

**STATE OF MISSISSIPPI
TRAVEL AGENCY SERVICES
PRICE LIST**

Travel Agency Name: Corporate Travel Planners, Inc.

Reservations Phone Number: 210.366.4450

Toll Free: 800.523.9036

Website: www.ctp-travel.com

Email: christy@ctptravelservices.com

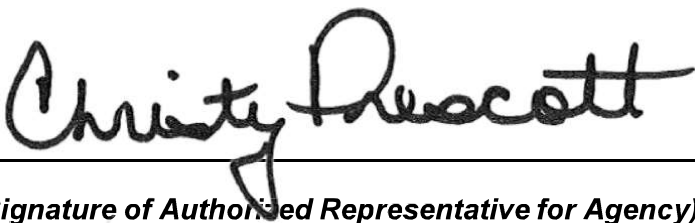
Fax: 210.366.0474

Contact Person: Christy Prescott

Fees & Services

Airline – domestic	\$35 per transaction	Agent Assisted - \$22 Online - \$7.50
Airline – international	\$50 per transaction	Agent Assisted - \$27 Online - \$7.50
Airline – exchange	\$30 per transaction	Domestic - \$22 International - \$27
Amtrak	\$10 per transaction	
Vehicle Rental – non-commissionable	\$10 per transaction	Agent Assisted - \$0 Online - \$0
Lodging – non-commissionable	\$15 per transaction	Agent Assisted - \$0 Online - \$0
Visa processing (per country)	\$20 per transaction	\$125 for Consulates/ Embassies (standard service fee)
All other services when used in conjunction with air travel booked by the agency	\$__ per transaction	AFTER HOURS Call w/o ticketing - \$16 Call w/ ticketing - \$27 Ticket Exchange - \$40 Voids - \$26

*Write in fees only when the fee is **less than** the fee set by the Department of Finance and Administration, Office of Purchasing, Travel, and Fleet Management as listed above.



5/4/2017

(Signature of Authorized Representative for Agency)

(Date)