**ADVERTISEMENT FOR BIDS**

The City of Meridian will accept competitive sealed bids until **11:00 AM, Tuesday, May 9 2017,** at City Hall Purchasing, 601 23rd Avenue, Meridian, Mississippi 39301 for the purpose of purchasing:

**UNIFORMS - WORK**

**BID #17-09**

Specifications may be obtained by contacting Eugene Perry, Purchasing Agent at 601-485-1938,

e-mail: eugeneperry@meridianms.org, or from the address above.

The City of Meridian is an equal opportunity employer and hereby notifies all bidders that it will affirmatively insure that, in any contract entered unto pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, age, disability or national origin in consideration for an award.

The City of Meridian reserves the right to reject any and/or all bids, waive technicalities, informalities or irregularities in the bids received, solicit new bids or to choose that bid which is deemed to be in the best interest of the City of Meridian.

 Eugene Perry

 Purchasing Agent

Publishing Dates: **4/20/17**

 **4/27/17**

**UNIFORMS-WORK**

**BID #17-09**

**I. GENERAL INSTRUCTIONS**

The intent of these specifications is to define the requirements for work uniforms for the City of Meridian**.** All bids must be equal in performance and quality to the specifications.

**A. ACCEPTANCE OF MATERIALS OR SERVICES:** The material and/or services provided under this contract shall remain the property of the seller until a physical inspection and actual usage of this material and/or services is made and thereafter accepted to the satisfaction of the City.

Materials and/or services must comply with all the terms herein. In the event the material and/or service supplied to the City is found to be defective or does not conform to the specifications, the City reserves the right to cancel the order upon written notice to the seller. Materials shall be returned to the seller at the seller’s expense.

**B. BID PRICE:** A bidder may offer only one (1) price on item(s) though they may have two (2) or more types that meet specifications. Bidders must determine for themselves which to offer. Submission by a single bidder of more than one (1) price for a single item shall be sufficient cause for rejection of all prices for that item by the bidder.

All prices must be firm for the delivery schedule quoted herein. Bids stipulating “Price in effect at time of shipment” or other similar conditions will be considered not responsive to the bid invitation and will not be accepted. All prices shall be quoted F.O.B. Meridian, unless otherwise stipulated in the bid invitation.

**C. COMPARISON AND AWARD OF BIDS:** In determining the lowest and best bid the City of Meridian may consider factors other than the dollar amount of the bid. Bids which show any omission, irregularity, alteration of forms, additions not called for conditional or unconditional unresponsive bids, or bids obviously unbalanced may be rejected.

The City of Meridian reserves the right to reject any and/or all bids; waive technicalities, informalities or irregularities in the bids received; solicit new bids; or to choose that bid which is deemed to be in the best interest of the City of Meridian.

**D. DISPUTES:** In cases of disputes as to whether or not an item or service quoted or delivered meets specifications, the decision of the City Purchasing Agent or authorized representatives, shall be final and binding on all parties. The City Purchasing Agent may request, in writing, the recommendation of the head of the City agency using the item or other objective sources.

**E. PAYMENT:** The City will pay invoices within forty-five (45) days after receipt of the invoice and receipt, inspection and approval of the ENTIRE ORDER of goods and services.

**F. PROTEST:** Protests shall be made in writing to Purchasing and shall be filed within10 days of issuance of award notification. A protest is considered filed when received by the Purchasing Office. Any protest concerning the award of a bid shall be decided by the Purchasing Agent.

The written protest shall include the name and address of the protestor, identification of the procurement, a statement of the specific reasons for the protest and supporting exhibits. The Purchasing Office will respond to the written protest within seven (7) days. The Purchasing Agent’s decision relative to the protest shall be final.

**G. QUALITY:** All deliveries and services furnished under this purchase order must be of the quality specified or in the event no quality is specified, must be the best of their respective kinds, and will be subject to inspection and approval of the City within a reasonable time after delivery of goods or completion of services.

When manufacturing specifications are referred to in this purchase order, such specifications shall be deemed to be an integral part hereof as if duly set out herein.

Goods and services shall be replaced at no additional charge to the City if they prove to be defective and/or not in accordance with specifications. Rejected materials shall be returned at the risk and expense of the seller. If the City does not desire replacement, seller is to issue full credit.

