

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Dr. Paul Veregge
CIO/CMIO

Date: 9/6/2017

Re: Sole Source Certification Number SS9020

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9020** for OCLC Cataloging and Metadata/WorldShare Interlibrary Loan Services, please be advised that UMMC intends to award the purchase of the Cataloging and Metadata/WorldShare Interlibrary Loan Services to **OCLC** as the sole source provider of the Cataloging and Metadata/WorldShare Interlibrary Loan Services.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	September 14, 2017
Second Advertisement Date	September 21, 2017
Response Deadline from Objectors	September 28, 2017, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before October 3, 2017

Project Details

1. Describe the commodity/service that the institution is seeking to procure:

The University of Mississippi Medical Center (UMMC) seeks to purchase OCLC Cataloging and Metadata/WorldShare Interlibrary Loan Services – gives access to over 390 million catalog records to books/journals/databases enabling Rowland to save significant time and effort cataloging, classifying, and making resources available to UMMC students/faculty.

WorldShare/Interlibrary Loan allows Rowland access to over 10,000 libraries in order to borrow items our users need for research, patient care, and education.

2. Explain why the commodity is the only one (1) that can meet the needs of the :

Authoritative records are available for cataloging UMMC book purchase – saving staff time in cataloging and ensuring standardization for world-wide searching.

If UMMC library does not have a particular resource, we are able to borrow from libraries in a timely and cost-effective manner. As UMMC enters holdings by title in OCLC, WorldShare enables other libraries to borrow from UMMC for a cost – thus revenue producing.

3. Explain why the source is the only person or entity that can provide the required commodity:

OCLC is the industry standard used by research libraries throughout the world. Cataloging is entered and standardized ensuring that libraries can cooperate thus saving time and effort.

UMMC library is able to view holdings and borrow from other libraries via interlibrary loan (WorldShare). While we can borrow from other medical libraries using another software, WorldShare enables us to borrow a full slate of resources.

See supporting letter from **OCLC** Attachment A.

4. Explain why the amount to be expended for the commodity is reasonable:

The estimated amount to be expended is for the purchase of the OCLC Cataloging and Metadata/WorldShare Interlibrary Loan Services is \$11,843.29. This amount is within the expected price range for these products.

5. Describe the efforts that the agency went through to obtain the best possible price for the commodity:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the OCLC Cataloging and Metadata/WorldShare Interlibrary Loan Services (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to OCLC. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to **Thursday, September 28, 2017, at 3:00 p.m.** (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

SUBMITTED IN RESPONSE TO
Sole Source Certification No. SS9020
Accepted until September 28, 2017, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name
Objector's title

Date

Attachment A



Via e-mail: lbouchillon@umc.edu

2017 June 6

Ms. Linda Bouchillon
University of Mississippi Medical Center
Rowland Medical Library
2500 North State Street
Jackson, Mississippi 39216

RE: Sole Source Request

Dear Ms. Bouchillon:

Thank you for your recent inquiry concerning the availability of the following OCLC Online Computer Library Center, Inc. ("OCLC") services: ArchiveGrid, CAMIO, Cataloging, CONTENTdm, OCLC Access, WorldCat Discovery and WorldShare Interlibrary Loan, (collectively the "OCLC Services").

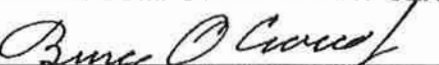
OCLC Online Computer Library Center, Inc. is the only source from which University of Mississippi Medical Center may obtain the OCLC Services.

OCLC looks forward to being of continued service to the University of Mississippi Medical Center.

Please let me know if you need any additional information.

Sincerely,

OCLC ONLINE COMPUTER LIBRARY CENTER, INC.

By: 
Bruce A. Crocco, Vice President