

September 23, 2015
Updated January 1, 2016
800-424-2432



Contents

Refer to KI Terms & Conditions document or visit ki.com.

Ordering C.O.M., C.O.L., and C.O.V. BONDUEL, GREEN BAY, ONTARIO, and TUPELO	4
Shipping Location	6

Sway™	General Information	8
	Lobby and Lounge Seating	12
	Replacements	18

Ordering C.O.M., C.O.L., and C.O.V.

BONDUEL, GREEN BAY, ONTARIO, and TUPELO

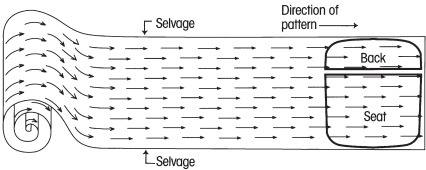
How to Specify C.O.M. Upholstery

Textile designs often have intricate patterns. Not all individuals will interpret fabric direction in the same manner.

As a standard procedure, KI cuts fabrics off the roll in a horizontal fashion as shown in Diagram A at the right. By cutting in this fashion, most waste is eliminated. Our requirements for yardage in this book are based on this type of cutting. When directional or patterned fabrics are used, they often require more yardage than solid colors.

By providing KI with a completely filled-out copy of the form on this page, we will be able to expedite your order. We find it particularly helpful with directional or patterned upholstery material. It is critical that copies of this form accompany test quantities as well as production quantities of C.O.M.

C.O.M. must be supplied in continuous yardage.



C.O.M., C.O.L. and C.O.V. Testing

KI will require for testing actual yardage to upholster one chair. The testing requirements depend on which chair you have selected on your order.

Test samples will be applied to the order and will be held for 6 months if needed. After 6 months, the sample can no longer be applied to your order. For all products to be tested, send test samples for approval to:

KI
Attn: C.O.M. Specialist
1687 Westminster Drive, Gate 3
Green Bay WI 54302

To expedite the procedure, attach a copy of the "C.O.M. Information Form" on this page.

All C.O.M., C.O.L. and C.O.V. must be labeled with the purchase order number.

C.O.M., C.O.L. and C.O.V. Production

Customer's fabrics and leathers must be approved prior to acceptance for production. Upon test approval, a 1" square sample swatch of upholstery material must accompany the order. KI assumes no responsibility for wear, defects or performance of customer's own fabrics, vinyl or leather. C.O.M., C.O.L. and C.O.V. orders are available on a deferred delivery basis.

Orders for production of C.O.M., C.O.L. and C.O.V. upholstered products are not scheduled for processing until upholstery material is received. Upon receipt, KI will provide an acknowledgement and an estimated shipping date.

KI recommends that leather be ordered in yardage. Leather must be usable. The outer edges cannot be calculated as square feet or yardage.

The C.O.M., C.O.L. and C.O.V. yardage requirements accompanying products in the pricing section are for 10 chairs/seats or less, 54" wide nondirectional material. On larger orders, less material is required.

For exact production yardage requirements, call 1-800-424-2432, ext. 2707.

C.O.M., C.O.L. and C.O.V. Order Processing

For products shipped from Green Bay, WI facility, ship upholstery material to:

KI
Attn: C.O.M. Storage
1687 Westminster Drive, Gate 3
Green Bay, WI 54302

For products shipped from Tupelo, MS facility ship material to:

KI Tupelo
Attn: C.O.M. Storage
2112 South Green Street
Tupelo, MS 38801

For products shipped from Bonduel, WI facility, ship material to:

KI
Attn: C.O.M. Storage
204 West South Street
Bonduel, WI 54107

For products shipped from Ontario, CA facility, ship material to:

Avail/Impress/Kismet/Medical & Laboratory Stools/Pilot
Attn: C.O.M. Storage
1110 S. Mildred Ave.
Ontario, CA 91761

Intricate Patterns

In the event of specific requirements for positioning of intricate patterns or pattern repeats on seats and backrests, provide a sketch noting requirements, as in Diagram B, along with materials for testing, and with the order.