**H. RESIDENT CONTRACTORS:** Resident Contractors actually domiciled in Mississippi will be granted preference over nonresidents in awarding of contracts in the same manner and to the same extent as provided by the laws of the state of domicile of the nonresident.

**II. INSTRUCTIONS TO BIDDERS**

**A.** The City of Meridian will accept competitive sealed bids until **11:00 AM, Tuesday, May 9, 2017**, at City Hall Purchasing, 601 23rd Avenue, Meridian, Mississippi 39301, for the purchase of Work Uniforms for the City of Meridian - a twelve (12) month Source of Supply – June 2, 2017 thru June 1, 2018.

**B.** This shall be an **“ALL OR NONE BID”**.

**C.** Bids shall be submitted on the bid form provided, sealed in an envelope and plainly marked on the outside of the envelope:

“**BID ON UNIFORMS - WORK – BID #17-09 – MAY 9, 2017”**

**D.** Specifications may be obtained by contacting Eugene Perry, Purchasing Agent. All procedural and technical questions, or if the attached specifications are incomplete, not clear, or not standardized, shall be made in writing and addressed to:

 **Procedural Questions Technical Questions**

 Eugene Perry, Purchasing Agent Joe White

 601 23rd Avenue 311 27TH Ave

 Meridian MS 39301 Meridian MS 39301

 Ph 601-485-1938 Ph 601-485-1977

 Fx 601-485-1979 Fx 601-485-1864

 eugeneperry@meridianms.org joewhite@meridianms.org

**E.** No oral explanations by any member of the City staff will be binding. Receipt of addenda must be acknowledged in writing. Submitting vendors shall be responsible for ensuring that they have received any and all addenda.

F. Return the entire Bid package. **DO NOT** remove any part. All Bids must be signed by an authorized officer or agent of the company submitting bid. **All signatures shall be in blue ink. DO NOT** **fax bid submittal.**

G. All prices and notations must be printed in ink, typewritten or computer generated. No erasures permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent, and must be initialed in ink by person signing bid.

H. All bids will be considered improper and rejected which contain bids not asked for or which do not bid on all items or subdivisions.

I. REFERENCES: Each bidder shall supply references of their ability to provide normal uniform needs from existing stock. References shall be used to assist in evaluating each bid.

J. All bids must be equal in performance and quality to the specifications, which are not intended to exclude any manufacturer. Any reference to manufacturers make or series stated in the following specifications is intended only to establish an acceptable standard and is not intended to limit the bidding.

K. Each bidder shall be a stocking dealer of work uniforms.

L. DELIVERY – F.O.B. Meridian

All freight and/or delivery charges shall be included in the bid. Seller will acknowledge order promptly and state when delivery will be made. These uniforms shall be delivered to various addresses in the City of Meridian, Meridian, MS. The order is to be shipped complete, at one time, no later than 60 days ARO. Partial orders will be accepted if an employee’s entire order is complete but payment shall be made after the entire purchase order is delivered and inspected. Individual bid items that cannot knowingly be delivered within sixty (60) days shall be so noted by each bidder. If the entire purchase order is not delivered within 60 days ARO, liquidated damages shall be assessed at the rate of $50.00 for each day after the above-designated delivery date the uniforms are not delivered. Purchase orders shall be emailed or faxed to the successful bidder.

N. A twenty-four (24) hour delivery notice shall be given in advance of bulk deliveries.

O. Quantities listed on the “Bid Form” are approximate amounts for the twelve (12) month Source of Supply period of June 2, 2017 through June 1, 2018, and are either based on historical or projected demand. The City Purchasing Agent reserves the right to increase or decrease the quantities to be purchased as necessary at the prices bid.

P. The City of Meridian shall have the option to place bulk orders at any time during the twelve (12) month period at the bid price. Orders shall be placed as needed.

Q. Normal fill-in orders will be purchased from the successful bidder during the year(s) at the bid price.

R. **Additional Years**: The City of Meridian reserves the right to extend this contract for two (2) additional twelve (12) month periods, with written acceptance of both parties, at these Bid Prices.

