# MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION OFFICE OF PURCHASING AND TRAVEL JACKSON

# STATE CONTRACT NO. 5-420-21423-14

CONTRACTOR: Trendway Corporation DATE: June 30, 2014

ITEMS: Modular Office Furniture, Seating, EFFECTIVE: July 1, 2014

Wood Desks and Wood Credenzas through

June 30, 2015

# A. <u>AUTHORITY</u>

This certifies that a contract has been executed between the Department of Finance and Administration, Office of Purchasing and Travel for the State of Mississippi and the herein designated Contractor pursuant to Section 31-7-7, Mississippi Code of 1972, Annotated, for the items specified herein.

## B. EFFECT

During the term of this contract no purchase of modular office furniture, seating, wood desks and wood credenzas manufactured and/or distributed by the above-designated Contractor shall be made by state agencies at a price in excess of that established by the prices set out in this regulation (See Section "F").

Commodities purchased under provisions of this contract from the above Contractor or his authorized distributors shall be exempt from competitive bid requirements otherwise applying to purchases by the state agencies, counties, municipalities and other political subdivisions.

### C. <u>PURCHASE ORDERS</u>

Purchase orders prepared by the various state agencies shall show the state contract number on the P. O. in the designated space, quantity, description of the items and prices, also shipping or delivery instructions, if any.

### D. PAYMENT

The supplier shall be paid by the ordering agency upon submission of properly certified invoices or vouchers for articles or services delivered and accepted less deductions if any, as provided.

#### E. ORDERING

Purchasers shall order in such quantities as required. Purchase orders are to be directed to address of Contractor or Distributors shown in Section "J". The Bureau of Financial Control of the State shall not approve any account nor order and direct payment of any account for the purchase of any commodity covered by this contract certification when the purchase price is in excess of the maximum price fixed in this purchasing regulation.

### F. PRICES

Prices for the new period are set forth in the following price lists:

Trendway Choices Desking Product Sheet

Trendway Choices Price List, Effective October 2013

**Trendway Intrinsic Brochure** 

Trendway Intrinisc Price List, Effective October 2013

**Trendway Overview Brochure** 

Trendway Pack Brochure

Trendway Pack Price List, Effective October 2013

**Trendway Seating Brochure** 

Trendway Seating Price List, Effective October 2013

**Trendway Tables Brochure** 

Trendway Trig Desking Brochure

Trendway Trig Freestanding Price List, Effective October 2013

Prices are subject to the discounts as follows:

## DISCOUNTS FOR PRODUCTS TO BE DELIVERED AND INSTALLED

53% discount for orders from \$1.00 - \$25,000

54% discount for orders from \$25,001 - \$50,000

55% discount for orders from \$50.001 - \$100.000

56% discount for orders from \$100,001 - \$150,000

57% discount for orders from \$150,001 - Up

#### DISCOUNTS FOR PRODUCTS TO BE DOCK DELIVERED ONLY

57% discount for orders from \$1.00 - \$25,000

58% discount for orders from \$25,001 - \$50,000

59% discount for orders from \$50,001 - \$100,000

60% discount for orders from \$100,001 - \$150,000

61% discount for orders from \$150,001 - Up

Entities making purchases over \$50,000 may consider obtaining two competitive quotes from the authorized dealers' list on this manufacturer's contract. If this manufacturer does not have a dealers' list, the manufacturer should be prepared to submit a quote.

The only items that have been approved and are included in this agreement are as follows:

<u>Modular Office Furniture</u>: Metal, wood, or laminate freestanding modular casegoods, complimentary components, such as, keyboard drawers, task lights, tack boards, etc., and complimentary storage units; conference room tables, lecturns, media cabinets, storage cabinets and presentation boards.

<u>Seating</u>: Wood, metal or ergonomic seating which may include, but not be limited to, executive, managerial, task, operational, stools, side, occasional, stacking, conference, and theater type seating. Products must meet or exceed ANSI/BIFMA requirements.

<u>Wood Desks</u>: Wood conventional post and panels style, wood contemporary general purpose double pedestal with lock and center drawer, wood traditional general purpose double pedestal with lock and locking drawers, wood secretarial conventional post and panel style, wood secretarial contemporary single pedestal L shaped, and wood secretarial traditional single pedestal L shaped.

<u>Wood Credenzas</u>: Wood conventional two and three cabinet style, wood contemporary two and three cabinet style, and wood traditional two and three cabinet style.

Any items covered under a competitively bid contract with the Office of Purchasing and Travel will not be included in this agreement.

Cost of design fees are not included in this agreement and must be negotiated with the buying entity if needed. This agreement is for purchases where the total net amount, after discount, will not exceed \$500,000.

Catalogs and Price Lists may be obtained from the Contractor.

## G. TRANSPORTATION

F.O.B. Destination, Freight Prepaid: <u>Delivered and Installed</u> shall mean freight and installation cost prepaid delivered and installed inside any agency within the State of Mississippi with all charges for transportation and installation paid by the Contractor. <u>Dock Delivered</u> shall mean freight charges paid by the Contractor to the dock only. No installation is included.

**Please Note:** On orders less than \$1000 the freight only charge shall be prepaid by the vendor and may be added to the invoice. The vendor must include proof of actual shipping charges with the invoice.

#### H. POLITICAL SUBDIVISIONS - COUNTIES, MUNICIPALITIES, SCHOOLS, ETC.

This contract provides that the provisions thereof may be available to any county, municipality, school board or other local public agency or authority of the State of Mississippi which may elect to purchase at the prices, terms and conditions of sale specified therein. Any such agency or political subdivisions electing to purchase as herein provided shall write the following on the face of the purchase order:

"P. O. issued pursuant to provisions of Mississippi State Contract No. 5-420-21423-14."

#### I. TERMS

Net Forty-five (45) days Without Penalty

Contract No. 5-420-21423-14 Page 4

# J. CONTRACTOR

Please place all orders under this agreement with the following:

Mainspace Office Solutions 184 Rawls Spring Loop Road Hattiesburg, MS 39402 Contact: Jason Richards

Phone: 601-297-4848 Fax: 601-297-4848

Email: <u>Jason.ms@comcast.net</u>