

REQUEST FOR PROPOSALS FOR RESIDENT PROJECT REPRESENTATIVE SERVICES FOR THE CITY OF BILOXI INFRASTRUCTURE REPAIR PROGRAM

The City of Biloxi ("City") invites the submittal of responses to this Request for Proposals (RFP) from qualified professional firms or companies interested in providing Resident Project Representative Services (RPR) to augment the City's existing in-house staff for the construction oversight of the remaining projects under the City of Biloxi Infrastructure Repair Program.

The City will appoint a Selection Committee to evaluate responses to this RFP. Each submittal will be analyzed to determine overall responsiveness and qualifications under the RFP. The City reserves the right to award multiple contracts.

Scoring Criteria

The City will appoint a selection committee to perform the evaluations. Each submittal will be analyzed to determine overall responsiveness and qualifications under the RFQ.

- **Qualifications of Personnel and Availability of Resources (Up to 60 Points)**
Qualifications of inspectors specifically as they relate to water, sewer, and drainage projects, especially experience related to the MDOT 1990 Red Book and City of Biloxi Specifications. Include qualifications and experience for inspectors that will be assigned to the project.
- **Cost (Up to 40 Points)**
Annual cost for all personnel, vehicles and equipment based on the estimated quantities in the proposal sheet.

Specifications are available at www.biloxiplans.com. Specifications can be viewed for no charge or physically purchased. All plan holders are required to have a valid email address for registration. Purchased specifications are non-refundable and must be purchased through the website. Questions regarding website registration and online orders please contact web support at (662) 407-0193. A view only copy of the specifications and proposal documents are also available at the City of Biloxi Engineering Department, which is located at 214 A Delauney Street, Biloxi, Mississippi (228) 435-6269. Specifications may be examined without charge online or at the City of Biloxi Engineering Department during regular business hours (7:00 a.m. to 4:00 p.m., Monday – Friday).

All questions regarding this solicitation should be addressed in writing to Christy LeBatard, P.E., through email at clebatard@biloxi.ms.us or in writing to:

Christy LeBatard, P.E.
City of Biloxi Engineering Department
P.O. Box 429 (39533)
214 A Delauney Street
Biloxi, MS 39530

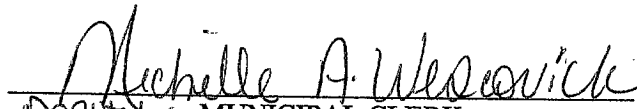
Five (5) complete copies of the sealed submittals will be received at the Mayor's Office, second floor of City Hall Building, 140 Lameuse Street, Biloxi, Mississippi, 39530 until 10:00 a.m., March 2, 2016. All submittals should be properly labeled **CITY OF BILOXI INFRASTRUCTURE REPAIR PROGRAM – RPR SERVICES** and shall be forwarded to:

City of Biloxi
140 Lameuse Street (39530)
P.O. Box 429
Biloxi, MS 39533-0429

The City of Biloxi reserves the right to reject any or all submittals, to waive any or all submittals, and to waive any irregularities or informalities in the submittal process. The proposals will be opened at the aforementioned time and date in the City Council Chambers, Second Floor, City Hall at 140 Lameuse Street.

Publish by order of the Municipal Clerk, the 8th day of February, 2016.

SEAL


Deputy MUNICIPAL CLERK

Publish Twice: February 11, 2016 & February 18, 2016.

Send Proof of Publication.