S. Cost of embroidery shall be included in the cost of each garment.

T. **Vendor shall include samples listed below with their bid submittal. Bids without samples shall be rejected and returned un-opened to vendor. Samples shall include hi-vis tee, hi-vis jacket , hi-vis sweatshirt and hi-vis polo.**

**III. EXECUTION**

A. Each employee’s uniform must be fitted individually by the successful bidder with the proper cut and fitted to the employee’s complete satisfaction. Successful bidder shall take measurements of each employee or use current list of sizes provided by the City of Meridian. Bidder must be able to provide correct sizes to all employees. The taking of measurements for fitting, if necessary, shall be scheduled by the City of Meridian and executed at the Public Works Warehouse, 311 27th Ave., Meridian, Ms. by the successful bidder. The successful bidder shall provide qualified representatives to take these measurements at no additional cost to the City of Meridian.

B. Exchanges for improper fit or errors in individual orders shall be executed within sixty (60) calendar days, at no additional cost to the City of Meridian. Successful bidder shall be responsible for any shipping charges and shall make arrangements for delivery pick up.

C. Each person's uniform order shall be bagged or boxed individually with his/her name and division plainly showing on the outside of the box or bag.

D. The individual order form (provided by the City of Meridian) or a packing slip shall be contained in the bagged or boxed uniform order and clearly visible when package is opened.

E. The entire order shall be grouped by division.

**IV. PRODUCT**

Shirt colors shall be either:

1. Work shirts - light blue or navy blue
2. Tee shirts - royal blue, orange, green, high visibility yellow/lime, or high visibility red/orange.
3. Knit pullover - navy blue or high visibility yellow/black

Standard catalog colors for knit pullovers being bid shall be made available at no additional cost to the City of Meridian.

**EMBROIDERY** (**LOGO**)

The logo shall have lettering for each of the following divisions:

Public Works, Parks & Recreation, Lakeview, City Hall, Union Station and a logo without division name.

The LOGO standards are included in this package and may change as ordered by

the City Council. The LOGO shall be placed above left shirt pocket, coveralls, and jacket. High visibility placement will be determined.

**EMBROIDERY (Employee Name)**

The name shall be embroidered in script lettering.

The employee name shall be embroidered on the on right front and aligned with the City of Meridian

logo on opposite side or to be determined on the high visibility garments. The name shall be white on dark colored garments and navy on light colored garments. Logo Standards begin on the next page.

**logo standarsdlol**

**Log Standards**

# City of Meridian Logo Standards

## Overview

These graphic standards apply to the City of Meridian logo. The identity is composed of three core components: the logo, colors and typeface. Specifications for each of these identity components, their various elements and alternative uses are described in the following pages. These standards must be followed without exceptions.

**Care should be taken to ensure that the correct specifications and versions are used.**

## Logo

 Primary Horizontal

## Colors

 PMS 2736 PMS 340

## Typeface Klavika CH Medium

**Abcdefg**

**Klavika CH Bold**

**Abcdefg**

## Logo Elements

In this format the City of Meridian logo has two main elements: the symbol and the logotype.

The Symbol **~~––––~~>**

The Logotype **~~––––~~>**

## Area of Isolation

The logo should always be surrounded by a predetermined area of clear space. This space, known as the area of isolation, provides breathing room for the logo, ensuring that the other visual elements do not overpower the logo.

No text or graphic elements should be placed within the area of isolation. This area should be increased, where possible, to allow for enhanced emphasis of the logo.

## Constructing the Area of Isolation

The area of isolation is based on a proportional unit of measurement relative to the logo, allowing for a consistent area of isolation at any size. This area is the width of ¼ inch (.25") on the scale shown below.

As indicated in the illustrations, this unit of measurement is used to construct the area of isolation on all four sides of the logo. This principle applies to any version of the logo. The area of isolation is always measured from the outermost point of the logo on all sides.

The area of isolation of the logo scales proportionally as the logo gets larger or smaller.

**Logo Standards**

The area of isolation is the width of ¼ inch (.25") on all sides, for the sample logo size shown.

This is the closest point that text and graphics can be placed above the logo.

This is the This is the closest point closest point that text and that text and

graphics can be graphics can be placed placed left right of the logo.

This is the closest point that text and graphics can be placed below the logo.

## Logo Formats

There are two approved combinations for the symbol and logotype. **The primary logo should be used whenever possible.** The horizontal version must ***only*** be used when the primary logo will not work.

