

MISSISSIPPI
DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF PURCHASING AND TRAVEL
JACKSON

STATE CONTRACT NO. 5-420-21803-14

CONTRACTOR: Borroughs Corporation

DATE: June 30, 2014

ITEMS: Library Shelving and Related Furniture
and Modular Office Furniture

EFFECTIVE: July 1, 2014
through
June 30, 2015

A. AUTHORITY

This certifies that a contract has been executed between the Department of Finance and Administration, Office of Purchasing and Travel for the State of Mississippi and the herein designated Contractor pursuant to Section 31-7-7, Mississippi Code of 1972, Annotated, for the items specified herein.

B. EFFECT

During the term of this contract no purchase of library shelving and related furniture and modular office furniture manufactured and/or distributed by the above-designated Contractor shall be made by state agencies at a price in excess of that established by the prices set out in this regulation (See Section "F").

Commodities purchased under provisions of this contract from the above Contractor or his authorized distributors shall be exempt from competitive bid requirements otherwise applying to purchases by the state agencies, counties, municipalities and other political subdivisions.

C. PURCHASE ORDERS

Purchase orders prepared by the various state agencies shall show the state contract number on the P. O. in the designated space, quantity, description of the items and prices, also shipping or delivery instructions, if any.

D. PAYMENT

The supplier shall be paid by the ordering agency upon submission of properly certified invoices or vouchers for articles or services delivered and accepted less deductions if any, as provided.

E. ORDERING

Purchasers shall order in such quantities as required. Purchase orders are to be directed to address of Contractor or Distributors shown in Section "J". The Bureau of Financial Control of the State shall not approve any account nor order and direct payment of any account for the purchase of any commodity covered by this contract certification when the purchase price is in excess of the maximum price fixed in this purchasing regulation.

F. PRICES

Prices for the new period are set forth in the following price lists:

[Borroughs Aisle-Saver Price List June 8, 2012](#)
[Borroughs Filing Systems-Office Price List 2013](#)
[Borroughs Museum Price List January 1, 2013](#)
[Borroughs Wilsonstak Library Price List 2013](#)

Prices are subject to the discounts as follows:

DISCOUNTS FOR PRODUCTS TO BE DELIVERED AND INSTALLED

FILING-SYSTEMS, WILSONSTAK AND AISLE-SAVER
30% discount for orders from \$0 - \$714,285.72

MUSEUM STORAGE SOLUTION
40% discount for orders from \$0 - \$833,333.34

DISCOUNTS FOR PRODUCTS TO BE DOCK DELIVERED ONLY

FILING SYSTEMS, WILSONSTAK AND AISLE-SAVER PRODUCTS
55% discount for orders from \$0 - \$2,222.00
33% discount for orders from \$2,223.00 - \$746,268.66

MUSEUM STORAGE SOLUTIONS
50% discount for orders from \$0 - \$2,000
43% discount for orders from \$2,001 - \$877,192.99

Entities making purchases over \$50,000 may consider obtaining two competitive quotes from the authorized dealers' list on this manufacturer's contract. If this manufacturer does not have a dealers' list, the manufacturer should be prepared to submit a quote.

The only items that have been approved and are included in this agreement are as follows:

Library Shelving and Related Furniture: Cantilever, reversed cantilever, four post library shelving (all of which include mobile shelving), and end panels for covering end of panels, library related furniture, which includes but not limited to, book trucks, circulation desk, library tables, card catalogs, study carrels, storage cabinets, periodical racks, dictionary stands, and display cases.

Modular Office Furniture: Metal, wood, or laminate freestanding modular casegoods, complimentary components, such as, keyboard drawers, tasklights, tackboards, etc., and storage units; conference room tables, lecturns, media cabinets, storage cabinets and presentation boards.

Any items covered under a competitively bid contract with the Office of Purchasing and Travel will not be included in this agreement.

Cost of design fees are not included in this agreement and must be negotiated with the buying entity if needed. This agreement is for purchases where the total net amount, after discount, will not exceed \$500,000.

Catalogs and Price Lists may be obtained from the Contractor.

G. TRANSPORTATION

F.O.B. Destination, Freight Prepaid. Delivered and Installed shall mean freight and installation cost prepaid delivered and installed inside any agency within the State of Mississippi with all charges for transportation and installation paid by the Contractor. Dock Delivered shall mean freight charges paid by the Contractor to the dock only. No installation is included.

Please Note: On orders less than \$1000 the freight only charge shall be prepaid by the vendor and may be added to invoice.

H. POLITICAL SUBDIVISIONS - COUNTIES, MUNICIPALITIES, SCHOOLS, ETC.

This contract provides that the provisions thereof may be available to any county, municipality, school board or other local public agency or authority of the State of Mississippi which may elect to purchase at the prices, terms and conditions of sale specified therein.

Any such agency or political subdivisions electing to purchase as herein provided shall write the following on the face of the purchase order:

"P. O. issued pursuant to provisions of
Mississippi State Contract No. 5-420-21803-14."

I. TERMS

1.5% Ten (10) days, Net Forty-five (45) days Without Penalty

J. CONTRACTOR

Please place all orders under this agreement with the following:

A list of authorized dealers is included with this contract.

Company	Street Address	City, State ZIP	Phone	Fax	Contact Name	Contact Email
<i>Document Storage Solutions</i>	2020 NW Progress Parkway	Jackson, MS 39213	601-948-3753	601-948-7622	Barry McNair	bmcnair@documentstoragesolutions.net
<i>MISSCO Contract Sales LLC</i>	2001 Airport Road Suite 102	Flowood, MS 39232	601-987-8600	601-487-2800	Jonathan Chappell	jchappell@missco.com