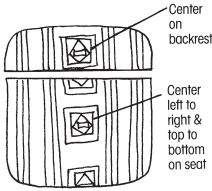


Diagram B

Treated Materials

If C.O.M. requires processing such as Scotchgard® or acrylic backing, it often shrinks. To prevent delays in delivery or back ordering due to shrinkage, please have your processor remeasure after processing and assure adequate yardage shipment.

Split Orders

If a portion of the shipment which does not require C.O.M., C.O.L. or C.O.V. applications is to be processed and shipped early, KI will enter the order immediately at your request. These split shipments are subject to minimum order changes.

Contact the C.O.M. Specialist at 1-800-424-2432, ext. 2707, with questions or to verify a split order.

Excess Upholstery Material

KI will dispose of excess upholstery material at the time of shipment unless expressly requested to return it with the product shipment.

Cancelled or Changed Orders

KI assumes no responsibility for extra C.O.M., C.O.L. or C.O.V. material due to a change of upholstery or cancellation of an order. It is the customer's responsibility to arrange for return of this material.

C.O.M., C.O.L. and C.O.V. Information Form

A copy of this form should accompany test requests and production orders. Please fill it out completely, and, if your order has been acknowledged, provide the acknowledgement number.

Purchasing Agent (Dealer or buying organization) _____

Attention _____

Address _____

City _____ State _____ Zip _____

Project Name _____

Type of seating and number of units of each type _____

Please see information below and check the appropriate box.

☐ Submitted for testing.

☐ Test approved. Submitted for production.

Purchase Order Number _____

KI Acknowledgement Number _____

In all instances, send this form to the C.O.M. Specialist.

☐ A Selvage Top and Bottom



☐ B Selvage Side and Side





Ordering C.O.M., C.O.L., and C.O.V.

BONDUEL, GREEN BAY, ONTARIO, and TUPELO

Ordering C.O.M., C.O.L., and C.O.V.

