

**ATTACHMENT A  
BID COVER SHEET**

Bids are to be submitted to Paul Ammerman, Office Director, State Fire Academy, 1 Fire Academy USA, Jackson, MS 39208-9600 on or before 2:00 P.M. Thursday, June 8, 2017.

**PLEASE MARK YOUR ENVELOPE:**

**Laundry and Linen Services  
IFB: 3160001541  
Opening Date: June 8, 2017  
Mississippi Fire Academy  
Attention: Paul Ammerman  
#1 Fire Academy USA  
Jackson, MS 39208  
SEALED BID – DO NOT OPEN**

NO BID SHALL BE RECEIVED AFTER TIME AND DATE SHOWN ABOVE.  
ANY BID NOT SIGNED WILL BE SUBJECT TO BEING CLASSIFIED AS VOID.  
FAXED BIDS ARE NOT ACCEPTABLE.

**NAME OF COMPANY:** \_\_\_\_\_

**QUOTED BY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**COMPANY REPRESENTATIVE:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**FAX NUMBER:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? \_\_\_\_\_

How many years and/or months has your company been in the business of performing the services called for in this IFB? \_\_\_\_\_

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. \_\_\_\_\_  
\_\_\_\_\_

If your company is not physically located in the region, how will you supply professional security services to Contracting Agencies in the region? \_\_\_\_\_  
\_\_\_\_\_

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms.

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Is your company licensed and/or certified to provide professional security services as required by any and all applicable federal and state law(s)?

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB.

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What year was your company started?

How many years and/or months has your company been in the business of performing the services called for in this Invitation for Bids?

Please provide the physical location and mailing address of your company's home office, principal, place of business, and place of incorporation.

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By signing below, the company representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and Attachments thereto;
3. That the company agrees to all provisions of the Invitation for Bids and Attachments there including, but not limited to, the Required and Optional Clauses to be included in any contract resulting from this IFB (**Attachments B**);
4. That the company will perform the services or delivery the products as required at the price quoted; and,
5. **PROSPECTIVE CONTRACTOR'S REPRESENTATION REGARDING CONTINGENT FEES** – The prospective contractor represents as a part of such contractor's bid or proposal that such contractor

has/has not (**please circle applicable word or words**)

retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract.

Name of Company: \_\_\_\_\_

Printed name of representative: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_