NOTICE TO BIDDERS

Sealed bids will be received by the Board of Trustees of the Clarksdale Municipal School District, Clarksdale, Mississippi, until 10:00 a.m. August 3, 2015, for Garbage Disposal – Bid Reference #2016-3.

Specifications may be obtained from the Clarksdale Municipal School District website [www.cmsd.k12.ms.us](http://www.cmsd.k12.ms.us). Bids must be mailed to P. O. Box 1088, Clarksdale, MS 38614. Envelopes must be marked, "Garbage Disposal Bid.”

All bids shall be F.O.B. Clarksdale, Mississippi. The right is reserved to accept or reject bids on each item separately or as a whole.

Dennis Dupree, Sr.

CLARKSDALE MUNICIPAL SCHOOL DISTRICT

*CLARKSDALE MUNICIPAL SCHOOL DISTRICT*

*CLARKSDALE, MISSISSIPPI*

*INSTRUCTIONS TO BIDDERS*

1. Description: Bidders will submit complete descriptions and specifications of equipment on which they bid.
2. Award of Contract: The award of contract will be made to the bidder, who in the opinion of the Board is the lowest, qualified and responsible bidder, or the Board may select to award the contract to a responsible bidder other than the lowest bidder.
3. Direction for Bidding: Sealed bids will be received by the Board of Trustees of the Clarksdale Municipal School District, Clarksdale, Mississippi, until 10:00 a.m. (CDST), August 3, 2015, at the office of Kamilah Jones, Business Administrator, P.O. Box 1088, Clarksdale, Mississippi 38614. Envelopes containing bids must be sealed and marked “Garbage Disposal Bid: Bid Reference #2016-3.”
4. All containers must be durable and capable of storing garbage without leaking.
5. Containers must possess the capacity to be sealed with a lock. This lock must not inhibit your trucks from emptying the container.
6. Garbage containers must be emptied a minimum of once a day. **Please see attached schedule for pickup.** Preferred time for emptying containers is in the mornings. However, this is negotiable depending on needs.
7. Clarksdale Municipal School District would like to enter into a contract for a period of one year starting August 21, 2015 through September 30, 2016.
8. Invoices for services rendered should be mailed to Clarksdale Municipal School District on a monthly basis. (For example: services for the month of January should be billed 01/01 – 01/31. All invoices should be received in our office by the second Thursday of the next month to ensure payment. We desire one invoice for all services per month and the invoice should show a separate charge for each attendance location.
9. Failure to provide services as specified in your contract or the continuous lack of service will void your contract with Clarksdale Municipal School District within a reasonable period of time not exceeding fifteen (15) days.

GARBAGE PICKUP SCHEDULE FOR

AUGUST 2015 THROUGH SEPTEMBER 2016

**ONE TIME A DAY, MONDAY THROUGH FRIDAY FOR THE FOLLOWING SCHOOLS:**

KIRKPATRICK ELEMENTARY SCHOOL 8 YD CONTAINER

OAKHURST JR. HIGH 8 YD CONTAINER

THOMAS E. SHAW / OMBUDSMAN 8 YD CONTAINER

W. A. HIGGINS 8 YD CONTAINER

BOOKER T. WASHINGTON 8 YD CONTAINER

MYRTLE HALL #4 8 YD CONTAINER

CLARKSDALE HIGH 8 YD CONTAINER

GEORGE H. OLIVER 8 YD CONTAINER

HEIDELBERG ELEMENTARY 8 YD CONTAINER

J.W. STAMPLEY 8 YD CONTAINER

**ONE TIME A WEEK PICKUP FOR THE FOLLOWING SCHOOLS:**

VO-TECH 8 YD CONTAINER

MAINTENANCE BLDG. 8 YD CONTAINER

CRUMPTON FIELD (2) 6 YD CONTAINERS

GYCELLE TYNES 4 YD CONTAINER

INDUSTRIAL ARTS BLDG. 2 YD CONTAINER

SUPPORT SERVICES BUILDING 8 YD CONTAINER

Period of Time Bids will be Effective \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Name of Company Signature of Authorized Representative

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Days Required for Delivery \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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License # to do business in the state of MS