Shipping Location

C.O.M. SHIPPING LOCATION

Architectural Walls		Universal OverheadsMN	Jessie Lounge SeatingHN
Genius Walls.....MN		Wireworks.....MN	Jubi Guest Chair.....GB
Corsepoths		Unize.....MN	Kismet Task/Guest Chairs & Stools.....OM
Dante Benches.....AG	Residence Hall Furniture		Kurv Benches.....HN
Darwin Tickboards.....MN	RoomScape Furniture.....MN		LaRonde Day Beds.....HN
Aristotle Tickboards.....MN			Maestro Stack Chairs.....GB
Classroom Furniture	Services		Matrix Stack Chairs.....GB
360° Classroom Furniture.....BW	TrueMotion.....KP		Medical & Laboratory Stools.....OM
Intellect Wire Chairs.....GB	Genesis.....KP		Mesa Lounge & Task Seating.....HN
Dorsal 1090 Chairs.....GB			MyWay Seating.....HN
Dorsal Student Desks.....GB	Seating		Necura Benches.....HN
Learn2.....GB	100 Series Folding Chairs.....BW		Opt4.....GB
Deskling	300 Series Folding Chairs.....BW		Perry Stack Chairs.....GB
700 Series Deskling.....KP	600 Series Stools.....BW		Perth Multiple & Healthcare Seating.....HN
Balance Overheads.....MN	700 Series Folding Chairs.....BW		Perth II Healthcare Seating.....HN
Genesis Deskling.....MN	1000 Series.....GB		Pilot Task Chairs.....OM
True Deskling.....KP	Aerlyn Guest Seating.....HN		Piretti Stack Chairs.....GB
Universal Overheads.....MN	Alima Collection.....HN		Promenade Seating System.....BW
WorkZone Deskling.....MN	Ariana Lounge.....HN		Repture Stack Chairs & Stools.....GB
Files & Storage	Altus Task Chairs.....TM		Relax Lounge Seating.....HN
700 Series Pedestal Cushion.....GB	Apply Stack Chairs.....GB		Rose Healthcare.....BW
U-Series Pedestal Cushion.....GB	Auditorium Folding Chairs.....BW		Sala Lounge Seating.....HN
Fixed Seating	Avail Task Chairs.....OM		SRT Task Chairs.....TM
Concerto Auditorium Seating.....BW	Bentley Guest Seating.....HN		Silhouette Stack Chairs & Stools.....BW
Single Pedestal Seating.....GB	Brier Multiple & Healthcare Seating.....HN		Solice Metal Collection.....HN
Jury Box Seating.....GB	Boss Design Chairs.....HN		Solice Multiple, Healthcare & Guest.....HN
Lincoln Auditorium Seating.....BW	Cinturon Lounge & Professional Seating.....HN		Solice II Healthcare Seating.....HN
Sequence Seating.....GB	Coaly Lounge Seating.....HN		Strive Multiple, Stack & Task.....GB
University Seating.....GB	Connection Zone Privacy Booths.....HN		Sway.....BW
Panel Systems	Dorsal Stack & Tandem Seating.....GB		Tea Cup Lounge Seating.....HN
All Terrain.....KP	Engage Task Chairs & Stools.....GB		Three Multiple, Healthcare & Lounge.....HN
Balance Overheads.....MN	Flex Multiple & Healthcare Seating.....HN		Three II Healthcare Seating.....HN
System 3000.....MN	Front Row Seats (Silk Screening).....BW		Torsion-on-the-Go! Nesting Chairs.....GB
	GateOne Public Seating.....BW		Torsion Air Stack and Task Seating.....GB
	Grozie Seating.....GB		Torsion Stack and Task Seating.....GB
	Hub Modular Lounge Seating.....HN		Versa Stack Chairs & Stools.....GB
	Impress Task Chairs.....OM	Site Furnishings	
	Impress Ultra Task Chairs.....OM	Logix.....BW	

KI Manufacturing Sites - Customer's Own Material Shipment Manufacturing Site Addresses

AG Contact: KI at 1-800-424-2432	GB KI Green Bay Attn: COM Storage 1487 Westminister Drive - Gate 3 Green Bay, WI 54302	HN KI-HN Attn: COM Storage 217 Field Avenue High Point, NC 27263	KP KI Pembroke Attn: COM Storage 1000 Olympic Dr. Pembroke, Ontario K3B6G7	MN KI Manitowoc Attn: COM Storage 1400 S. 41st St. Manitowoc, WI 54220
BW KI Borelud Attn: COM Storage 204 West South St. Borelud, WI 54107	KI Greenrocks Attn: Brianna Linn 280 North Road Clinton County Industrial Park McElhattan, PA 17748	OM KI-Impress Attn: COM Storage 1110 S. Mildred Ave. Ontario, CA 91761	TM KI Tupelo 2112 South Green St. Tupelo, MS 38804	



Ordering C.O.M., C.O.L., and C.O.V.

Shipping Location





Lounge Chair
(SYCNC and SYCFC)



Ottoman
(SYOT)



Table
(SYTB)

General Dimensions			
Seat width	27-3/4"		
Seat depth	18-1/2"		
Seat height	16"		
Overall Dimensions			
Width	33"		
Depth	32-1/2"		
Height	41-3/4"	17-1/2"	14-1/2"
Diameter		27-1/4"	27"
Unit weight	66 lbs	43-1/2 lbs	63 lbs



Seat shell is constructed of rotationally molded polyethylene. Available in two standard colors.



