

Bid Specifications

(The contractor will supply all equipment, cleaning chemicals, and labor necessary to perform the tasks as specified.)

These duties will be performed each day/night each building is cleaned:

Empty all trash and reline trash can with new liner

Sweep and mop all hard surface floors

Vacuum all carpet areas

Clean, disinfect and deodorize restrooms

Refill all toilet paper, paper towel and soap dispensers

Clean and disinfect break rooms/kitchen areas

Dust (one time per week)

Spot Clean Carpet

Clean entrance door glass

Clean all interior glass

Wipe all horizontal surfaces (cabinet tops, empty desks, etc.)

Polish stainless steel as needed

Wipe down the outside of garbage cans as needed

MDPS will supply:

1. Paper products (toilet paper, paper towels, etc.)
2. Trash Liners
3. Hand Soaps

The following is the cleaning schedule for each branch:

MS Highway Patrol (MHP)	(5 cleanings per week)
MS Forensic Laboratory (MFL)	(2 cleanings per week)
MS Bureau of Narcotic (MBN)	(2 cleanings per week)
MS Bureau of Investigation (MBI)	(2 cleanings per week)