

ADVERTISEMENT FOR PROPOSALS

Notice is hereby given that the City of Biloxi, Mississippi, will receive sealed proposals at the Mayor's Office, City Hall, second floor, until 10:00 AM on the 3rd day of June, 2015, for the following:

DEBRIS MONITORING SERVICES CITY OF BILOXI, MISSISSIPPI

Specifications will be available in the Purchasing Office, City Hall, first floor, 140 Lameuse Street, Biloxi, Mississippi (228-435-6252).

The City of Biloxi will accept Statements of Qualifications & Experience from qualified firms for **DEBRIS MONITORING** services for a pre-position contract to facilitate the Debris Removal from the City of Biloxi in the event of a disaster declaration or at the direction of the City. The service will include basic debris monitoring field services, preparation of operational reports, meetings and communications and other services as outlined in the Scope of Services provided. This contract will be for an initial term of 2 years with yearly extensions possible for an additional 3 years. Since this is a pre-event contract, work assignments will not be issued unless there is a declared disaster or as directed by the authorized City representative and approved by the Mayor.

The Debris Monitor will assist the City in identifying the effort needed to remove debris from the City and mobilize the staff necessary to meet the obligations outlined in the Scope of Services. The Debris Monitor must be familiar with the FEMA/MEMA reimbursement requirements, debris eligibility criteria, and have a proven track record of providing these services.

Please forward 5 copies of your proposal to the Mayor's Office by 10:00 AM on June 3, 2015, with your firm qualifications and hourly rates (completed in the format as shown in the FEE Table). Minimum information in the Statements of Qualifications & Experience must include: a reference list of at least four (4) clients for whom you have performed similar services, completed Fee Table, and Project Manager with contact information and experience. A selection committee will rank the proposals received by criteria described in the specifications:

Proposals will be reviewed by the selection committee using the above selection criteria. A written contract will be awarded to the firm whose proposal is within the competitive range and determined by the committee to be most advantageous to the City, cost and other factors considered. The contract will include scope and extent of work and other essential requirements. The City of Biloxi reserves the right to reject any and all proposals and to waive any irregularities or informalities in the proposal process. The City of Biloxi is an equal opportunity employer.

BIDS SHALL BE DELIVERED TO THE MAYOR'S OFFICE, SECOND FLOOR, CITY HALL BUILDING, 140 LAMEUSE STREET, BILOXI, MISSISSIPPI, 39530.

Proposals should be sealed and properly labeled as **DEBRIS MONITORING SERVICES** and may be delivered or mailed to the Mayor's Office, P.O. Box 429, Biloxi, Mississippi, 39533. The envelope should list Company Name, Address and all applicable state and local license numbers.

The City reserves the right to reject any and all bids and to waive any informality in the proposal accepted.

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(SEAL)


MUNICIPAL CLERK

SEND PROOF OF PUBLICATION

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