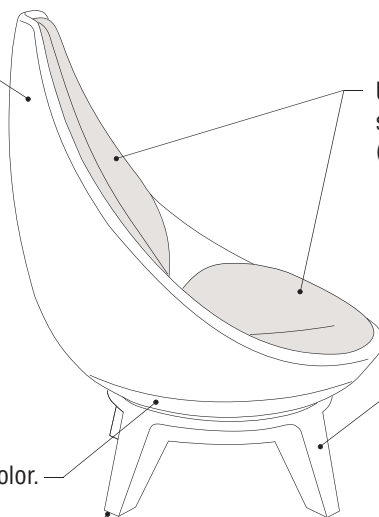
Cool Grey (SCG)



Cottonwood (SCO)

12-gauge steel rotating contact surface is attached to the bottom of the seat shell and is powder-coat painted to match the seat shell color.

Floor glide options to accommodate any floor type. Available in nylon, felt and non-skid rubber.



Upholstered seat and back have a contoured shape to maximize comfort and are field replaceable. (Optional contrasting seat and back upholstery available)

4-leg base is constructed of rotationally molded polyethylene. Available in two standard colors.



Cool Grey (BCG)



Cottonwood (BCO)

INFORMATION

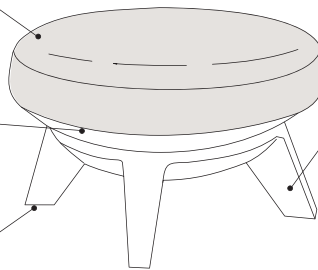
Warranty

Refer to KI Terms & Conditions document or visit ki.com

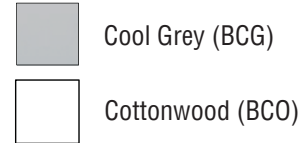
Upholstered cushion has a contoured shape to maximize comfort and is field replaceable.

12-gauge steel apron is powder-coat painted to match the 4-leg base.

Floor glide options to accomodate any floor type. Available in nylon, felt and non-skid rubber.



4-leg base is constructed of rotationally molded polyethylene. Available in two standard colors.



Optional Power Module has one AC power outlet and two USB charging ports. Available in three colors.



Silver White Black

12-gauge steel apron is powder-coat painted to match the 4-leg base.

Floor glide options to accomodate any floor type. Available in nylon, felt and non-skid rubber.

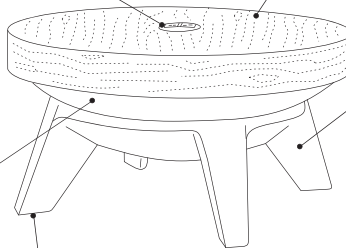


Table top has high pressure laminate overlaying the sides and top of a particle board structure. See KI Color addendum for standard laminate finishes.

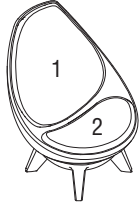
4-leg base is constructed of rotationally molded polyethylene. Available in two standard colors.





Sway™

Lobby and Lounge Seating



SYCNC
SYCFC

MODEL**Lounge Chair**

- 1 = Back (Fabric Contrast 1) C.O.M. = 1.25 yd
- 2 = Seat (Fabric Contrast 2) C.O.M. = .75 yd
- W=33" D=32-1/2" H=41-3/4"

Features

Non-contrast 2 yd

Contrast

MODEL NUMBER

Basic Model	Poly Shell Color	Poly Base Color	Glide Option	Fire Code	Non-Contrast or Fabric Contrast 1	Fabric Contrast 2
SYCNC	□□□	□□□	□□□	□□□	□□□□	
SYCFC	□□□	□□□	□□□	□□□	□□□□	□□□□

A**B****C****D****E****F****G****HOW TO ORDER**

Indicate the following information on order form:

1. Quantity of each item.
2. Model number, including options. See "How To Build a Model Number".
3. Any special service required.

Note: • The □ indicates that a choice is required.

- The absence of the □ indicates that no choice is required.
- Alpha-numeric characters in place of □ indicate that no other alternatives are available.

HOW TO BUILD A MODEL NUMBER

- A** Select basic model.

