

Solicitation for Bids
Union Public School District
Elementary Gym Roof System
Dated May 12, 2017
(Detailed specifications are available upon request)

The Union Public School District (the “District”) is seeking bids for the installation of a Duro-Last, or approved equal, roof system for the roof of the District’s Elementary School gym, located at 101 Forest St., Union, MS 39365 (the “Project”).

The bid documents include this Solicitation for Bids, the attached Bid Form and the attached detailed specifications (collectively, the “Bid Documents”).

All bidders must attend a mandatory pre-bid inspection of the roof to be held at the Union Elementary School gym located at 101 Forest St., Union, MS on June 2nd, 2017 or other agreed upon date if necessary. Any roofing contractor who does not attend the pre-bid inspection, inspect the roof and sign the bidder registration sign in sheet in the office of the Superintendent, Dr. Lundy Brantley, 417 S. Decatur St., Union, Mississippi (601-774-9579 Ext. 1001) will not be allowed to bid this project. NO EXCEPTIONS. The costs of the pre-bid inspection and the preparation of a bid will be the responsibility of the bidder.

ALL MEASUREMENTS, INSULATION COUNT, PULL-TEST, WIND-CAL AND OTHER PRODUCT USED IS THE SOLE RESPONSIBILITY OF THE ROOFING CONTRACTOR. ANY INFORMATION FURNISHED BY THE DISTRICT AND ITS REPRESENTATIVES IS FOR INFORMATION ONLY AND NOT TO BE CONSIDERED A FINAL CALCULATION. EACH BIDDER IS RESPONSIBLE FOR ALL SUCH CALCULATIONS AND DETERMINATIONS.

Pre-Bid Submissions

Any roofing contractor contemplating submitting a sealed bid must submit to the District by June 8, 2017:

1. The results of any inspection by the bidder and any technical or manufacturer representative, including any conditions discovered in the inspection that would make the roofing system specified in the Bid Documents not feasible, and any deviations the bidder believes are necessary from the specifications provided by the District, and
2. If the bidder proposes to offer any system other than the Duro-Last roofing system, evidence demonstrating that the proposed system is equal to or better than the Duro-Last roofing system specified in the Bid Documents.

Submission of Bids

Sealed bids are due by 10:00 a.m. (local time) on June 16, 2017 in the office of the Superintendent located in the District's Central Office, 417 S. Decatur St., Union, Mississippi. All bids should be enclosed in a sealed, opaque envelope, clearly marked on the outside of the envelope, **Union Public School District, Elementary Gym Roof Bid**. The bidder's Certificate of Responsibility must be written on the outside of the envelope. A copy of all documents required by the Bid Documents to be delivered with the bid must be enclosed in the envelope along with the signed bid.

Each bid package must include the following:

1. Proof of liability insurance (\$1 Million minimum coverage) and builder's risk insurance in an amount at least equal to the cost of the Project. The proof of liability insurance and builder's risk insurance must show that the District has been named as an additional insured.
2. Proof of worker's compensation coverage in the amount required by Mississippi law.
3. The total amount stated on a bidder's Bid Form must include the costs of all licenses, permits, disposal fees, building preparation, site cleanup and all other costs necessary for the bidder to complete the Project.
4. Detailed documentation of the warranty that will be provided by the contractor and/or the manufacturer, clearly identifying the terms of the warranty and any

conditions or exceptions to the warranty. The warranty must meet the requirements stated in the attached detailed specifications.

5. Evidence that the bidder is licensed to do business in the State of Mississippi. If the bidder is not a resident of the State of Mississippi, include a copy of any bid preferences given to resident bidders by the law of the state in which the bidder is a resident.

6. Evidence that the bidder can obtain the bid, payment and performance bonds required by the Bid Documents.

7. Include documentation on extended warranties and/or maintenance your company may offer. This would be in addition to the base bid for the re-roofing project.

Basic Project Requirements:

(ROOFING SPECIFICATIONS, ROOF DRAWINGS, AND DETAIL DRAWINGS FOLLOW IN ATTACHED DOCUMENT!)

1. Prepare building and grounds for the re-roofing process. The District is responsible for providing an area for the roofing contractor to store materials and stage the Project.

2. Remove and replace gutter, downspouts using Exceptional Metals EX-6 (see attached drawing and details for application) per Duro-Last Specifications, or approved equal.

3. District will mark all roof top equipment to be removed. The Contractor is to remove and dispose the marked equipment in a safe and orderly manner. The Contractor shall prepare such opening to match the existing roof support system and then cover the opening with like material.