**Primary**

**Horizontal**

# Logo Standards

The primary palette, described on this page, consists of the colors used when reproducing the logo. The primary colors are blue (PMS 2736), green (PMS 340) and white.

Primary Palette

When printing using custom-mixed inks, in lieu of colors specified, use the PANTONE®\*\* colors indicated.

\*\*PANTONE is a registered trademark of Pantone, Inc.

|  |  |
| --- | --- |
| Blue Color Specifications |  |
| PANTONE  | 2736 |

|  |  |  |  |
| --- | --- | --- | --- |
| Four-Color Process  | C 97%  | M 95% Y 0%  | K 0% |
| RGB  |  R 30%  | G 34% B 170% |  |
| Formula Guide\*  | 8 pts  | PANTONE Violet  | 50.0% |
|   | 8 pts  | PANTONE Ref. Blue  | 50.0% |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PANTONE  | 340 |  |  |  |
| Four-Color Process  | C 99%  | M 0%  | Y 84%  | K 0% |
| RGB  | R 0%  |  G 150%  | B 94% |  |

Green Color Specifications

|  |  |  |  |
| --- | --- | --- | --- |
| Formula Guide\*  | 12 pts  | PANTONE Pro. Blue  | 75% |
|   | 4 pts  | PANTONE Yellow  | 25% |

## One-Color Usage

On Black and White Backgrounds

The logo can appear as a positive or negative (reverse) image.

Positive

The middle section of the circle should appear as a halftone, screened back 50%. The rest should appear in black. The logotype should appear in black.

Negative

Use the reversed image only on a black background. The middle section of the circle should appear as a halftone, screened back 80% in white. The rest should appear in white. The logotype should appear in white.

 Positive (Primary) Negative (Primary)

 Positive (Horizontal) Negative (Horizontal)

## Using the Logo with Internal Divisions

Logo Formats

Internal divisions should always identify themselves in ways that are consistent with the City of Meridian brand. There are two approved combinations for internal division names when paired with the logo. **The primary logo should be used whenever possible.** The horizontal version must ***only*** be used when the primary logo will not work. Internal division names are centered beneath the logo and separated from the logo by the area of isolation, which is the width of ¼ inch (.25"). The font for internal division names should be set in the typeface Klavika CH Medium. The font size of the names should not exceed the font size of the name of the city in the logo.

The area of isolation is the width of ¼ inch (.25") on the scale shown below. The area of isolation scales proportionally as the logo gets larger or smaller.

 **Primary**

## Parks & Recreation

Vendor must bid all items. Vendor must note compliance to the specifications in the spaces provided. Deviations or changes must be noted and explained. Vendor must meet or exceed the specifications. Failure to bid all items will disqualify the vendor.

**SHORT SLEEVE AND LONG SLEEVE WORK SHIRT**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color - Light blue, Navy blue or Green |  |  |
| 65% polyester/35% combed cotton |  |  |
| Fabric: 4.25 oz per square yard (103 x 48) |  |  |
| Permanent press with soil release |  |  |
| Two (2) pockets, bartacked corners, button through |  |  |
| Cuffs and collars to be lined |  |  |
| Six (6) four (4) hole button front with gripper or button at neck |  |  |
| Logo sewn above left pocket |  |  |
| Employee name sewn above right pocket |  |  |
| Machine washable, dry |  |  |

**SHORT SLEEVE AND LONG SLEEVE KNIT PULLOVER SHIRT W/POCKET**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color - Navy Blue or Green |  |  |
| 50% Dacron polyester/50% combed cotton |  |  |
| Weight - 6.5 oz per square yard |  |  |
| Pique Knit |  |  |
| Tailored Self Collar with collar stays |  |  |
| Three / Four button finished placket with reinforced box |  |  |
| Hemmed short sleeves and bottom for short sleeve & knit cuff on long sleeve |  |  |
| Left chest pocket |  |  |
| City of Meridian logo to be embroidered above pocket.  |  |  |
| Employee name to be embroidered script on right front and aligned with City of Meridian logo on opposite side. Color to be white on dark garments and navy blue on light colored garments |  |  |
| Machine washable, dry |  |  |