- B** Select poly shell color.
Refer to color addendum at ki.com or KI Fabrics & Finishes binder.

- C** Select poly base color.
Refer to color addendum at ki.com or KI Fabrics & Finishes binder.

- D** Select glide option.
- | | |
|------------|-------------------|
| GFT | - Felt glides |
| GND | - Non-skid glides |
| GNV | - Nylon glides |

- E** Select fire code.
- | | |
|------------|-----------------------------|
| NFR | - Compliance to TB 117-2013 |
| FR | - Compliance to TB 133 |
- See pricing column for TB133 upcharge.

- F** Select non-contrast or fabric contrast 1.
Refer to color addendum at ki.com or KI Fabrics & Finishes binder.

- G** Select fabric contrast 2.
Refer to color addendum at ki.com or KI Fabrics & Finishes binder.



Approx. Packaged Weight	Delivered Pricing Fabric Grade 1 & C.O.M.	Delivered Pricing Fabric Grade 2	Delivered Pricing Fabric Grade 3	Delivered Pricing C.O.V.	Delivered Pricing Vinyl Group 2	Delivered Pricing Pallas Fabric Group P0	Delivered Pricing Pallas Fabric Group P1	Delivered Pricing Pallas Fabric Group P2	Delivered Pricing Pallas Fabric Group P3	Delivered Pricing Pallas Fabric Group P4	TB133 add to list price
77.0#	\$ 1667	\$ 1764	\$ 1788	\$ 1667	\$ 1788	\$ 1839	\$ 1892	\$ 1943	\$ 1983	\$ 2045	\$ 184
77.0#	1721	1818	1842	1721	1842	1893	1947	1998	2037	2099	184

SPECIAL SERVICES

Special Carton Marking

With specially marked information N/C


Shipping

Shipped **assembled freight prepaid f.o.b. Bonduel, Wisconsin 54107** factory. Freight class #250.

Specifications and prices are subject to change without prior notice.

Sway™

Lobby and Lounge Seating

MODEL	COM	MODEL NUMBER					Approx. Packaged Weight	Delivered Pricing Fabric Grade 1 & C.O.M.
		Basic Model	Poly Base Color	Glide Option	Fire Code	Non-Contrast or Fabric Contrast 1		
 SYOT	1.1 yd	SYOT	□□□	□□□	□□□	□□□□	49.0#	\$ 1016

A **B** **C** **D** **E**

HOW TO ORDER

Indicate the following information on order form:

1. Quantity of each item.
2. Model number, including options. See “How To Build a Model Number”.
3. Any special service required.

Note:

- The □ indicates that a choice is required.
- The absence of the □ indicates that no choice is required.
- Alpha-numeric characters in place of □ indicate that no other alternatives are available.

HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select poly base color.
Refer to color addendum at ki.com or KI Fabrics & Finishes binder.
- C** Select glide option.
- | | |
|------------|-------------------|
| GFT | - Felt glides |
| GND | - Non-skid glides |
| GNV | - Nylon glides |
- D** Select fire code.
- | | |
|------------|-----------------------------|
| NFR | - Compliance to TB 117-2013 |
| FR | - Compliance to TB 133 |
- See pricing column for TB133 upcharge.
- E** Select non-contrast or fabric contrast 1.
Refer to color addendum at ki.com or KI Fabrics & Finishes binder.



Delivered Pricing Fabric Grade 2	Delivered Pricing Fabric Grade 3	Delivered Pricing C.O.V.	Delivered Pricing Vinyl Group 2	Delivered Pricing Pallas Fabric Group P0	Delivered Pricing Pallas Fabric Group P1	Delivered Pricing Pallas Fabric Group P2	Delivered Pricing Pallas Fabric Group P3	Delivered Pricing Pallas Fabric Group P4	TB133 add to list price
\$ 1069	\$ 1083	\$ 1016	\$ 1083	\$ 1111	\$ 1140	\$ 1168	\$ 1190	\$ 1225	\$ 117

SPECIAL SERVICES

Special Carton Marking


With specially marked information N/C

Shipping

Shipped **assembled freight prepaid f.o.b. Bonduel, Wisconsin 54107** factory. Freight class #150.

