

GS# 422-157
Wastewater Lagoon Upgrades
Ellisville State School

The Department of Finance and Administration, Bureau of Building, Grounds and Real Property Management intends to purchase the item listed below as a sole-source purchase within the project referenced above:

Five Star Disk Filter and associated equipment at existing wastewater lagoon serving Ellisville State School.

Terms of the proposed sole source procurement and procedure for objection thereto shall be consistent with Section 600.25 of the Bureau of Building, Grounds and Real Property Management Procedure Manual as follows:

600.25
PROJECT MANUAL

5. *Specification as "sole source". Contractor may only utilize specified product, which is available from only one source. Professional may only utilize this method when justified due to the nature of specific project requirements. Such specification may only be utilized in sole-source procurements and shall not be embedded within request for quotation, allowance, request for bid, or request for proposal solicitations. Professional shall furnish written justification for review and approval including the following:*

- a. Description of the product for which approval is being sought*
- b. Explanation of why the product is the only one that can meet project requirements*
- c. Explanation of why the source is the only person or entity that can provide the required product*
- d. Explanation of why the amount to be expended for the product is reasonable*
- e. The efforts expended to obtain the best possible price for the product*

6. *Products proposed to be procured via sole source shall be advertised in the same manner provided in Section 31-7-13(c), Mississippi Code, Annotated. Such advertisement shall direct vendors to the procurement portal website where Bureau shall publish for a minimum of fourteen (14) days the terms of the proposed sole source procurement including the above items as well as procedures for any person or entity that objects and proposes that the product published on the procurement portal is not sole source and can be provided by another person or entity. If no objection is received, Bureau will obtain approval from the Public Procurement Review Board and document compliance with process via General Standard Approval Form.*

7. *Where sole source procurement is objected to, the Bureau will follow the following steps:*

a. If the Bureau determines after review that the product in the proposed sole source request can be provided by another person or entity, the sole source request will be terminated and such product procured in a competitive procurement process.

b. If the Bureau determines after review that there is only one (1) source for the required product, then the Bureau may appeal to the Public Procurement Review Board. The Bureau shall have the burden of proving that the product is only provided by one (1) source. If appeal is successful, Bureau will

proceed with procurement and document compliance with process via General Standard Approval Form.

c. If the Public Procurement Review Board has any reasonable doubt as to whether the product can only be provided by one (1) source, then the Bureau will procure the product in a competitive procurement process.

Persons or entities objecting to this sole source procurement shall submit such objection, and the reasons therefore, in writing to the Director of the Bureau of Building, Grounds and Real Property Management, at 501 N. West St. Ste 1401B, Jackson, MS 39201 on or before November 22, 2016 which is the fourteenth (14th) day after notice is published on the procurement portal website.
