

REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

This is a Request for Qualifications (RFQ) to provide Engineering Services for George County Board of Supervisors, Mississippi for the Merrill Salem Road Bridge Repair and Renovation Project (HB 1729, 2016 Regular Session).

You are invited to submit a RFQ to the George County Chancery Clerks Office, 355 Cox Street, Lucedale, MS 39452; no later than **4:00 p.m. local time on March 17, 2017**. Those desiring consideration should submit one original RFQ letter and three copies.

The contract will be awarded to the responsible offeror whose RFQ letter is written within a competitive range and determined to be the most advantageous to the County. Major factors for consideration will be engineering qualifications and experience with truss-through span bridges, steel constructions from 1920-30's, state historic designations, repair/restoration automotive traffic projects, along with a detailed understanding of bond requirements from the Mississippi Department of Finance and Administration (DFA). Factors to be considered in evaluating RFQ and their relative importance are set forth below.

The engineer shall perform all necessary services to properly carry out the activities of the project in accordance with all state bond requirements through the DFA and Federal laws. The project includes the following activities:

- A. Prepare final bridge design plans and specifications for the project;
- B. Prepare and distribute bid packets (ensuring that all DFA Bond and State requirements are met in contract preparation);
- C. Assist in bid opening and prepare bid tabulation to meet DFA requirements;
- D. Conduct pre-construction conference with contractor(s) and County and DFA representatives, documenting files with minutes of meeting;
- E. Conduct work-in-progress inspections giving scheduled reports to the Board and DFA approving any and all partial payment requests.

Those desiring consideration should submit RFQ by the time and date stated above and must include the following:

- 1. Qualifications - List of qualifications of each staff person to be assigned to the project.
- 2. Experience - Information regarding the experience of the firm. Information shall include types of project activities undertaken.
- 3. Capacity for Performance - Identify the numbers and titles of staff available to be assigned to provide services. Also include an estimated time required to accomplish each phase of the project.

The RFQ will be reviewed by a Committee appointed by the Board of Supervisors using the above criteria. This committee will make a recommendation to the Board. All proposals will be rated on the following system to determine the best offeror:

Qualifications-40, Experience-40, Capacity-20, Total: 100 Points. Negotiations will be conducted to determine a mutually satisfactory contract first with the offeror receiving the highest number of points. Contractual awards will be made to the qualified offeror whose proposal is most advantageous to George County.

The George County Board of Supervisors reserves the right to reject any and all proposals.

George County is an Equal Opportunity Employer.