

**firstoffice<sup>TM</sup>**

**VANTAGE**

Effective March 1, 2016

## WARRANTY

First Office casegoods and conference products are guaranteed to be free from defects in design, material and workmanship, given normal use and proper care, for 12 years of single-shift service with the exceptions noted below. First Office will repair or replace, at our discretion without charge to the original purchaser, any product or part thereof which fails as the result of such a defect during the warranty period. First Office assumes no responsibility for repairs to products that result from user modifications, attachments to a product, misuse, abuse, alteration or negligent use. Except as stated above, First Office makes no expressed or implied warranties as to any product, and, in particular, makes no warranty of merchantability or of fitness for any particular purpose. First Office shall not be liable for consequential or incidental damages arising from any product defect.

- All components not listed below. . . . . **12 years**
- All drawer glide suspensions . . . . . **Lifetime**
- All locking mechanisms . . . . . **Lifetime**
- All door hinges. . . . . **12 years**
- Door latches. . . . . **12 years**
- Drawer pulls . . . . . **12 years**
- Task lights . . . . . **3 years**
- Casters/pneumatic lifts . . . . . **2 years**
- Foam padding . . . . . **2 years**
- Base height adjustable mechanism. . . . . **2 years**
- Power supplies. . . . . **1 year**

### This warranty does not cover:

- Damage caused by a transportation company.
- Natural variations in color, grain or texture of wood and other covering materials over which First Office has no control.
- Damage created by loading file drawers with anything other than hanging files.
- Conference tops attached to any other manufacturer's base.
- Fabric color matching, fabric puddling, fastness of colors or wearing qualities of any material.
- Freight or other shipping charges on returned product or parts, labor and service.

## ORDERING INFORMATION

All orders should be placed with:

### First Office

1204 East 6th St.  
P.O. Box 100  
Huntingburg, IN 47542  
800-521-5381 Fax 812-683-7256  
order\_entry@ofsbrands.com

A customer drawing or sketch of the planned configuration in modular applications will facilitate order processing.

## PRICES

All prices herein are list prices including delivery to one destination, effective with the date printed on the cover, and supersede all other published price lists. US List Prices are domestic prices only for shipment within the Continental United States. Prices are subject to change without notice, unless quoted in writing. Possession of the price list does not constitute authority to sell or offer for sale First Office products.

## ACKNOWLEDGMENTS

Orders are acknowledged upon receipt of credit approval. Your acknowledgment is a detailed description of items, prices, shipping information and shipping date. Please read your acknowledgment closely and notify First Office immediately of any discrepancies. First Office is not responsible for errors on orders placed by phone without written confirmation.

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## AVAILABILITY

First Office is committed to the fastest possible shipment of all products. All other items are available within our normal manufacturing schedule. For information on stock availability, call our customer service hotline 800-521-5381.

**Note:** Planned shipping dates may be delayed due to fires, strikes, natural disasters or other causes beyond our control.

## QUANTITY ORDERS

Contact your First Office Customer Service Representative to verify inventory and production schedules to ensure requested shipment date prior to placing large quantity orders.

## DELIVERY AND FREIGHT CHARGES

All shipments are F.O.B. point of shipment, freight prepaid and allowed, excluding fuel surcharges. Shipments outside of the Continental United States are freight prepaid and allowed to port of exit. First Office reserves the right to select the most appropriate carrier and routing on all shipments; however, we will try to accommodate requests for your preferred carrier. First Office reserves the right to implement a fuel surcharge. Orders of less than \$1500 net will be assessed a handling charge of \$100 net per order. Any charges arising from failure to receive a shipment, rerouting while in transit or carrier storage charges are not included in prices shown. Orders requiring special services are subject to an additional charge.

### These services include:

- Reconsignment from original destination to new destination . . . . . **\$.35 plus \$3.00 per mile net**
- Refused/Returned Freight
  - Freight refused at destination and returned to First Office . . . . . **Double Freight**
  - Freight refused at time of delivery; returned to First Office to deliver at a later date . . . . . **Triple Freight**
- Detention Fees (after 2 hours of waiting) . . . . . **\$.85 net per hour**
- Weekend delivery available Friday after 3:00 p.m. through Sunday night or Holiday . . . . . **\$.600 net per truck**
- Customer Pickup
  - Customer Request for 3rd party to pick up freight at First Office terminal . . . . . **\$.125 net**
- Change of Tags/Address/Phone #'s on Shipments. . . . . **\$.35 net**

## SPECIAL ORDERS

The First Office line of office furniture is among the most complete in the industry. However, should a particular need arise requiring size modification or customization, contact your Customer Service Representative for a price quotation. Because of the uniqueness of the product, special orders are not subject to cancellation.

