**CITY OF WAVELAND**

**REQUEST FOR STATEMENT OF QUALIFICATIONS**

The City of Waveland solicits Statements of Qualifications (SOQ) from consulting engineering firms interested in providing design engineering, construction engineering, right-of-way services and other related assistance to develop facilities plans, roadway design, drainage and storm water design, and utilities plans for various city projects.

The services to be provided by the selected firm include the following:

* Development of environmental assessment and route location documents in compliance with Federal Requirements, if required
* Right-of-way acquisition surveys and documents
* Geo-technical investigations
* Field surveys and related documents
* Design and preparation of construction drawings and specifications
* Complete construction engineering services
* Develop a comprehensive facilities plan to show both short and long term goals for infrastructure and funding availability

Firms or individuals proposing to furnish such professional services should submit five copies of their statement of qualifications and experience. MBE and WBE business enterprises are encouraged to submit. The City of Waveland is an equal opportunity employer.

The following criteria apply: **Qualifications - 35%**

* + Technical competence of staff and principals, as well as satisfy qualifications for design professionals
	+ Familiarity with the local utilities system **Experience - 25%**
	+ Previous experience with projects similar to that proposed
	+ Experience of the consultant with similar work completed during the past five years
	+ Past performance including timelines, cost parameters and construction phase projects

**Capacity for Performance - 25%**

* + Ability to perform in a timely fashion
	+ Personnel resources and company infrastructure

**Familiarity with City Projects – 15%**

* Past project performance for the City of Waveland.
* Close proximity of City projects.

Firms will be evaluated and ranked according to the above criteria by a consultant selection committee. The City will negotiate with the highest ranked firm or firms.

Sealed proposals will be received until 4:00 p.m., April 7, 2015 Proposals should be sealed and properly labeled ENGINEERING: DESIGN CONSULTANT PROPOSALS -VARIOUS PROJECTS and shall be forwarded to:

City of Waveland

Attn: City Clerk

301 Coleman Ave.

Waveland, MS39576

The City of Waveland reserves the right to reject any or all proposals, to waive any irregularities or formalities in the proposal process, and to waive or reject any and all proposals. By submitting a proposal, the proposing entities or persons waive any right to seek damages related to their proposal, and acknowledge the City’s right to reject any or all proposals, or portions thereof. The proposals will be opened at the aforementioned time and date in the Board Room of Mayor and Board of Alderman at 6:00 pm, April 7, 2015 and taken under advisement at that time until the proposals can be reviewed and recommendation made.

Published by order of the City Clerk, the 12 day of March, 2015

CITY CLERK

SEND PROOF OF PUBLICATION

Publish Twice: **(LEGALS)** Saturday, March 14, 2015 and Saturday, March 21, 2015