**BAY ST. LOUIS - WAVELAND SCHOOL DISTRICT**

**REQUEST FOR STATEMENTS OF QUALIFICATIONS TO PROVIDE**

**CONSTRUCTION MANAGEMENT SERVICES**

The Bay St. Louis - Waveland School District Board of Trustees will accept sealed statements of qualifications from qualified firms for construction management services for any and all construction and capital improvement projects undertaken by the Bay St. Louis - Waveland School District for a five year period. The Bay St. Louis - Waveland School District reserves the right to utilize construction management services on all projects collectively, or for any individual projects as it determines to be in the best interest of the school district. This Request for Statements of Qualifications does not guarantee an award of any amount of construction management services.

The Construction Manager shall perform all necessary services to properly carry out the activities for Construction Management in accordance with applicable State, HUD, FEMA, United States Army Corps of Engineers, etc… prescribed rules, regulations, policies and State law. Construction Manager must be licensed in the state of Mississippi. Information concerning the request for proposals is available at the Bay St. Louis - Waveland School District Central Office, located at 200 North Second Street, Bay Saint Louis, MS 39520, between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. The role of Construction Manager includes, but is not limited to, assisting the Bay St. Louis - Waveland School District with all construction management related activities including construction budget, contracting, contract management, construction oversight and construction schedule control.

You are invited to submit statements of qualifications, in accordance with this request to the Bay St. Louis - Waveland School District Board of Trustees, 200 North Second Street, Bay Saint Louis, MS 39520, no later than Monday, November 10, 2014 at 3:00 p.m.

All Proposers should submit eight (8) copies, one (1) original and seven (7) copies of their proposal. All proposals should be submitted in a sealed envelope clearly identified as follows:

NAME OF FIRM OR INDIVIDUAL

CONSTRUCTION MANAGEMENT SERVICES PROPOSAL

FOR THE BAY ST. LOUIS -WAVELAND SCHOOL DISTRICT

The Contract will be negotiated and awarded to the firm, or firms, whose qualifications are determined to be the most advantageous to the Bay St. Louis -Waveland School District. The factors to be considered in the evaluation of qualifications and their relative importance are set forth below.

Those desiring consideration should submit information by the time and date stated above and must include the following:

1.     Qualifications - List of qualifications of the company and of each staff person to be assigned to the project.

2.     Experience - Information regarding the experience of the firm or proposer. This should include types of similar projects undertaken.

3.     Capacity for Performance - Identify the title of staff available to be assigned to provide services.

All submissions will be rated on the following system to determine the best response.

Description and Maximum Points:

|  |  |  |
| --- | --- | --- |
|  |  | Maximum Points |
| 1. | Qualifications | 40 |
| 2. | Experience | 40 |
| 3. | Capacity for Performance  | 20 |
|  | Total Points | 100 |

Submissions will be reviewed by a selection committee, which is made up of the five (5) members of the Bay St. Louis - Waveland School District Board of Trustees, using the above selection criteria. Each member of the committee will assign points to each criteria based upon the content of the submission. Negotiations will be conducted to determine a mutually satisfactory price with the firm receiving the highest accumulated points, as rated by the committee. If a mutually satisfactory price cannot be negotiated with the firm, the firm will be requested to submit a best and final offer, in writing. If a contract cannot be reached after this best and final offer, negotiations with that firm will be terminated and negotiations will be initiated with the subsequently listed firm in order of rating. This procedure will be continued until a mutually satisfactory price has been negotiated. In addition to reaching a fair and reasonable price for the required work, the objective of negotiations will be to reach an agreement on the provision of the proposed contract including scope and extent of work and other essential requirements.

The Bay St. Louis - Waveland School District Board of Trustees reserves the right to reject any and/or all submissions.

Minority and women’s business enterprises are encouraged to respond to this Request for Statements of Qualifications and to make inquiries regarding potential subcontracting opportunities.

The Bay St. Louis - Waveland School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, or national origin.

Publish twice in *the Sea Coast Echo* legal section:

Wednesday, October 22, 2014 and Wednesday, October 29, 2014