## CANCELLATION AND ORDER CHANGES

All orders accepted by First Office are considered firm and binding and are not subject to cancellation.

## WAREHOUSE STORAGE CHARGES

If a shipment is held beyond fourteen (14) calendar days after the order is ready for shipment at your request, a .067% per day (2% per month) storage charge will be assessed. The effective date will be fourteen (14) calendar days after the order is ready for shipment, as long as this date is after the acknowledged ship date. Further, the prices applied to the order will be those prices in effect at time of shipment.

## EXTENDED PRODUCTION AND SHIP DATES

Orders placed with First Office with extended lead times as requested by you will be subject to price in effect at time of shipment.

## DAMAGED MERCHANDISE AND FREIGHT CLAIMS

1. Inspect all cartons for damage and carton quantity. All shipments are delivered to the transportation company in good condition; First Office's liability ceases at this time. Do not refuse merchandise damaged in transit. Instead, enter a claim with the transportation company.

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- Record damages and/or shortages on the bill of lading and freight bill. Do not accept the shipment until all shortages are noted on both the bill of lading and the freight bill. Sign only for the items you receive. If you give the delivering carrier a clear receipt for a shipment, the carrier is relieved of further responsibility.
  - If concealed damage is found: Notify the delivering carrier at once and request an inspection. For shipments via Styline Logistics, notify your First Office Customer Service Representative. This must be done within fifteen (15) calendar days of delivery. Without this inspection the transportation company will not entertain a claim for loss or damage. If the carrier will not perform the inspection, you should prepare an affidavit that you contacted the carrier, noting the time and date, and that the carrier failed to comply with your request. All shipping cartons and inner packing must be retained for carrier inspection. Do not move the damaged merchandise from the receiving location. It must also be retained for the inspection.

## RETURN OF MERCHANDISE

First Office will not accept returned merchandise without a signed Return Authorization (RA) issued by our Customer Service Department. All returned merchandise must be properly packaged and cartoned to prevent further damage. Carton must be clearly marked with identifying RA number so that proper credit can be issued. We will consider issuing RAs for the following reasons:

- Manufacturing defect (must be inspected by a First Office Sales Representative)
- First Office order processing error
- Shipping error
- Duplicate shipments
- Mismatched cartons

All merchandise must be returned within thirty (30) days of the date of the RA to receive credit. Freight damage, signs of usage, missing parts, etc. will be adjusted on the amount of credit to be issued.

## REPAIR CHARGES

Reimbursement from First Office for repairs must have prior approval.

## FINISH



The patented Euroluxe™ finish is a chemically re-engineered Urethane clear coat that preserves the beautiful depth and clarity of OFS Brands' finishes, but allows for much greater performance with chemical and scratch resistance, as well as the complete elimination of dangerous formaldehyde emissions. The

Euroluxe™ finish system achieves indoor air quality standards set by LEED and BIFMA furniture emission standards and allows all products to achieve SCS Global Services' Indoor Advantage Gold Certification. SilverBan™ technology is an antimicrobial utilizing silver ions infused into the Euroluxe™ wood finish for antimicrobial protection on all exposed wood surfaces. SilverBan™ inhibits the growth of mold, mildew, fungus and bacteria on wood surfaces, as well as odors caused by bacterial growth, by 99.99%.

## CUSTOM FINISH COLOR

Custom finish matching is available for special requirements. First Office must be provided with a suitable 8" x 10" or larger finish sample. However, custom finishes can be developed to meet specific needs. There will be a \$300 net upcharge per order for new custom finishes (waived on projects of \$100,000 net price or more). Custom finish upcharge for repeat or additional orders will be \$150 per order, even when the upcharge was waived on the original project. Custom finish matches are valid for 12 months from sample date. After this time period, custom finishes must be rematched and reapproved for use.

