

Community Development Director
Jerry Creel



676 Dr. Martin Luther King Jr. Blvd.
P.O. Box 508
Biloxi, Mississippi 39533
Office: 228.435.6280
Fax: 228.435.6188
www.biloxi.ms.us



August 4, 2015

Mississippi Procurement Technical Assistance Program
Mississippi Development Authority
Minority and Small Business Development
Woolfolk Building, Suite B 01
501 North West Street
Jackson, MS 39201

RE: Advertisement for Proposals
Biloxi, Mississippi

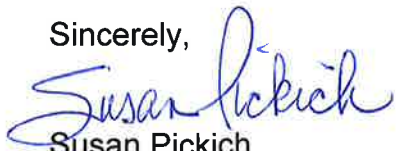
Dear Sir or Madam:

The City of Biloxi is requesting proposals for legal services related to the implementation of Community Development Block Grant projects in the City of Biloxi.

Enclosed for your information is a copy of the "Advertisement for Proposal" for the legal services in the City of Biloxi.

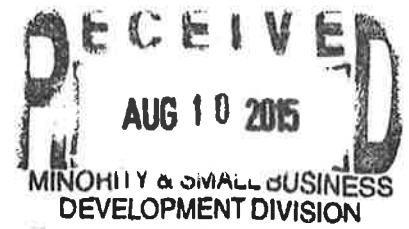
If you have any questions regarding this matter, please do not hesitate to contact me at 228-435-6275.

Sincerely,


Susan Pickich,
Federal Programs Manager

Enclosure

ATTENTION ATTORNEYS
REQUEST FOR PROPOSALS



The City of Biloxi is seeking proposals from qualified attorneys for the Community Development Block Grant Community (CDBG) Program (Program Years 2015-2017). The Scope of Work includes all legal services necessary to properly carry out the CDBG activities in accordance with State and HUD prescribed rules, regulations, policies, and State Law. The attorney will perform legal work related to the implementation of the projects in accordance with all state and federal laws and regulations. Legal services shall include, but not be limited to, consultation services, evaluation of professional and construction contracts, title work, property closings, preparing deeds, filing deeds, and other related legal work.

Proposals must contain each of the required components:

- 1) **Qualifications** - Documentation reflecting the qualifications of each person who will be providing the service. **Maximum 25 Points**
- 2) **Experience** - Documentation regarding the experience of the firm Information regarding the experience of the firm. This should include types of projects undertaken, including Community Development Block Grant Projects. **Maximum 40 Points**
- 3) **Capacity for Performance** - Description of the firm's work force including the number and title of staff available to provide requested services. **Maximum 30 Points**
- 4) **Estimated Cost** - Cost information to include the hourly rate for each person performing services. **Maximum 5 Points**

The City of Biloxi is an equal opportunity employer.

Sealed proposals will be received until 10:00AM Wednesday, August 26, 2015. For more information, please contact Susan Pickich at (228) 435-6280. Please forward one (1) original and four (4) copies of the proposal in an envelope marked **PROPOSALS FOR CDBG ATTORNEYS** to: Mayor's Office, 140 Lameuse Street, Biloxi MS 39530 or mail to City of Biloxi, P.O. Box 429, Biloxi, MS 39533.

The City reserves the right to reject any and all proposals and to waive any informality in the proposal accepted. The proposal will be opened at 10:15AM, August 26, 2015, in the City Hall Council Chambers, 2nd floor, 140 Lameuse Street, Biloxi, MS 39530.

Published by order of the Municipal Clerk, this the 4th day of August, 2015.


Municipal Clerk Deputy

(SEAL)
SEND PROOF OF PUBLICATION.
Publish Twice: August 7 & 14, 2015.