



EAST MISSISSIPPI STATE HOSPITAL
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CHARLES A. CARLISLE, DIRECTOR

**PRE-BID MEETING 10:00 AM ON 4-26-2017, AT JAMES T. CHAMPION NURSING HOME
REGARDING BID# 3160001494 RESILIENT LINOLEUM TILE FLOORING**

Meeting was called to order at 10:00 AM CDT at James T. Champion Nursing Home located 1455 North Lakeland Drive, Meridian, MS 39307.

The goal for completion of this project is August 15, 2017. Work can begin as soon as the materials are available. The scope of the project is: removing and disposing of the existing carpet (Flotex), installing linoleum tile only in the areas that have the flotex, replacing the base, and installing trim strips where necessary. Trim strips will not be required if scribing the tile can be accomplished to the satisfaction of East Mississippi State Hospital. EMSH (facility) personnel will remove and replace all furniture and fixtures. The work will be done in both nursing homes; James T Champion and R P White. The two buildings have the same dimensions; and the existing floor coverings are the same.

The contractor is expected to work with various departments of the nursing homes, including; Maintenance, Fire and Safety, Infection Prevention, Quality Assurance, administration, and other departments as needed.

The specifications on the base will be amended to read; 4.5" base in roll form, without preformed corners, constructed as a combination of rubber and vinyl. The base will be ordered in a neutral color, however a color palette has not been chosen at this time. The facility maintenance personnel will remove the existing base only in the corridors, in order to place backer-board to support the new base.

While colors have not been chosen, the corridors will be all woodgrain plank and the residents rooms will be all tile. The day room and sun room will have a pattern consisting of the plank and the tile (maybe in two colors).

Dr. Carlisle, Director of EMSH, stated the facility would do all in our power to speed things up and help things run smoothly. The facility is open 24/7 so work can proceed after hours and on weekends. Space will be available for storage containers and roll off dumpsters. Both buildings can be worked on simultaneously.

Plans of the two buildings will be sent to plan holders this week. The two buildings will be open to inspection for all bidders. A small diagram of one building was handed out in this meeting, but the same information is on the pdf drawings that will be sent out.

Moisture testing will have to be done as specified; however, no problems have been detected in the twelve years the building has been in operation. No abnormal levels of moisture should be anticipated in the bidding.

Since there are no alternates, the bid sheet will not have to be revised. The bid sheet attached to the bid documents is not required as long as the same information is provided by the bidder.

Potential bidders were advised that the buildings were open for further inspection during regular business hours.

Every effort will be made to clear an entire wing (approximately 15 rooms) at one time. It is possible that in some cases fewer rooms can be cleared at one time.