4. Flash all penetrations, vents, pipes, etc. with Duro-Last or approved equal boots. Flash support pipes and air vents with custom Duro-Last boots or approved equal. Flash all curbs with Duro-Last custom curb flashing or approved equal. Install Duro-Last walk pads or approved equal on service side of mechanical equipment and other

areas determined by District and shown on a schematic provided by the District confirming the location of such areas.

5. Mechanically install, at a minimum, a prefabricated, 60-inch tab 50-mil White PVC Duro-Last or approved equal membrane roof with **15 year NDL, full systems** warranty.

6. The Contractor shall at all times' during the progress of work, keep the premises and surrounding areas free from rubbish, scrap materials, and debris. Trash and combustible materials shall not be allowed to accumulate; burning of trash and debris on site is not permitted.

7. The Contractor is to supply portable toilets for the duration of the project. Electrical supply for the project is to be furnished by the contractor. Access to the roof is the responsibility of the Contractor and at no time are employees of the Contractor to access the roof from the inside of the building without the prior consent of the District's Superintendent or the Elementary School Principal.

8. The Contractor shall perform the work in a good and workmanlike manner in complete conformity with the Bid Documents. The Contractor shall be responsible for maintaining the safety of its employees and third parties during the performance of the Project. The Contractor shall be solely responsible for complying with all OSHA related requirements as well as international, state and local building codes. The Contractor shall be solely responsible for all damages to the District's facilities and for injuries to third parties during the performance of the Project or resulting from the performance of the Project.

9. Before the District's final acceptance and payment for the Project, the Contractor must have removed from the District's property and properly disposed of all construction equipment, tools, and machinery; temporary structures and/or utilities, rubbish, debris, and waste materials. The Contractor shall arrange for inspection by the roofing system manufacturer's representative, the District and its representative, if applicable and correct any problems as noted by the inspection. The Contractor shall provide the District all applicable warranties and the Contractor and the roofing system's manufacturer's representative shall meet with the District to review the

warranty coverage and the warranty claims process before the District makes payment for the Project.

10. If any of the provisions in this Bid Solicitation are inconsistent with the actual roofing specifications that follow in the separate document, the separate document will be the controlling document.

Award of Contract:

a: All bids are to remain firm until the earlier of 20 calendar days from the deadline for bids or the date on which the District's Board of Trustees (the "Board") takes final action on the bids. Once submitted, a bid may not be modified or withdrawn. Any notations on the outside of the envelope containing a bid purporting to amend the bid will not be considered by the Board.

b: The contract shall be awarded to the lowest responsible and responsive bidder unless the Board finds that all bids are unreasonable or that it is not in the best interest of the District to accept any of the bids. The District reserves the right to: amend the Bid Documents prior to the deadline for submission of bids, reject all bids and to waive any bid informality.

c: The bidder to whom award is made will be notified, confirmed by fax, letter or other means as soon as possible. Unless other time frames are agreed upon, the following time frames should be allowed for each step of the process:

1. The Board will award the contract or reject all bids within 20 calendar days after bid opening.

2. The winning bidder must deliver to the District the bid and performance and payment bonds required by Section 31-5-51 of the Mississippi Code of 1972, as amended, and any other documentation requested by the District within 5 calendar days' after the award of the bid.

3. The District will approve or reject all documentation provided by the winning bidder within 5 calendar days after contractor presents completed documents.

4. The District will issue a notice to proceed within three calendar days after execution of contract.

The time frames stated above, or specified elsewhere in these documents may be extended and/or changed by written agreement between the parties.

c: Bid will be opened and the results will be recorded at noon on June 16, 2017.

Bid Form

The representative of the Company identified below (the "Company") hereby submits the following bid in response to the Bid Solicitation dated May 12, 2017 for the roofing project at the Union Public School District Elementary School gym. This bid is subject to all the conditions and requirements stated in the Bid Documents (as defined in the Bid Solicitation). The undersigned represents that he/she is fully authorized to execute and deliver this bid on behalf of the Company and that if the bid is accepted by the District, the Company will be fully bound by the terms of this bid and the Bid Documents.

BASE BID A. Per Bid Documents _____

BASE BID B. Add 1.5 Inches of ISO Insulation _____

ADDITIONS TO BID:

Per unit price to replace rotten wooden nailers _____

Per unit price to replace rotten fascia boards, primed and painted _____

Bid requirements and/or specifications acknowledged by:

Company Name: _____

Address: _____

Phone Number: _____

Contact: _____

NUMBER OF DAYS TO COMPLETE JOB: _____

(must be completed within 15 calendar days after the notice to proceed is issued, subject to any extension granted by the District, in its sole discretion, for inclement weather days).

Signature of Company representative authorized to submit the foregoing bid:

_____ Signature

_____ Printed Name

_____ Title

_____ Date

Email: brantleyl@unioncity.k12.ms.us

for roofing specifications and details