

Effective Date: 08/31/15

State of Mississippi – Office of Purchasing and Travel  
 2015 – 2016 Lodging Rate Proposal  
 (Please print legibly or type)

|                                                                                                                                                                    |                                                                                                                                                                                                                                              |                            |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|
| Hotel Name:                                                                                                                                                        | Cottages at Kirkwood                                                                                                                                                                                                                         |                            |                |
| Hotel Address:                                                                                                                                                     | Mailing Address: 277 Palmer Lane                                                                                                                                                                                                             |                            |                |
|                                                                                                                                                                    | City: Holly Springs                                                                                                                                                                                                                          | Zip: 38635                 |                |
|                                                                                                                                                                    | County: Marshall                                                                                                                                                                                                                             |                            |                |
| Onsite Hotel Phone:                                                                                                                                                | (662) 252-4398                                                                                                                                                                                                                               | Onsite Hotel Fax:          | (662) 252-3202 |
| Onsite Hotel Email and Website:                                                                                                                                    | Email: Kirkwood1@dixie-net.com                                                                                                                                                                                                               |                            |                |
|                                                                                                                                                                    | Website: www.Kirkwoodgolf.com                                                                                                                                                                                                                |                            |                |
| Daily Base Room Rate<br>(Do not include tax):                                                                                                                      | \$ 88 <sup>00</sup> Single                                                                                                                                                                                                                   | \$ 88 <sup>00</sup> Double |                |
| In addition to Daily Rates, please list base rates for weekly and monthly if available (Do not include tax):                                                       | \$ NA Weekly                                                                                                                                                                                                                                 |                            | \$ NA Monthly  |
| Have desk clerks and other personnel been informed of the agreed upon rates?                                                                                       | <input checked="" type="checkbox"/> Yes      All reservations should be made through Jennifer Barklay. <input checked="" type="checkbox"/> No                                                                                                |                            |                |
| Sleeping Room Door Entrances:                                                                                                                                      | <input checked="" type="checkbox"/> Inside <input type="checkbox"/> Outside                                                                                                                                                                  |                            |                |
| Rates will be needed Sunday – Thursday. If you will also honor the rates for Friday and Saturday for official state business, please check the line indicating so: | <input checked="" type="checkbox"/> Yes, rates are available Sunday – Thursday.<br><input checked="" type="checkbox"/> Yes, rates are available Friday – Saturday.<br><input type="checkbox"/> No, rates are not available Friday – Saturday |                            |                |

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|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| Rates available to city/county workers, community college employees, school districts and cost reimbursable contractors on official state business? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                                                                                                                                                                                                |                                                                       |
| Payment options:                                                                                                                                    | <input checked="" type="checkbox"/> MasterCard <input checked="" type="checkbox"/> Discover <input checked="" type="checkbox"/> Visa <input type="checkbox"/> Diner's Club<br><input checked="" type="checkbox"/> American Express <input checked="" type="checkbox"/> Personal Check <input type="checkbox"/> Other<br><hr/> <p>*Please note that the State of MS Visa Travel Card is sales tax exempt within the state of MS. All other fees may be applied.</p> |                                                                       |
| Is direct billing available?<br>Note: Individual agencies will be responsible for arrangements.                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><u>With prior arrangements</u><br><hr/> <p>*Please note that direct bill is sales tax exempt within the state of MS. All other fees may be applied.</p>                                                                                                                                                                                                                                     |                                                                       |
| Check-in/check-out times:                                                                                                                           | <u>3pm</u> Check-in <u>11am</u> Check-out                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                       |
| Cancellation Policy:                                                                                                                                | <u>Same day by 12pm Noon</u><br><hr/>                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                       |
| On-site Contact Information for Questions, Disputes, etc.                                                                                           | Contact Name/Position:<br><u>Jennifer Berkley</u>                                                                                                                                                                                                                                                                                                                                                                                                                  | Contact Phone:<br><u>(662) 252-4998</u><br><u>(662) 252-9110 cell</u> |

Print Authorized Name:

Authorized Signature:

**Note:** By signing the above, you are indicating your rates will be effective according to the guidelines as set forth in the Proposal Format and Guidelines and Check List Form for Hotel and Motel Services for the period of October 1, 2015, through September 30, 2016. No rate changes will be acceptable during this contract period unless the Federal Register publishes a rate change. In addition, you are indicating that rates will be made available to desk clerks for state employees who request "state rate" to be given these rates.