# MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION OFFICE OF PURCHASING AND TRAVEL JACKSON

# STATE CONTRACT NO. 5-420-23682-14

CONTRACTOR: International Contract Furnishings, Inc. DATE: June 30, 2014

dba The ICF Group

ITEMS: Cafeteria, Lounge, Modular Office Furniture EFFE

and Seating

EFFECTIVE: July 1, 2014

through June 30, 2015

# A. AUTHORITY

This certifies that a contract has been executed between the Department of Finance and Administration, Office of Purchasing and Travel for the State of Mississippi and the herein designated Contractor pursuant to Section 31-7-7, Mississippi Code of 1972, Annotated, for the items specified herein.

### B. EFFECT

During the term of this contract no purchase of cafeteria, lounge, modular office furniture and seating manufactured and/or distributed by the above-designated Contractor shall be made by state agencies at a price in excess of that established by the prices set out in this regulation (See Section "F").

Commodities purchased under provisions of this contract from the above Contractor or his authorized distributors shall be exempt from competitive bid requirements otherwise applying to purchases by the state agencies, counties, municipalities and other political subdivisions.

## C. PURCHASE ORDERS

Purchase orders prepared by the various state agencies shall show the state contract number on the P. O. in the designated space, quantity, description of the items and prices, also shipping or delivery instructions, if any.

# D. PAYMENT

The supplier shall be paid by the ordering agency upon submission of properly certified invoices or vouchers for articles or services delivered and accepted less deductions if any, as provided.

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# E. ORDERING

Purchasers shall order in such quantities as required. Purchase orders are to be directed to address of Contractor or Distributors shown in Section "J". The Bureau of Financial Control of the State shall not approve any account nor order and direct payment of any account for the purchase of any commodity covered by this contract certification when the purchase price is in excess of the maximum price fixed in this purchasing regulation.

#### F. PRICES

Prices for the new period are set forth in the following price lists:

All Chairs & Stools

All Tables

Gateway

Metronome

Metronome Flip Top

**Pivot** 

**US** Bench

**US** Executive

**US Guest** 

**US** Lounge

Vox Glass Top

Vox Conference

All Price Lists are dated 2014

Prices are subject to the discounts as follows:

#### DISCOUNTS FOR PRODUCTS TO BE DELIVERED AND INSTALLED

40% discount for all orders from \$1 - \$99,999 Negotiate discount for orders from \$100,000 - Up

### DISCOUNTS FOR PRODUCTS TO BE DOCK DELIVERED ONLY

45% discount for orders from \$1 - \$99,999 Negotiate discount for orders from \$100,000 - Up

Entities making purchases over \$50,000 may consider obtaining two competitive quotes from the authorized dealers' list on this manufacturer's contract. If this manufacturer does not have a dealers' list, the manufacturer should be prepared to submit a quote.

The only items that have been approved and are included in this agreement are as follows:

<u>Cafeteria Furniture</u>: Mobile tables on rollers with or without benches or stools; round and rectangular cafeteria tables without benches or stools.

<u>Lounge Furniture</u>: Upholstered wood, metal, or rotationally molded lounge seating (lounge chairs, recliners, love seats, sofas, and assemblies and replacements only); complimentary tables, benches, and ottomans for lounge seating; upholstered wood or metal multiple seating, ganging seating, and tandem seating.

<u>Modular Office Furniture</u>: Metal, wood, or laminate freestanding modular casegoods, complimentary components, such as, keyboard drawers, task lights, tack boards, etc., and complimentary storage units; conference room tables, lecturns, media cabinets, storage cabinets and presentation boards.

<u>Seating</u>: Wood, metal or ergonomic seating which may include, but not be limited to, executive, managerial, task, operational, stools, side, occasional, stacking, conference, and theater type seating. Products must meet or exceed ANSI/BIFMA requirements.

Any items covered under a competitively bid contract with the Office of Purchasing and Travel will not be included in this agreement.

Cost of design fees are not included in this agreement and must be negotiated with the buying entity if needed. This agreement is for purchases where the total net amount, after discount, will not exceed \$500,000.

Catalogs and Price Lists may be obtained from the Contractor.

# G. TRANSPORTATION

F.O.B. Destination, Freight Prepaid: <u>Delivered and Installed</u> shall mean freight and installation cost prepaid delivered and installed inside any agency within the State of Mississippi with all charges for transportation and installation paid by the Contractor. <u>Dock Delivered</u> shall mean freight charges paid by the Contractor to the dock only. No installation is included.

**Please Note:** On orders less than \$1000 the freight only charge shall be prepaid by the vendor and may be added to the invoice. The vendor must include proof of actual shipping charges with the invoice.

## H. POLITICAL SUBDIVISIONS - COUNTIES, MUNICIPALITIES, SCHOOLS, ETC.

This contract provides that the provisions thereof may be available to any county, municipality, school board or other local public agency or authority of the State of Mississippi which may elect to purchase at the prices, terms and conditions of sale specified therein. Any such agency or political subdivisions electing to purchase as herein provided shall write the following on the face of the purchase order:

"P. O. issued pursuant to provisions of Mississippi State Contract No. 5-420-23682-14."