**HIGH VISIBILITY POLO**

|  |  |  |
| --- | --- | --- |
| Wearguard 11144 or equal | **YES** | **NO** |
| Color – high visibility navy/yellow |  |  |
| 100% polyester |  |  |
| Reflective piping |  |  |
| 3 button packet |  |  |
| Ribbed collar and cuffs |  |  |
| Moisture wicking |  |  |
| Raglan style sleeves |  |  |
| Machine washable , dry |  |  |

**WOMEN’S HIGH –TECH MICROPIQUE PERFORMANCE POLO (SHORT SLEEVE)**

|  |  |  |
| --- | --- | --- |
| Wearguard 11115 or equal | **YES** | **NO** |
| Color – All catalog colors |  |  |
| 100% polyester |  |  |
| Stain resistant |  |  |
| V-neck button free packet |  |  |
| Ribbed collar and cuffs |  |  |
| Side vents |  |  |
| Machine washable , dry |  |  |

**SHORT SLEEVE AND LONG SLEEVE TEE SHIRT WITH POCKET**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color - Royal Blue, orange or Green |  |  |
| 50% polyester / 50% cotton. Hi Vis garments shall be 100% polyester. |  |  |
| Thread Count: 22 single stitches per square inch |  |  |
| Weight: 5.1 oz. |  |  |
| Full Cut |  |  |
| Crew Neck |  |  |
| Preshrunk with soil release |  |  |
| Top Stitched Left Breast Pocket |  |  |
| Hemmed short sleeves & bottom with double needle hem |  |  |
| City of Meridian logo to be embroidered above pocket |  |  |
| Long sleeve to have cuffs made to stretch and keep their shape |  |  |
| Machine washable, dry |  |  |

**HIGH VISIBILITY TEES (Long and Short Sleeve)**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color – High Visibility yellow/lime or High Visibility red/orange |  |  |
| ANSI/ISEA 107-2010 Class 2 |  |  |
| ANSI certified 3M Scotchlite Reflective material |  |  |
| 2” silver reflective tape |  |  |
| 6.2-oz. 100% polyester |  |  |
| Left Chest Pocket |  |  |
| Fade resistant |  |  |
| Moisture wicking |  |  |
| Machine washable, dry |  |  |

**HIGH VISIBILITY HOODED SWEATSHIRT**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color – High Visibility yellow/lime or High Visibility Red/Orange |  |  |
| ANSI Class 2 reflective tape |  |  |
| 100% polyester |  |  |
| Full zipper |  |  |
| Ribbed cuffs and waistband |  |  |
| Fade resistant |  |  |
| Moisture wicking |  |  |
| Machine washable, dry |  |  |

**JACKETS**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color - Navy blue or Green |  |  |
| Eisenhower style |  |  |
| Shell 65% polyester/35% cotton, 7-1/2 oz. twill |  |  |
| Permanent lining: |  |  |
| Face 100% Nylon |  |  |
| Fill 100% polyurethane |  |  |
| Foam 1/8" |  |  |
| Quilted |  |  |
| Two lower vertical concealed inset pockets |  |  |
| Two position adjustable cuffs |  |  |
| Brass zipper |  |  |
| Logo embroidered above left pocket |  |  |
| Employee name embroidered above right pocket |  |  |
| Machine washable, dry |  |  |

**HIGH VISIBILITY JACKET**

|  |  |  |
| --- | --- | --- |
| Pyramex RJ3110 or equal | **YES** | **NO** |
| Color – high visibility Lime Green with black bottom |  |  |
| ANSI 3 compliant |  |  |
| Polyester shell |  |  |
| 2” silver reflective tape on sleeves, back and mid- waist |  |  |
| Detachable fleece liner |  |  |
| Concealable detachable hood |  |  |
| Cell phone/Radio pocket on outside shell |  |  |
| Weatherproof |  |  |
|  Outside and inside zippered or Velcro closure pockets |  |  |
| Machine washable, dry |  |  |
| Logo and employee name placement to be determined |  |  |

