

## **Bid for Janitorial Services**

### **City of Gulfport, MS**

The CITY OF GULFPORT, MS is now accepting sealed bids from qualified and experienced Commercial Janitorial providers to perform Janitorial Services for City facilities.

All proposals must be received in the Procurement Office of the City of Gulfport, 1410 24<sup>th</sup> Avenue, Gulfport, MS 39501, no later than 10:00 o'clock a.m. local time on April 11, 2017 at which time they will be opened and read aloud.

One (1) original, one (1) exact duplicates and one (1) digitally converted copy of each proposal shall be submitted.

Specifications may be obtained from the Purchasing Office, located on the 2<sup>nd</sup> Floor of the William H. Hardy Bldg., 1410 24<sup>th</sup> Avenue, Gulfport MS 39501 between the hours of 8:00 A.M. and 5:00 P.M. Monday through Friday.

The owner is NOT responsible for bids which are mailed to the wrong address or which arrive in the mail after the designated bid opening time. Bids may be delivered in person to the Owner's office prior to the bid opening at the time, date and location listed above.

The project will be awarded to the lowest and best bidder. However, the owner reserves the right to accept or reject any or all bids or to waive any informality.

The successful bidder must adhere to the Owner's policy concerning non-discrimination without regard to race, creed, color, age, sex, national origin or handicap.

#### **IMPORTANT NOTICE TO BIDDERS:**

Bidders who obtain Solicitation Packages from sources other than the Office of Procurement must officially register receipt of the solicitation with the City's Procurement Division via telephone or email. This will place the Bidder on the notification list for any forthcoming addendum or other official communications. Failure to register as a prospective Bidder and/or accept receipt of each document may cause your Submittal Package to be rejected as non-responsive if you have submitted a Submittal Package without City issued forms and/or acknowledgment of issued addenda and/or meet the Solicitation Package requirements as provided by the City.

All bids must be sealed and labeled: **"SVC – JANITORIAL - 2017"**.

The Governing Authority of the City of Gulfport reserves the right to reject any and all bid proposals, and shall reject any and all bid proposals not materially responsive to this Notice of the Bid Specifications, and reserves the right to waive any and all irregularity or informality of the of the bid proposals. Selection by the Governing Authority shall not bind the Governing Authority until a final contract is agreed upon and approved.

Proposals may be held by the City of Gulfport for a period not to exceed 90 days from the date of the receipt of the proposal.

Direct contact with any city employee, including the Governing Authority, on the subject of this proposal is strictly forbidden. Violation of this paragraph will result in disqualification of your submission.

Dates of Publications: 03/10/2017 & 03/17/2017

**Send Invoice & Proof of Publication to:** **Connie Debenport, CPPB**  
**City of Gulfport**  
**P. O. Box 1780**  
**Gulfport, MS 39502-1780**