## I. TERMS

Net Forty-five (45) days Without Penalty

#### J. CONTRACTOR

Please place all orders under this agreement with the following:

A list of authorized dealers is included with this contract.

## The ICF Group Authorized Dealer List

Minority y/n	Dealer Name	Contact Name	Street Address	City, State and Zip Code	Telephone	<u>Fax</u>	<u>Email</u>	
	Weatheralls Inc	Debbie McGehee	215 Commerce St	Tupelo, MS 38802	601-842-5282	662-844-2491	debbie@weatherallsinc.com	www.weatherallsinc.com
	Sullivans Office	Steve Langston	204 Main Street	Starkville, MS 39760	662-323-5222	662-323-8181	slangston@sullivansoffice.com	www.sullivansoffice.com
	Vision Environments	Leah S. Traina	1290 Main Street, Suite F	Daphne, AL 36526	251-689-1809		leah@visionenvironments.com	www.visionenvironments.com
	Commercial Business Interiors	Mike Kukendall	6827 Highway 49 North	Hattiesburg, MS 39702	601-268-9998	601-268-7860	mkuykendall@cbi-ms.com	www.cbi-ms.com
	Kimbrells Office Supply	Scott Kimbrell Sr.	520 Main Street	Natchez, MS 39120	601-442-1494	601-442-0457	scott.sr@kimbrells.net	www.kimbrells.net
	OEC Business Interiors	Lori DeDual	12199 Hwy 49 N, Suite 300	Gulfport, MS 39503	228-539-8372	228-385-2677	ldedual@oecbi.com	www.oecbi.com
	Merchiston Hall	Susan Gammon	2400 Pass Rd	Biloxi, MS 39531	228-385-2657	228-385-2677	gammon@cableone.net	www.merchistonhall.com
	Barefields Workplace Resource	Charles Hooker	251 W South St	Jackson, MS 39203	601-354-4960	601-353-6231	chooker@barefield-co.com	www.barefieldandcompany.com
	Business Interiors	David Houpt	146 Market Ridge Dr	Ridgeland, MS 39157	601-969-1000	601-969-5559	dhoupt@bijackson.com	www.bijackson.com
	Office Innovations Inc	David Henderson	834 Wilson Dr, Suite C2	Ridgeland, MS 39157	601-956-7299	601-664-1851	david@officeinnovationscorp.com	www.officeinnovationscorp.com
	Interior Elements	Ben Chappell	830 Wilson Drive., Suite A	Ridgeland, MS 39157	601-352-9000	601-354-1209	bc@in-elements.com	www.in-elements.com
	MISSCO	Phillip May	2001 Airport Road, Suite 102	Flowood, MS 39232	601-987-8600	601-487-2800	pmay@missco.com	www.missco.com
MV / DVO	Innovative Business Source	Roger Jones	300 W Capitol St, Suite 350	Jackson, MS 39203	601-955-4288	601-373-1080	roger@innovativebusinesssource.com	www.innovativebusinesssource.com
	Business Furniture Solutions	Jamie Patterson	3209 Greenfield Rd., Suite 1	Pearl, MS 39208	601-842-1004	601-420-0915	jamie@bfsolutions.net	www.bfsolutions.net
	Office Furniture Solutions	Mike Fitzgerald	4300 Hewes Ave	Gulfport, MS 39057	228-864-3379		mikefitzgeraldassociates@comcast.ne	www.officefurnituresolutions.us
MV		Jimmy Brown	221 Main St	Greenville, MS 38701	662-332-5448	662-332-5449	jimmy@dawkinsofficesupply.com	www.dawkinsofficesupply.com
MV	Business and Office Konnexions	Patricia Reese	150 Briarwood Drive, Suite 120	Jackson, MS 39206	601-965-5101	601-965-5107	preese4801@cs.com	
	Anderson Commercial Furniture	Jeff Hudson	515 E Scooba St	Hattiesburg, MS 39401	601-545-7198	601-545-7282	jhudson@andersondesigncenter.com	www.andersondesigncenter.com
MV	Southern Business Furnishings & Supplies	DeAnn Parker	931 Highway 80 West, Suite 111	Jackson, MS 39204	601-487-8585		southernb2009@yahoo.com	
	Mainspace Office Solutions	Jason Richards	184 Rawls Springs Loop Rd	Hattiesburg, MS 39402	601-297-4848		jason.ms@comcast.net	www.mainspaceoffice.com
	Standard Office Supply	Gary Norval	400 West Pine Street	Hattiesburg, MS 39401	601-544-5361		gnorval@standardoffice.com	www.standardoffice.com
MV	Commerical Interiors	Donna Heath	4277 Espy Avenue	Long Beach, MS 39560	228-452-9540		donnaheath@ciidesign.com	www.ciidesign.com
	MV = Minority Vendor Status							
	DVO = Disabled Veteran Owned Status							