Request for Qualifications

Professional Engineering Services

HANCOCK COUNTY is requesting proposals from qualified engineering firms and individuals for Professional Engineering services related to Cedar Point Boat Launch project, including the following services: design, build, and perform project oversight; procurement of any and all required permits; and all matters related to those services as concerns the Cedar Point Boat Launch construction project. Firms or individual proposing to furnish such, should submit a statement of their qualification and experience, as well as that of all of their pertinent personnel. Proposals will be evaluated by a selection team on the basis of the following criteria and ranked by an assigned point system. 1) Knowledge and experience providing services related to grant projects; 2) Technical competence of staff and principals (qualifications); 3) Personnel resources and assessment ability; 4) Ability to perform in a timely fashion and meet grant timelines; 5) Professional history; 6) Knowledge of and familiarity of projects such as those needed for this project; and 7) Competence to perform the services stated above. Firms will be evaluated and ranked using the above criteria. Hancock County will negotiate price with the most qualified firm. Hancock County reserves the right to reject any or all proposals and to waive any irregularities or formalities in proposal process, and to reject any and all proposal. By submitting a proposal, the proposing entities or persons waive any right to seek damages related to their proposal, and acknowledge the County’s right to reject any or all proposal, or portions thereof. Hancock County further reserves the right engage entities or firms for only some of the services listed above. All proposals should be sealed and properly labeled “Engineering Proposals-Hancock County Cedar Point Boat Launch Project.” Hancock County is an equal opportunity employer. Hancock County expressly hereby invites and takes affirmative steps to include and solicit small, minority, women’s business firms, and labor surplus area firms to submit qualifications for this service, and section 3 compliant entities and persons.

All proposals shall include evidence of the entity or person’s license and ability to perform the requested services in the State of Mississippi. Proposals shall be addressed and delivered to Office of County Administrator no later than 10:00 A.M. on April 6, 2015.

RFQ’s may be mailed or hand-delivered to: Attention: Office of the County Administrator, 854-A Highway 90, Bay Saint Louis, MS 39520. Any mailed or hand-delivered proposal must actually be received by the County Administrator prior to the April 6, 2015, 10:00 A.M. deadline. The name and mailing address of the firm or individual submitting the proposal should appear on the face of the envelope. Please submit any questions you have concerning this matter via U.S. Mail, postage prepaid to the Office of the County Administrator at 854-A Highway 90, Bay Saint Louis, MS 39520.

Signed,

Lisa Cowand, President