER REFERRED TO AS OWNER):
  - A. University of Southern Mississippi
  - B. Address:

118 College Drive

Hattiesburg, Mississippi, 39046

- 2. AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):
  - A. WBA Architecture
  - B. Address:

2727 Old Canton Road, Suite 200 Jackson, Mississippi 39216 Phone: 601-321-9107

## 3. TO: POTENTIAL BIDDERS

A. Your firm is invited to submit an offer under seal to Owner for construction of a facility located

at:

118 College Drive

Hattiesburg, Mississippi 39046

Before 2:00 pm local standard time on the Twentieth day of December, 2023, for:

- B. Project: 22-083 Owings McQuagge Roof Replacement
- C. Architect's Project Number: 22-083.
- D. Project Description: Complete roof demolition and replacement with a new modified bitumen roofing system.
- E. Bid Documents may be obtained for download and purchase at:

Jackson Blueprint & Supply, Inc. 699 Monroe Street, Jackson, MS 39202 601-353-5803 www.planroom.jaxblue.com

- F. Bidders will be required to provide Bid security in the form of a Bid Bond of a sum no less than 5 percent of the Bid Amount.
- G. Refer to other bidding requirements described in Document 00 2113 Instructions to Bidders.
- H. Submit your offer on the Bid Form provided. Bidders may supplement this form as appropriate.
- I. Physical bid submittals shall be submitted to The University of Southern Mississippi Physical Plant Division, located at 3105 West 4<sup>th</sup> Street, Hattiesburg, MS 39401.
- J. If Bids are mailed or hand-delivered, then they must be contained in a sealed envelope marked on the outside with the project name. They must be on file as received or delivered by the time stated above to the address of the Owner stated above. Do not deliver Bids to the project address or the Architect's address. The Owner is NOT responsible for bids which are mailed to the wrong address, or which arrive in the mail after the designated bid opening time.
- K. If anyone prefers to submit their bid electronically, please follow the instructions below using the following website: https://www.ms.gov/dfa/contract\_bid\_search/Home/Sell. If you are not already registered in this system, potential bidders will first need to click on "Supplier Registration" and follow the steps outlined (a one-time process). Once registered, return to the original website and click on "Procurement Opportunities" where you can either search by keyword for the bid you desire to respond to or leave the search box blank and click "Search" for a listing of all current bids and proposals for the various State of Mississippi offices. If Bids are

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electronically submitted, then a title page containing the same information as would occur on the front of a sealed envelope must be included and must be clearly indicated as such in the file name.

- L. Bids in excess of \$50,000.00 must be marked on the outside of the envelope with the contractor's Mississippi certificate of responsibility number as issued by the Mississippi Board of Contractors.
- M. Per the Mississippi Law, MS Code 31-3-21(3); any bid submitted by a non-resident contractor which does not include the non-resident contractor's current state law pertaining to such state's treatment of non-resident contractors, shall be rejected and not considered for award. If no such law exists in the non-resident contractor's state, then the non-resident contractor may provide statement to that effect.
- N. Your offer will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.
- O. The Owner reserves the right to accept or reject any or all offers.
- 4. SIGNATURE

5.

- A. For: University of Southern Mississippi
- By: Wier Boerner Allin Architecture on Behalf of the University of Southern Mississippi Signed: Jamie Wier, AIA
  Partner
- DATES OF PUBLICATION
- A. 1st advertisement: November 15, 2023
- B. 2nd advertisement: November 22, 2023

## **END OF SECTION**