**JUMPSUIT (COVERALLS), REGULAR, non-insulated**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color - Dark blue or Green |  |  |
| Full front two-way brass zipper |  |  |
| 65% polyester / 35% combed cotton, 8-3/4 oz. twill |  |  |
| Inset waistband elastic in back |  |  |
| Two (2) breast pockets, two (2) lower front pockets, one (1) hip pocket |  |  |
| Long Sleeve with adjustable cuffs |  |  |
| Optional choice of short sleeve, summer weight coveralls to be made available at same price upon request |  |  |
| Logo embroidered above left pocket |  |  |
| Employee name embroidered above right pocket |  |  |
| Machine washable, dry |  |  |

**INSULATED COVERALLS**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color - Dark blue or Green |  |  |
| Full front two-way brass zipper |  |  |
| Shell - 65% Polyester/35% Combed Cotton, 8-3/4 oz. twill with soil release |  |  |
| Lining - Fully insulated with 4.4 oz. Dacron " Hollofil 808"  |  |  |
| Inset waist band, elastic in back |  |  |
| Two (2) breast pockets, two (2) lower front pockets, one (1) hip pocket |  |  |
| Long sleeve, adjustable cuff |  |  |
| Sized to be worn over shirts & pants |  |  |
| 18" brass zipper in pant legs for ease on/off over boots |  |  |
| Logo embroidered above left pocket |  |  |
| Employee name embroidered above right pocket |  |  |
| Machine washable, dry |  |  |

**PANT**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Color - Dark blue or Green |  |  |
| 65% polyester / 35% combed cotton 8-1/4 oz. twill |  |  |
| Brass zipper |  |  |
| Bartacks |  |  |
| Hip Darts |  |  |
| Machine washable, dry |  |  |

**DENIM JEANS**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Relaxed fit |  |  |
| Color- Denim |  |  |
| 14 oz. Cotton Denim |  |  |
| Five (5) Pocket |  |  |
| Pre-Washed |  |  |
| Double-Stitched Seams |  |  |
| Machine washable, dry |  |  |

**PLEATED PANT**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Ladies or Men's' work style with pleated front pants |  |  |
| Color- Navy or Green |  |  |
| 65% polyester/35% combed cotton 8-1/4 oz. twill |  |  |
| Brass zipper |  |  |
| Bartacks |  |  |
| Hip Darts |  |  |
| Machine washable, dry |  |  |

**CARGO SHORTS**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| 8 oz. 65% polyester/35% cotton twill |  |  |
| Color- Navy, Khaki or Black |  |  |
| Fade resistant |  |  |
| Brass zipper |  |  |
| 2 side cargo pockets with snap close flaps, 2 back pockets, front slash pockets |  |  |
| Soil release finish |  |  |
| Machine washable, dry |  |  |

**CARGO PANTS**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| 8 oz. 65% polyester/35% cotton twill |  |  |
| Color- Navy |  |  |
| Fade resistant |  |  |
| Brass zipper |  |  |
| 2 side cargo pockets with snap close flaps, 2 back pockets, front slash pockets |  |  |
| Soil release finish |  |  |
| Re-enforced pockets and seat |  |  |
| Machine washable, dry |  |  |

**BIB OVERALLS**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| 100% COTON BLEND |  |  |
| 11.75 OZ. Denim fabric |  |  |
| Diamond back construction |  |  |
| Non-insulated |  |  |
| Color – denim |  |  |
| Pre-washed |  |  |
| Butterfly closure |  |  |
| 2 hip pockets, 2 front pockets, rule pocket on right leg, hammer loop on left leg, bib pocket w/snap closure and pencil stall |  |  |
| Heavy duty non-corrosive hardware |  |  |
| Machine washable, dry |  |  |

**LADIES WORK SKIRTS**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Modified "A" line skirt with kick vent in back and 2 side pockets |  |  |
| Poly/Cotton Blend |  |  |
| Shirred front with elastic sides and zipper & button closure |  |  |
| Seams shall be pressed open |  |  |
| Machine washable |  |  |
| Color: Navy Blue |  |  |

**WOMEN'S AND MEN'S SHORT OR LONG SLEEVE OXFORD SHIRTS**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| 60% cotton / 40% polyester blend |  |  |
| Button Down and stay collar to be made available on request |  |  |
| Wrinkle free finish |  |  |
| Seven (7) button full front placket |  |  |
| Placket sleeve |  |  |
| Women's shall have 2-button adjustable cuff, Men's available in long tail option |  |  |
| Box pleat back for ease of movement |  |  |
| Machine washable fabric |  |  |
| Shape retentive banded collar |  |  |
| Single pocket styling |  |  |
| Full cut style |  |  |
| Stay collar style shall be reinforced with sewn track |  |  |
| City of Meridian Logo to be embroidered above pocket |  |  |
| Colors: **Solids** – Light Blue,;---**Stripes** :-Light Blue,  |  |  |

**OPTIONAL ITEMS TO BE AVAILABLE** - All optional pants, shirt, coveralls and jacket styles shall meet the same specifications as the regular work clothing.

