**PEARL RIVER COUNTY SCHOOL DISTRICT**

Request for Proposal E-Rate 2015-2016 – Wireless Infrastructure

Submit Proposals To:

Business Office Attn: T. J. Burleson

7441 Highway 11

Carriere, MS 39426

RFP2015WiFI

**REQUEST FOR PROPOSALS (RFP)**

Pearl River County Schools (PRCSD) is seeking proposals for the purchase, installation, configuration, and management of a Wireless (WiFi) network for the three campuses of the Pearl River County School District.

* The purchase of this item is dependent upon the Pearl River County School District receiving approval through the Federal E-Rate program. No purchase will be approved before such approval is received and no purchase will be made without such approval. Even after approval the district may decide not to proceed with the purchase.
* The project will be scheduled at a time that does not interfere with instruction, e.g., Summer Break, or as approved by the School District.
* Pearl River County Schools will review all responsive proposals and determine the successful proposal based on the fee proposed and your equipment’s ability to meet expectations.
* All data found in this RFP and associated documents are considered to be confidential information. Further, data gathered as a result of meetings and walk-through visits is considered to be confidential information. This confidential information shall not be distributed outside of organizations directly related to the contractor without expressed, written approval. Further, all data submitted by prospected contractors will be treated as confidential and proprietary; it will not be shared outside the vendor-evaluation committee.
* Bids will include costs of configuration, installation, maintenance, management, and one year of service. The Pearl River County School District reserves the right to reject any and all features, of any and all bids, if it should prove too cumbersome or too costly for our foreseeable needs.
* If other factors in the quote evaluation are equal, preference will be given to vendors listed on the State of Mississippi EPL. EPL vendors must provide EPL and line numbers for equipment quoted.

**Quote Submittals:**

1. Each quote is to list all labor, material, and hardware costs in an itemized fashion. The detail is to include itemized unit pricing, cost per unit, and extended prices for each of the material and hardware components as well as the specific labor functions.
2. There is also to be a scope of work provided that details all of the functions to be provided by the contractor for the project.
3. Quotes will be submitted to: Business Office

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**Requirements for Submission:**

* Signed “Requirements for Submission” page.
* This project is based on receipt of E-Rate funding. Vendor agrees to all E-Rate requirements, invoicing, and payment terms. The District will not be obligated to anything unless and until a purchase order has been issued. Even if funding is approved, the PRCSD may not seek to proceed due to other factors as determined by the school district.
* PRCSD is seeking a 36, 48, or 60 month agreement, to allow for the E-Rate funding process.
* Vendors must be a certified partner with the manufacturer.
* Quotes must include warranty for one year after installation.
* All parts must be new in the original manufacturer’s packaging.
* ● Each firm will submit three itemized quotes:
	+ 1. o The first will contain listing of parts that are eligible under E-Rate
		2. o The second will be everything that is ineligible. Each firm is required to ascertain what is and is not eligible.
		3. o The third will be all managed WiFi costs broken down by E-Rate eligible and non-eligible.
* **All quotes must be received by 2:00 p.m. on February 20, 2015. Proposals will be opened at 2:30 p.m. on February 20, 2015 in the Central Office Boardroom. All proposals must have “RFP2015WiFi” written clearly on the outside envelope.**
* Quotes must include all necessary related equipment to include but not limited to interconnects, licensing, shipping, delivery, etc.

Having examined the specifications on the items described on the attached pages, my firm agrees that if my proposal is accepted by the School Board, my firm will accept an order at the prices quoted and these prices will remain in effect until the order is complete. Prices quoted are on items as specified or of equal quality, unless so indicated. I understand that I may be required to remove items delivered to the school district at my cost and refund the cost of said items, if they do not meet specifications. I agree that, if I am the winning bidder, I will not submit invoices or request payment until the order is complete.

Signature Company

Name (Typed or Printed) & Title Street or P.O. Box

Phone Number City, State, Zip

**All wireless equipment must meet or exceed the following requirements.**

**Wireless Access Point Requirements:**

Pearl River County School District is looking to architect this district using the most advanced technology currently available on the market. With the intent to be able to use the selected products for minimally 5 years, Pearl River County School District expects the respondents to respond with the intent of allowing Pearl River County School District to use the selected equipment for as much as 7 to 10 years. It is strongly encouraged that all versions of recommended product consist of the most current product lines available – not versions of older technology that simply have new or revised components. Non-Compliance, which will be subjective only by Pearl River County School District evaluators, will result in a non-contestable disqualification and immediate elimination from consideration.

1. The equipment for bid should be capable of scaling to support coverage and density for BYOD, BYOT and 1 to 1 initiatives in the future.
2. Vendor proposals must provide all the necessary electronic components needed to provide wireless access to the school system LAN. This includes but is not limited to Access points, Power over Ethernet devices, Cabling, etc.
3. Vendor must have highly qualified engineers with experience in the IT field working with school districts. Installation and configuration must be performed by an equipment manufacturer certified engineer or direct engineer of the Wi-Fi manufacturer to ensure proper installation and configuration. None of the work may be subcontracted. Proposal must include copies of certifications and resumes for all engineers who will be responsible for installation and ongoing support.
4. Engineering staff must be geographically located and generally available to respond onsite to problems within a reasonable time (within 6 hours) of problem notification. Resumes must also include the city/state of residence for the Wi-Fi certified engineers plus years’ experience in the field and with the company. Proper installation and availability of ongoing onsite support is important to Pearl River County School District.
5. Vendor must provide a site survey, at no cost to Pearl River County School District, to ensure precise device placement and interference analysis. Vendor must perform manual channel plans in dense areas and include drawings of each location with device placement. Survey drawings must be submitted with the proposal response, along with a demonstration of proposed product. School Maps and other requested information will be provided at the time of this survey. Contact Kendall McClinton at 601-798-7744 ext. 1011 to schedule the site survey. **All site surveys must be completed by February 13, 2015.**
6. Vendor must include cost of array installation/configuration and provide operation and configuration training for 4 members of the school system technology staff.
7. The Pearl River County School District currently has approximately 100 Wireless Access Points. All new equipment should be the same, equal to, or compatible with These AP’s and should be integrated into the new system, as well as the current Wireless Controller.

8. The PRCSD is seeking to purchase necessary equipment, installation, and configuration. Additionally, we are seeking a 36, 48, and 60 month quote on management of the District’s WiFi system. A quote for a leased equipment option may be considered, but is not the preferred route.

9. System must support and be configured for traffic being routed between VLANs.

10. System must include a centralized management system that provides a platform for central management of all devices across the network.

11. The school system must be supplied at least 1 copy of all product documentation to include specification sheets, maintenance manuals, programming manuals, and end user.