

Effective Date: 08/31/16

State of Mississippi – Office of Purchasing and Travel  
2016 – 2017 Lodging Rate Proposal  
(Please print legibly or type)

Hotel Name:	Holiday Inn Express		
Hotel Information:	MAGIC Supplier Number: 3100005811		
	Mailing Address: 401 Clements Street		
	City: Greenwood	Zip: 38930	
	County: Leflore		
Onsite Hotel Phone:	662-445-1885	Onsite Hotel Fax:	662-455-1883
Onsite Hotel Email and Website:	Email:		
	Website: holidayinnexpress.com		
Daily Base Room Rate (Do not include tax):	\$ 91.00 Single		\$ 91.0 Double
In addition to Daily Rates, please list base rates for weekly and monthly if available (Do not include tax) :	\$ _____ Weekly		\$ _____ Monthly
Have desk clerks and other personnel been informed of the agreed upon rates and policies?	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
Sleeping Room Door Entrances:	<input checked="" type="checkbox"/> Inside		<input type="checkbox"/> Outside
Rates will be needed Sunday – Thursday. If you will also honor the rates for Friday and Saturday for official state business, please check the line indicating so:	<input checked="" type="checkbox"/> Yes, rates are available Sunday – Thursday. <input type="checkbox"/> Yes, rates are available Friday – Saturday. <input type="checkbox"/> No, rates are not available Friday – Saturday		

Rates available to city/county workers, community college employees, school districts and cost reimbursable contractors on official state business?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Payment options:	<input checked="" type="checkbox"/> MasterCard <input checked="" type="checkbox"/> Discover <input checked="" type="checkbox"/> Visa <input checked="" type="checkbox"/> Diner's Club <input checked="" type="checkbox"/> American Express <input type="checkbox"/> Personal Check <input checked="" type="checkbox"/> Other <hr/> <p>*Please note that the State of MS Visa Travel Card is sales tax exempt within the state of Mississippi. All other fees may be applied.</p>	
Is direct billing available? Note: Individual agencies will be responsible for arrangements.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <hr/> <p>*Please note that direct bill is sales tax exempt within the state of MS. All other fees may be applied.</p>	
Check-in/check-out times:	<u>3pm</u> Check-in <u>11am</u> Check-out	
Cancellation Policy:	<u>24 Hour</u> <hr/>	
On-site Contact Information for Questions, Disputes, etc.	Contact Name/Position:	Contact Phone:
	Mary Garrard - Manager	662-455-1885

Print Authorized Name: Lynn Langdale

Authorized Signature: *Lynn Langdale*

**Note: By signing the above, you are indicating your rates will be effective according to the guidelines as set forth in the Proposal Format and Guidelines and Check List Form for Hotel and Motel Services for the period of October 1, 2016, through September 30, 2017. No rate changes will be acceptable during this contract period unless the Federal Register publishes a rate change. In addition, you are indicating that rates will be made available to desk clerks for state employees who request "state rate" to be given these rates.**