## FINISH DISCLAIMER

Some desktop accessories with plastic feet can penetrate or burn the finish. This is not a defect in the finish. Wood is a natural product and minor variations in wood color, grain and texture may be visible even though the pieces are finished at the same time. Also, light finishes when exposed to ultraviolet rays may darken and change color. These are not defects in finish, and merchandise cannot be replaced because of these natural variations.

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## BIFMA AND ANSI TESTING

First Office is a member of the Business and Institutional Furniture Manufacturer's Association. Tests developed by BIFMA and approved by the American National Standards Institute (ANSI) determine the strength and durability of casegoods and seating in its everyday use. Although this testing does not serve as a warranty or guarantee, First Office products within this price list generally meet or exceed applicable BIFMA and ANSI standards.

## MODIFICATION PRICING

Modifications must be clearly designated on customer's purchase order by placing the letters MOD and modification # in front of the model number and noting the modification needed.

**Example: MOD#2-4-9622MCT-LC2-EW-G1-G1** with top cut down to 94" wide

Contact your Customer Service Representative for upcharge on drawer configuration changes for traditional casegoods series.

## TACKBOARD FABRICS

A complete list of fabrics that have been tested for tackboard application can be accessed at [www.firstoffice.com](http://www.firstoffice.com) > Materials > select a Textile Card and hover over swatch color. A window will open displaying tackboard availability. If your selected fabric is not on the list, please contact your Customer Service Representative for approval.

## LOCKING INFORMATION

Factory Installed Locks are always keyed alike with key number 345T.

## SPECIFIC KEY OPTIONS

Requirements for specific key options by office must be specified on the purchase order at the time the order is placed. Model Numbers with specific key options will specify "NO LOCK CORE" on the acknowledgment. A separate line item will be listed on the acknowledgment as "LOCK CORE SET." Specific lock cores and keys will be sent separately (see Field Installation below).

## KEYLESS CABINET LOCKING SYSTEM

Keyless cabinet locking system uses radio frequency technology. One transmitter pad can operate single or multiple receiver latches. The locking system operates with separate and programmable user and supervisor codes. Optional modes are available for manual locking, self locking or single use locking of drawers and doors. Please contact your Customer Service Representative for applicability and for a price quotation.

## FIELD INSTALLATION

Blank lock cores are installed at factory, allowing specific lock numbers to be ordered but shipped in a separate package for field installation. Lock Core Order Form (see page F) must be filled out and submitted with the purchase order. Lock core/key numbers 100 through 150 are available.

For quantity of locks per unit, please visit [www.firstoffice.com](http://www.firstoffice.com) and select Resources > Forms & Guides > Lock Core Guide.

## RE-KEYING IN THE FIELD

Lock cores and keys can be purchased separately. The purchase order must specify quantity, key number(s) and color of the core (available in nickel, brass or black). Key numbers above number 150 are not stocked and may require a 3-week lead time. Orders ship standard UPS ground. Please note: A lock core change tool must be ordered for lock cores that will be re-keyed in the field.

## ITEM

Lock Core and Key . . . . .	<b>\$19 list</b>
Lock Core Change Tool . . . . .	<b>\$29 list</b>
Master Key . . . . .	<b>\$29 list</b>

**ALL ITEMS ARE NON-RETURNABLE.**

# FIRE RETARDANT PRODUCTS

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## **FIRE RETARDANT PRODUCTS**

California Technical Bulletin 117-2013: All OFS upholstered seating products and the resilient filling materials used in the upholstered seating products meet or exceed the requirements of the State of California, Department of Consumer Affairs, Technical Bulletin 117-2013. Compliance with these requirements is indicated by the label attached to the seat bottom.

Flame Retardant Chemicals: All standard OFS upholstered seating products are offered with components, as identified in TB117-2013, that are free of flame retardant chemicals. All OFS upholstered seating products will indicate Flame Retardant chemical composition in accordance to the labeling requirements of California Senate Bill 1019.

California Technical Bulletin 133: Cal TB 133 is a flammability test for seating products used in public spaces. The testing procedure for Cal TB 133 requires the burning of an entire product since the test is a composite test and not a component test. OFS has pretested and certified many different chair styles and upholsteries. If Cal TB 133 certification is required, a burn test may need to be completed with a specific model and upholstery combination. Contact Customer Service for Cal TB 133 approval, pricing and lead times.

