

TUNICA COUNTY SCHOOL DISTRICT  
P O BOX 758  
744 SCHOOL STREET  
TUNICA, MS 38676

**BID REFERENCE #FUEL-06122017**

Phone 662-363-2811

**SCOPE OF BID**

The Tunica County School District would like to invite you to submit a sealed bid on the purchase of transportation commodities Bid Reference [#FUEL-06122017](#) as needed for the [FY 2018](#) school term beginning [July 1, 2017](#) and ending [June 30, 2018](#). All bids must be returned in a sealed envelope with the proper bid reference number clearly marked on the outside, lower, left-hand corner of the envelope. All prices should be F.O.B. to the Transportation Department located at 6129 Fox Island Road, Tunica, Mississippi with all applicable federal, state, and local taxes and fees included as part of the bid price.

Due to the highly volatile gasoline and diesel prices, the bid quotation page offers the vendor an option of bidding a fixed fuel price or a varied bid price based on the daily OPIS rack price for fuel as needed by the school district. Vendors may bid either the fixed or varied pricing, or may choose to bid both fixed and varied pricing.

The preferred method of bid by the school district is a fixed rate. However, varied bid pricing will be given the same consideration as fixed rate pricing.

**RETURN OF BID**

All bids shall be returned in a sealed envelope with [Bid Reference #FUEL-06122017](#) clearly marked on the outside, lower, left hand corner of the envelope, on or before [Monday, June 12, 2017 at ten o'clock in the morning \(10:00 a.m., CST\)](#) to the Office of the Superintendent of Education, 744 School Street, P.O. Box 758, Tunica, MS 38676. No faxed return bid document will be accepted as a proper return of bid document. Bids not received on or before the bid date and time will be returned unopened to the bidder. Prospective bidders should ensure delivery times will be met by their respective mail courier if applicable.

**DATE AND AWARD OF BID**

Award of the bid will be made by the Board of Education, Tunica County, Mississippi after a review of returned bid documents, on a comprehensive basis to the lowest and best bidder in the best interest of the school district at their [June 13, 2017](#) board meeting. Bid pricing shall include all appropriate shipping and handling charges and all applicable federal, state, and local taxes and other charges associated with the purchase of fuel for the school district. Delivery of fuel shall be to the Transportation Department fuel tanks located at 6129 Fox Island Road, Tunica MS 38676. The successful bidder should be capable of delivery of the commodity within twenty-four (24) hours from receipt of the school district purchase order.

**PAYMENT OF INVOICES:**

All invoices are subject to approval by the Board of Education, Tunica County, Mississippi, in its regular monthly meeting the second Tuesday of each month, prior to payment being made to the vendor. All vendors are requested to submit invoices by the first Wednesday of each month in order for the school district to make timely payments. All invoices should be submitted to the above address for payment.

**RIGHT TO REJECT BIDS**

The Board of Education, Tunica County, Mississippi, reserves the right to reject any and all bids not meeting the outlined specifications above.

**NOTE: A copy of this bid specification form must be attached to your return bid quotation as part of Bid Reference #FUEL-06122017**

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**BID QUOTATION FOR SUPPLYING FUEL to the Tunica County School District for the FY 2018 school term beginning July 1, 2017 and ending June 30, 2018:**

**FIXED PRICE QUOTATION:**

**GASOLINE, Regular, Unleaded, Average Delivery 2000 gallons per purchase order, minimum**

Price per gallon \$ \_\_\_\_\_

List all applicable federal, state, and local taxes per gallon

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL PRICE PER GALLON FOR GASOLINE**

\$ \_\_\_\_\_

**#2 REFINERY LOW SULFUR DIESEL, Average Delivery 7500 gallons per purchase order, minimum**

Price per gallon \$ \_\_\_\_\_

List all applicable federal, state, and local taxes per gallon

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL PRICE PER GALLON FOR # 2 Refinery Low Sulfur Diesel**

\$ \_\_\_\_\_

**VARIED PRICE QUOTATION FOR GASOLINE, REGULAR, UNLEADED:**

Vendor agrees to bid the daily OPIS rack price for Gasoline, Regular, Unleaded for the day a bid is requested by the school district with a fixed cents per gallon delivery cost added to daily OPIS rack price to include all applicable federal, state, and local taxes per gallon in the quoted markup as stated below:

List all applicable federal, state, and local taxes per gallon

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**Total     \$ \_\_\_\_\_ fixed cents per gallon cost over daily OPIS price**

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(For reference purposes only, please provide the price per gallon you would have bid for Gasoline, Regular, Unleaded, based on the above "Varied Price Quotation" on **Tuesday, June 6, 2017**. The bid would have been \$ \_\_\_\_\_ per gallon under the "Varied Price Quotation" on **6/30/2017**).

**NOTE: Successful vendor agrees to provide "Proof of Cost" with each bid submission for the Varied Price Quotation.**

**VARIED PRICE QUOTATION FOR # 2 REFINERY LOW SULFUR DIESEL:**

Vendor agrees to bid the daily OPIS rack price for # 2 Refinery Low Sulfur Diesel for the day a bid is requested by the school district with a fixed cents per gallon delivery cost added to daily OPIS rack price to include all applicable federal, state, and local taxes per gallon in the quoted markup as stated below:

List all applicable federal, state, and local taxes per gallon

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total    \$ \_\_\_\_\_ fixed cents per gallon cost over daily OPIS price

(For reference purposes only, please provide the price per gallon you would have bid for # 2 Refinery Low Sulfur Diesel based on the above "Varied Price Quotation" on **Tuesday, June 6, 2017**. The bid would have been \$ \_\_\_\_\_ per gallon under the "Varied Price Quotation" on **6/30/2017**).

**NOTE: Successful vendor agrees to provide "Proof of Cost" with each bid submission for the Varied Price Quotation.**

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**Vendor** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

**Phone** \_\_\_\_\_

**The undersigned vendor agrees to and accepts the conditions outlined in the attached bid specification packet for the Tunica County School District Bid Reference #FUEL-06122017.**

**Authorized Signature** \_\_\_\_\_

**Printed Name of Signature** \_\_\_\_\_

**Date Signed** \_\_\_\_\_