|  |  |  |
| --- | --- | --- |
|  | **Harrison County School District** |  |
|  |  |  |
| **HENRY A. ARLEDGE** | 11072 Highway 49 | **E. MITCHELL KING** |
| Superintendent of Education | Gulfport, Mississippi 39503 | Assistant Superintendent |
|  | (228) 539-6500 |  |
|  | (228) 539-6507 |  |

To: Sun Herald Legal Ads

From: Henry Arledge

Date: July 14, 2015

Sealed bids will be received by the Harrison County Board of Education until 10:00 a.m.,

Wednesday, August 5, 2015 for the following:

1. Copier Paper

Specifications and bid proposal forms are on file in the Office of the County Superintendent of Education, 11072 Highway 49, Gulfport, Mississippi (phone number 228-539-6500).

Bids will be opened at 10:00 a.m. on Wednesday, August 5, 2015 in the Office of the County Superintendent of Education.

The Board reserves the right to reject any or all bids and to waive informalities.

Witness my signature this the 14th day of July 2015.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Henry Arledge, Superintendent

# To appear in paper on: July 17, 2015

July 24, 2015

|  |  |  |
| --- | --- | --- |
|  | **Harrison County School District** |  |
|  |  |  |
| **HENRY A. ARLEDGE** | 11072 Highway 49 | **E. MITCHELL KING** |
| Superintendent of Education | Gulfport, Mississippi 39503 | Assistant Superintendent |
|  | (228) 539-6500 |  |
|  | (228) 539-6507 |  |

## SPECIFICATIONS AND PROPOSAL FORM FOR COPIER PAPER

Bids will be received until 10:00 a.m. August 5, 2015 at which time they will be opened and publicly read in the Office of the Superintendent of Education, located at 11072 Highway 49, Gulfport, Mississippi.

COPIER PAPER:

To be 20lb. Ditto Dittmark or equal; 8 1/2 X 11; 500 sheets per ream, 10 reams per case.

Approximately 3500 cases will be ordered.

Paper to be delivered to the Superintendent’s Office located at 11072 Highway 49, Gulfport, MS 39503, Monday through Friday, between the hours of 7:00 a.m. and 4:00 p.m.

A minimum of twenty-four (24) hours advanced notice of a firm delivery time, date and number of cases to be delivered is required so the purchaser can provide a crew to assist the driver in unloading the truck. Please notify Ernie Clinton, Warehouse Supervisor at (228) 539-6500 or (228) 323-2186.

Please type “BID ENCLOSED FOR COPIER PAPER” on the outside of the envelope.

The Harrison County School Board reserves the right to reject any and all bids and to return at the seller’s expense any paper that is inferior to the quality specified.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Bid price per case (10 reams)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Brand Bidding

RESPECTFULLY SUBMITTED BY:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name Phone Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip Code Authorized Signature