OFS can not be held liable if purchase order does not indicate a requirement for Cal TB 133 compliance.

Boston Fire Code: Please contact OFS Customer Service if compliance is required.

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# COM AND COL

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## COM/COL ORDERING INSTRUCTIONS

All COM and COL materials must be submitted to OFS Brands for preliminary approval prior to shipment of fabric or leather.

OFS Brands approval signifies only that such materials can be applied to the products for which they are intended. Such approval does not constitute any responsibility nor any warranty on the part of OFS Brands as to the appearance, behavior or durability of the COM or COL.

1. Send 4" x 4" swatch for approval to: OFS Brands, Attn: Customer Service, 1204 East 6th St., Huntingburg, IN 47542
2. Send a swatch along with the order to: OFS Brands, Attn: Customer Service, 1204 East 6th St., Huntingburg, IN 47542. This sample is used to verify that the correct fabric is received. It is not used for application approval.
3. Specify the COM or COL supplier's company name, pattern, color and number.
4. The COM or COL supplier must include the dealer name and purchase order number on all packing lists.
5. Include application instructions for striped, plaid, patterned or unusually designed fabrics (i.e. direction of stripes) and which face to use on reversible fabrics.
6. Ship COM or COL material to: OFS Brands Plant 3, Attn: COM Department, 105 West 10th Street, Huntingburg, IN 47542

COM and COL orders will be scheduled for production only upon receipt of production yardage. In the absence of a representative sample sent with the purchase order or application instructions, OFS Brands will apply the fabric in what it determines to be the best manner and cannot be held responsible after upholstering. **Excess COM/COL materials will be discarded at the discretion of OFS Brands unless otherwise instructed by the customer at the time the order is placed.**

## COM YARDAGE REQUIREMENTS (RAILROADED FABRICS)

For clarification and convenience, OFS Brands has listed yardage requirements for non-directional COM and COL for each frame throughout the price list. Yardage requirements are based on 54" wide plain fabric. Extra fabric is needed to match any pattern with matching repeats. Use the chart below as a guide for additional COM yardage needed where repeats are involved.

Repeat	Percent of Extra Fabric Needed
1"-4"	Additional 10%
5"-9"	Additional 20%
10"-14"	Additional 25%
15"-19"	Additional 30%

Repeats larger than 19", fabrics less than 54" wide or fabrics requiring matching (stripes, plaids, prints, large patterns) will require additional yardage based on the fabric used and the item ordered. COM must be a single cut piece. Multiple pieces will require more yardage. A swatch showing one full repeat must be sent for yardage requirement instructions for these special circumstances.

## COM APPLICATION

All COM fabrics are cut according to the fabric pattern at the discretion of OFS Brands unless otherwise directed by the customer.

## COM FIRE RETARDANT PRODUCTS

OFS Brands assumes no responsibility for the fire retardancy of any COM/COL. Customers are solely responsible for making sure that their COM/COL complies with all applicable codes and regulations.

## COL (CUSTOMER'S OWN LEATHER)

COL requirements are based on an average hide size of 50-55 square feet. Please consult the sales office for requirements on sizes different from this. All square footage requirements are based on usable footage. The shape of the hide and the usable footage may make it necessary for us to request more leather after your COL is received. Please note that leather is a natural product and variation in texture is a pleasing quality belonging exclusively to high grade, full top grain leathers. Due to the variation in thickness of leather, OFS Brands recommends sending a 4" x 4" swatch for approval. OFS Brands approval signifies only that such materials can be applied to the products for which they are intended. Such approval does not constitute any responsibility nor any warranty on the part of OFS Brands as to the appearance, behavior or durability of the COL. **Note: Calf hide requirements will vary based on the chair model selected. Please contact the sales office for pattern adaptability confirmation and square footage requirements prior to placing an order.**



## WOOD CARE

Careful craftsmanship combined with our Euroluxe finish makes your new First Office wood furniture incredibly durable, and with proper care your furniture will provide beauty and convenience for years.

All First Office products undergo rigid color-match procedures to ensure the best in color consistency.