Specifications and prices are subject to change without prior notice.

Sway™
Lobby and Lounge Seating

MODEL	DIA x H	MODEL NUMBER					Approx. Packaged Weight
		Basic Model	Power Option	Poly Base Color	Glide Option	Laminate Color	
 SYTB	27" x 14-1/2"	SYTB	□□□□	□□□	□□□	□□□	66.0#
		A	B	C	D	E	

HOW TO ORDER

Indicate the following information on order form:

1. Quantity of each item.
2. Model number, including options. See "How To Build a Model Number".
3. Any special service required.

Note:

- The □ indicates that a choice is required.
- The absence of the □ indicates that no choice is required.
- Alpha-numeric characters in place of □ indicate that no other alternatives are available.

HOW TO BUILD A MODEL NUMBER

- A** Select basic model.
- B** Select power option.
- | | |
|------|----------------------------------|
| NP | - No power |
| WPBL | - Black power module; add \$311 |
| WPSL | - Silver power module; add \$311 |
| WPWH | - White power module; add \$311 |
- C** Select poly base color.
Refer to color addendum at ki.com or KI Fabrics & Finishes binder.
- D** Select glide option.
- | | |
|-----|-------------------|
| GFT | - Felt glides |
| GND | - Non-skid glides |
| GNY | - Nylon glides |
- E** Select laminate color.
Refer to color addendum at ki.com or KI Fabrics & Finishes binder.



Delivered
Pricing
\$ 1486

SPECIAL SERVICES

Special Carton Marking

With specially marked information N/C

Shipping

Shipped **assembled freight prepaid f.o.b. Bonduel, Wisconsin 54107** factory. Freight class #100.

Specifications and prices are subject to change without prior notice.

Sway™
Replacements

			MODEL NUMBER			Approx. Packaged Weight Delivered Pricing Unupholstered	
			Basic Model	Fire Code	Non-Contrast or Fabric Contrast 1		
SYRP	Replacement Upholstered Seat Cushion	.75 yd	SYUSRP	□□□	□□□□	9.0#	N/A
SYRP	Replacement Upholstered Back Cushion	1.25 yd	SYUBRP	□□□	□□□□	12.0#	N/A
SYRP	Replacement Upholstered Ottoman Cushion	1.1 yd	SYUORP	□□□	□□□□	32.0#	N/A
HRDPT	Replacement Felt Glides Kit (Qty 4)		SWYGLIDEKIT.GFT			1.0#	\$ 15
HRDPT	Replacement Nylon Glides Kit (Qty 4)		SWYGLIDEKIT.GNY			1.0#	\$ 15
HRDPT	Replacement Non-Skid Rubber Glides Kit (Qty 4)		SWYGLIDEKIT.GND			1.0#	\$ 15
HRDPT	Replacement Posts Kit (Qty 12)		SWYPOSTKIT			1.0#	\$ 50
HRDPT	Replacement Return Spring		46.4174			2.0#	\$ 50

A

B

C

HOW TO ORDER

Indicate the following information on order form:

- Quantity of each item.
- Model number, including options. See “How To Build a Model Number”.
- Any special service required.

Note:

- The □ indicates that a choice is required.
- The absence of the □ indicates that no choice is required.
- Alpha-numeric characters in place of □ indicate that no other alternatives are available.

HOW TO BUILD A MODEL NUMBER

- A

Select basic model.

NFR

 - Compliance to TB 117-2013

FR

 - Compliance to TB 133

See pricing column for TB133 upcharge.
- B

Select fire code.
- C

Select non-contrast or fabric contrast 1. Refer to color addendum at ki.com or KI Fabrics & Finishes binder.

[illegible]



KI
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www.ki.com

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