**REQUEST FOR STATEMENT OF QUALIFICATIONS**

**FOR CONDUCTING ENVIRONMENTAL ASSESSMENTS AND REMEDIATIONS**

The Golden Triangle Planning and Development District (“District”), hereby solicits written Statements of Qualifications (SOQ) from professional environmental consulting firms interested in contracting with the District to perform grant management activities, environmental assessments, remediation planning, and related activities associated with the 2017 Brownfields Community-wide Assessment Grant recently awarded by the United States Environmental Protection Agency (“EPA”). This is Federal Brownfield funding and will require adherence to the conditions required for its use. The firm(s) selected will be eligible to negotiate a contract with the District. No minimum order or work is guaranteed. If the selected firm(s) is unsuccessful in negotiating a contract or does not maintain the minimum requirements, the District, at its discretion, may select the next ranked firm(s) for contract negotiation. All work will be ordered on an "as-needed" basis. The federal Brownfield Grant funding is for a three-year period.

The minimum requirements, which must be satisfied on or before 3:00 p.m. on Wednesday, November 8, 2017 and maintained for the duration of a contract with the District, for an applicant to be considered, are:

1. The applicant must be a “Brownfield Consulting Firm” that has been approved by the Mississippi Commission on Environmental Quality (MCEQ);
2. The applicant must submit six (6) copies, signed by an authorized representative of the applicant, of the SOQ on or before the time and date specified below; and
3. The applicant must not submit an SOQ that exceeds twenty (20) pages (includes every printed page except front and back cover and transmittal letter); and
4. The applicant must submit on a CD and in PDF format example final work product which includes:
5. One (1) Phase I Environmental Site Assessment that meets EPA’s “All Appropriate Inquiry” Standard and has been completed by the firm within the last two (2) years; and
6. One (1) Quality Assurance Project Plan (QAPP) that has been approved by the State environmental regulatory agency and/or EPA for a brownfield site and has been completed by the firm within the last two (2) years.

Applicants that do not comply with these minimum requirements and/or do not satisfactorily document in the SOQ that they meet the minimum requirements will not be considered. Selection of the Firm(s), in addition to the minimum requirements, will be based on the following rating criteria: (1) EPA Brownfield Grant management experience, and (2) environmental assessment and remediation experience of key personnel that involved hazardous/toxic substances.

Additional information related to the SOQ, including preparation information and a copy of the SOQ evaluation form to be used by the SOQ review committee, may be found on the District’s website via the following URL: [www.gtpdd.com/brownfield](http://www.gtpdd.com/brownfield)/SOQ or by contacting Phylis Benson, Golden Triangle Planning and Development District, Inc, P. O. Box 828, 106 Miley Drive, Starkville, MS 39760, telephone number 662-320-2007.

The District reserves the right to waive any irregularities in the request for SOQ process.

Applicants are responsible for ensuring that the SOQs are received by the following person by the required time and assume all risks of delivery. The following person must receive on or before 3:00 p.m., November 8, 2017, six (6) copies of an SOQ:

Mail Address: Physical Address:

Phylis Benson, Project Analyst Phylis Benson, Project Analyst

Golden Triangle Planning & Development Golden Triangle Planning & Development

District, Inc. District, Inc.

Post Office Box 828 106 Miley Drive

Starkville, MS 39760 Starkville, MS 39759