- Dust frequently using a soft, damp, clean cloth, wiping with the grain.
- Remove liquid spills immediately, using a blotting rather than wiping motion.
- To clean, use a glass cleaner formulated with ammonia. Apply a small amount to a soft dry cloth and wipe in the direction of the grain. Dry with a soft cloth. Do not use furniture polish containing oil or silicone.
- Avoid prolonged exposure to direct sunlight, high humidity, extreme heat or cold and moisture.

## LAMINATE CARE

- Avoid prolonged exposure to direct sunlight, high humidity, extreme heat or cold and moisture.
- Dust frequently with a soft, damp, clean cloth or mild detergent solution. Avoid using chemical or abrasive cleaning compounds.
- To avoid build up of cleaning agents, rinse the laminate surface with warm water and wipe with a clean damp cloth.

## SEATING CARE

- Dust exposed wood parts frequently using a soft, damp, clean cloth, wiping with the grain.
- To clean wood, use a glass cleaner formulated with ammonia. Apply a small amount to a soft dry cloth and wipe in the direction of the grain. Dry with a soft cloth. Do not use furniture polish containing oil or silicone.
- To clean leather and vinyl upholstery, use a warm, damp cloth to restore a bright finish. For stubborn stains, use a moisturizing soap. Remove lather with a damp cloth, but do not rinse. Buff with a dry cloth.
- For fabric upholstery, use a damp cloth to wipe up spills. For tougher stains, contact your local First Office dealer for cleaning instructions.
- Avoid prolonged exposure to direct sunlight, high humidity, extreme heat or cold and moisture.
- The components of your First Office chair, such as controls, casters and understructure, require "common sense" care and cleaning as necessary.
- Activate chair mechanisms periodically to ensure proper function of moving parts.

## QUICKSHIP

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**PLEASE REFERENCE OUR QUICKSHIP PRICEBOOK FOR A COMPLETE LISTING OF AVAILABLE PRODUCT OFFERED ON OUR QUICKSHIP PROGRAM.**



# ENVIRONMENTAL ATTRIBUTES



The patented **Euroluxe™ with SilverBan™ finish** is a chemically re-engineered Urethane clear coat that preserves the depth and clarity of OFS Brands finishes and achieves SCS Global Services' Indoor Advantage Gold Certification. SilverBan™ technology utilizes silver ions infused into the Euroluxe™ wood finish for anti-microbial protection on all exposed wood surfaces.



All OFS Brands products have achieved **SCS Indoor Advantage Gold Certification** from SCS Global Services. Indoor Advantage Gold certification is SCS Global Services' highest level of indoor air quality performance for furniture. The certification assures that furniture products support a healthy indoor environment by meeting strict chemical emission limits for volatile organic compounds (VOCs). To be certified, products must be tested by independent labs for compliance with the ANSI/BIFMA X7.1, and either ANSI/BIFMA e.3 or CDPH/EHLB Standard Method V1-1 for VOC emissions of concerns.



**level®** is the multi-attribute, sustainability standard and third-party certification program for the furniture industry. It has been created to deliver the most open and transparent means of evaluating and communicating the environmental and social impacts of furniture products in the built environment. Taking into account a company's social actions, energy usage, material selection and human and ecosystem health impacts, level addresses how a product is sustainable from multiple perspectives. With level, customers can make informed choices about commercial furniture that exceed single attribute ecocertifications. The level brand identifies that a product has been vetted by an independent third party certifier and its numeric marking 1, 2, or 3 indicates what threshold of certification it has achieved. Manufacturers—big and small—now have a methodology to present the environmental characteristics in a clear, easily understood manner with a vernacular that gives end users the ability to make an "apples to apples" comparison.



SCS Global Services [**SCS**] has been providing global leadership in third-party quality, environmental and sustainability verification, certification, auditing, testing, and standards development for three decades. Its programs span a cross-section of industries, recognizing achievements in green building, product manufacturing, food and agriculture, forestry, power generation retail, and more. SCS is accredited to provide services under a wide range of nationally and internationally recognized certification programs. Consistent with its mission, SCS is a chartered benefit corporation and Certified B Corp™, reflecting its commitment to socially and environmentally responsible business practices.