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| Ladies regular work pants with elastic sides or back |  |  |
| Ladies or Men's' work style shorts with pleated front |  |  |
| 100% cotton work pants (for welders) |  |  |
| 100% cotton long sleeve work shirt (for welders) |  |  |
| 100% cotton short sleeve shirt (for welders) |  |  |
| 100% cotton coverall (for welders)  |  |  |
| 100% cotton (Denim) jacket (for welders) |  |  |
| Denim Long Sleeve Shirt  |  |  |
| All items shall be machine washable, dry |  |  |

Company Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_

**REFERENCES**

UNIFORMS – WORK

BID #17-09

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Our Uniforms have been successfully utilized by the following entities for at least two years:

1. Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Telephone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Telephone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Telephone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Telephone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **ITEM #** | **QTY** | **DESCRIPTION** | **STYLE #** | **UNIT COST** | **EXTENSION** |
| 1 | 130 | Short sleeve work shirt  |  |  |  |
| 2 | 90 | Oversize short sleeve work shirt (2XL – 5XL) |  |  |  |
| 3 | 145 | Long sleeve work shirt |  |  |  |
| 4 | 85 | Oversize long sleeve work shirt(2XL – 5XL) |  |  |  |
| 5 | 80 | Short sleeve knit pullover shirt w/pocket |  |  |  |
| 6 | 40 | Oversize short sleeve nit pullover w/pocket (2XL – 5XL) |  |  |  |
| 7 | 45 | Long sleeve knit pullover shirt w/pocket |  |  |  |
| 8 | 35 | Oversize long sleeve knit pullover shirt with pocket (2XL – 5XL) |  |  |  |
| 9 | 55 | Hi vis polo |  |  |  |
| 10 | 10 | Oversize Hi vis polo (2XL – 5XL) |  |  |  |
| 11 | 6 | Women’s High Tech Polo |  |  |  |
| 12 | 4 | Oversize Women’s High Tech Polo (2XL – 5XL) |  |  |  |
| 13 | 110 | Short sleeve tee shirt with pocket |  |  |  |
| 14 | 75 | Oversize short sleeve tee shirt with pocket (2XL – 5XL) |  |  |  |
| 15 | 300 | Short sleeve hi vis tee w/pocket |  |  |  |
| 16 | 200 | Oversize short sleeve hi vis tee w/pocket (2XL – 5XL) |  |  |  |
| 17 | 35 | Long sleeve tee shirt with pocket |  |  |  |
| 18 | 40 | Oversize short sleeve tee shirt with pocket (2XL – 5XL) |  |  |  |
| 19 | 80 | Long sleeve hi vis tee w/pocket |  |  |  |
| 20 | 40 | Oversize Long sleeve hi vis tee w/pocket (2XL – 5XL) |  |  |  |
| 21 | 235 | Work pant |  |  |  |
| 22 | 24 | Oversize work pant (above 42)  |  |  |  |
| 23 | 75 | Pleated pant |  |  |  |
| 24 | 5 | Oversize pleated pant (above 42) |  |  |  |
| 25 | 360 | Denim jean |  |  |  |
| 26 | 35 | Oversize denim jean (above 42) |  |  |  |
| **ITEM #** | **QTY** | **DESCRIPTION** | **STYLE #** | **UNIT COST** | **EXTENSION** |
| 27 | 50 | Cargo pants |  |  |  |
| 28 | 10 | Oversize cargo pant (above 42) |  |  |  |
| 29 | 10 | Cargo shorts |  |  |  |
| 30 | 5 | Oversize cargo shorts (above 42) |  |  |  |
| 31 | 5 | Jacket |  |  |  |
| 32 | 10 | Oversize jacket (2XL – 5XL) |  |  |  |
| 35 | 50 | Hi vis jacket |  |  |  |
| 36 | 50 | Oversize hi vis jacket (2XL – 5XL) |  |  |  |
| 37 | 10 | Jumpsuit (coveralls) |  |  |  |
| 38 | 10 | Oversize jumpsuit (2XL – 5XL) |  |  |  |
| 39 | 25 | Insulated coveralls  |  |  |  |
| 40 | 20 | Oversize insulated coveralls (2XL – 5XL) |  |  |  |
| 41 | 1 | Overall |  |  |  |
| 42 | 5 | Oversize overall (2XL – 5XL) |  |  |  |
| 43 | 20 | Short sleeve oxford shirt |  |  |  |
| 44 | 15 | Oversize Short sleeve oxford shirt (2XL – 5XL) |  |  |  |
| 45 | 1 | Ladies work skirt |  |  |  |
| 46 | 3 | Oversize Ladies work skirt |  |  |  |
| 47 | 5 | Ladies pant w/elastic sides or back |  |  |  |
| 48 | 1 | Oversize Ladies pant w/elastic sides or back |  |  |  |
| 49 | 17 | Pleated Front shorts |  |  |  |
| 50 | 1 | Oversize Pleated Front shorts (above 42) |  |  |  |
| 51 | 3 | 100% cotton work pant for welders |  |  |  |
| 52 | 1 | Oversize 100% cotton work pant for welders (above 42) |  |  |  |
| 53 | 1 | 100% cotton long sleeve shirt for welders |  |  |  |
| 54 | 1 | Oversize 100% cotton long sleeve shirt for welders (2XL – 5XL) |  |  |  |
| 55 | 7 | 100% cotton short sleeve shirt for welders |  |  |  |
| **ITEM #** | **QTY** | **DESCRIPTION** | **STYLE #** | **UNIT COST** | **EXTENSION** |
| 56 | 5 | Oversize 100% cotton short sleeve shirt for welders (2XL – 5XL) |  |  |  |
| 57 | 1 | 100% cotton coverall for welders |  |  |  |
| 58 | 1 | Oversize 100% cotton coverall for welders (2XL – 5XL) |  |  |  |
| 59 | 11 | 100% cotton (denim) jacket for welders |  |  |  |
| 60 | 8 | Oversize100% cotton (denim) jacket for welders (2XL – 5XL) |  |  |  |
| 61 | 1 | Denim long sleeve shirt |  |  |  |
| 62 | 2 | Oversize denim long sleeve shirt (2XL – 5XL) |  |  |  |
|  | **TOTAL BID** | **$** |

