Request for Qualifications

Professional Engineering Services

CIAP Project, F12AF00183 / MS.R.767 – Implementation of Hancock County Greenways: Continuation of Hancock County Beach Pathways.

HANCOCK COUNTY is requesting proposals from qualified engineering firms and individuals for Professional Engineering services related to CIAP Project F12AF00183/MS.R.767 for the Implementation of Hancock County Greenways and Continuation of Hancock County Beach Pathways. The services to be provided include: design, bid, and perform project oversight, as well as procurement of any and all required permits. Firms or individual proposing to furnish such, should submit a statement of their qualification and experience, as well as that of all of their pertinent personnel. Proposals will be evaluated by a selection team on the basis of the following criteria and ranked by an assigned point system: 1) Up to forty points for knowledge and experience providing services related to CIAP grant projects, ability to perform in a timely fashion and meet state and federal guidelines, and knowledge; 2) Up to forty points for technical competence of staff and principals (qualifications), personnel resources and assessment ability, and competence to perform the services needed; and 3) up to twenty points for professional history and knowledge of and familiarity of projects such as those needed for this project. Proposers are also to submit costs itemized for each of the services listed above, and the total cost. Firms will be evaluated and ranked using the above criteria. Hancock County reserves the right to negotiate compensation for each of those services with the selected firm as being most qualified, with the amount of any and all costs being capped. Hancock County reserves the right to reject any or all proposals and to waive any irregularities or formalities in proposal process, and to reject any and all proposal. By submitting a proposal, the proposing entities or persons waive any right to seek damages related to their proposal, and acknowledge the County’s right to reject any or all proposal, or portions thereof. Hancock County further reserves the right engage entities or firms for only some of the services listed above. All proposals should be sealed and properly labeled “Engineering Proposals-Hancock County CIAP Beach Pathways Project.” The County is an equal opportunity employer and contractor, and specifically solicits with this proposal small and minority firms, women’s business enterprises and labor surplus area firms to submit proposals. Any contract resulting from this request for qualifications will contain contract provisions including those listed in 44 C.F.R. § 13.36 (i), and other applicable state, local and federal laws.

All proposals shall include evidence of the entity or person’s license and ability to perform the requested services in the State of Mississippi (e.g., the submission of documents from the Secretary of State indicating good standing and a professional license as may be applicable). Proposals shall be addressed and delivered to Terry Guenard, County Deputy Clerk, no later than 11:00 a.m. on March 2, 2015. RFQ’s may be mailed or hand-delivered to: Attention: Office of the Board of Supervisors/County Clerk, 854-A Highway 90, Bay St. Louis, MS 39520. Any mailed or hand-delivered proposal must actually be received by the County Clerk prior to the 11:00 a.m. March 2, 2015, deadline. The name and mailing address of the firm or individual submitting the proposal should appear on the face of the envelope. Please submit any questions you have concerning this matter via U.S. Mail, postage prepaid to the Office of the County Clerk at 854-A Highway 90, Bay St. Louis, MS 39520.

The County requires a minimum of seven (7) copies of each proposal submitted.

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Lisa Cowand, President

By: Terry E. Guenard, D.C

2t; February 14 & 21, 2015