**TOTAL BID IN WORDS:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cents

This Bid is for a twelve (12) month Source of Supply - June 2, 2017 - June 1, 2018 - and may be extended, by written acceptance of both parties, for an additional two (2) twelve (12) month periods, at these Bid Prices.

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BID QUANTITIES**: Quantities listed on bid form are historical or from anticipated demand and for bid comparison only. These quantities are no guarantee of actual quantities to be ordered. Items will be ordered as needed. Price each item separately. Unit prices shall be shown. Prices shall be net.

**CHECKLIST:** This checklist is for the Bidder’s use in preparing his bid. It is not intended that it include all details necessary to prepare a bid nor is it intended as a substitute for the requirement of the Specifications. Use of this checklist does not relieve the Bidder from the responsibility of meeting all requirements of the Specifications concerning the preparation of an acceptable bid.

**FAILURE TO PROVIDE EACH OF THE FOLLOWING ITEMS, 1 THROUGH 4,**

**WITH BID OFFERING, MAY RESULT IN BIDDER BEING DISQUALIFIED**

 1. Entire Bid Packet pages 1-27

 2. Samples page 4

 3. Completed Reference sheet page 23

 4. Addendums, if any

**PLEASE COMPLETE THE FOLLOWING COMPANY INFORMATION**

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MAILING ADDRESS:

CITY, STATE, ZIP:

CONTACT FOR BIDS:

E-MAIL ADDRESS:

TOLL FREE NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FAX NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Officer or Agent:

PRINT NAME:

TITLE:

SIGNATURE: DATE:

 (SIGN IN BLUE INK)

 **[ ]** We wish to submit a "NO BID" at this time, but request that our company remain on your bidders list for future solicitations.