The FSC® standards [**Forest Stewardship Council®**] represent the world's strongest system for guiding forest management toward sustainable outcomes. [us.fsc.org](http://us.fsc.org) FSC certified products are manufactured with material that comes from managed forests that are traceable from the time the logs are cut to the time the final project is installed and are recorded by way of a COC or chain of custody claim on all invoices. The demand for certified forest products has grown significantly in recent years. OFS Brands' goal to act as a responsible steward of the environment encouraged us to pursue our FSC Chain of Custody [COC] certification which would provide our customers (Dealer, A&D Community and End-users) the added reassurance they've done their part to be earth friendly in their product purchase and enable them to substantiate the LEED [**Leadership in Energy and Environmental Design**] Materials & Resources Credits for certified wood, in which the intent is to encourage environmentally responsible forest management. FSC certification is optional on many, but not all, OFS Brands' product lines. Please contact OFS Brands Customer Service for information in regards to which of our product lines are available as FSC certified, and what the necessary procedures are for ordering FSC certified products from OFS Brands.



OFS Brands' company-owned transportation company, Styline Logistics, is **SmartWay**-certified. SmartWay is one of U.S. Environmental Protection Agency's [**EPA**] clean air programs that uses voluntary, rather than regulatory methods, to achieve air quality benefits. SmartWay's focus is in the transportation sector, and encompasses products and services associated with fuel-consuming engines.



The "**Premium Indiana Forest Products**" brand tells everyone that there is an abundant, sustainable supply of the finest Indiana hardwoods to meet consumer demand. It also tells them that Indiana's forests are well-managed, legally-harvested and environmentally responsible. The logo is reflective of the wood itself. Indiana hardwoods display a depth that defies imagination.

## PRODUCT REFERENCE | EASY MODIFICATION LIST

mod#	modification detail	list price
1. MOD#1	Standard First Office Hardware Pulls	\$25 Each
2. MOD#2	All Modular Top, End Panel, and Back Panel Cut Downs	\$100
3. MOD#3	Move or Add Grommets (customer to specify location)	\$61 Each
4. MOD#4	Reinforced Drawers	Per \$30 Drawer
5. MOD#5	Fabric Tackboards (any size reduction or an increase in height up to 6")	\$50
6. MOD#6	Contemporary - BBF to FF	No Upcharge
7. MOD#7	Contemporary - FF to BBF	No Upcharge
8. MOD#8	Wire Access Cutout in Back Panel (4" x 4") - Available on Bridges, Returns, Credenzas, & Corner Units. Cannot be located closer than 3" from any edge. For units with Signature Band, top clearance is 6". (customer to specify location)	No Upcharge
9. MOD#9	Wire Access Cutout in Back Panel (12" x 12") - Available on Bridges, Returns, Credenzas, & Corner Units. Cannot be located closer than 3" from any edge. For units with Signature Band, top clearance is 6". (customer to specify location)	No Upcharge
10. MOD#10	Locking (non-electronic) Per Set or Single Doors (wood or laminate panel doors only)	\$150
11. MOD#11	Seating with 2 Different Fabrics Two Same Grade Fabrics = Next Higher Grade Two Different Grade Fabrics = Higher of the Two Three Different Grade Fabrics = Highest of the Three (drawing may be required from customer at time of ordering)	
12. MOD#12	Plywood Drawers	\$50 Each
13. MOD#13	Venting Slots (customer to specify location)	\$75
14. MOD#14	All Bullets or P Tables Removal of Modesty Panel	No Upcharge
15. MOD#15	Highback or Wallmount Organizers Removal of Doors	No Upcharge
16. MOD#16	Laser Logo Burn In	ONE TIME SET UP FEE NET \$125 + NET \$20 Each
17. MOD#17	Wire Access Door in Back Panel (18" x 15") Left Hinge - Available on Bridges, Returns, Credenzas, & Corner Units. Top clearance is 3". (customer to specify location)	\$445 Each
18. MOD#18	Set of 4 Casters - Available on some Pedestals	\$55
19. MOD#19	Full Wood Panel Set of Doors on Bookcase 72" Tall and under	\$800
20. MOD#20	Full Wood Panel Set of Doors on Bookcase 30" Tall and under	\$375
22. MOD#22	Casegood Units Cutdown — TFL, HPL and Veneer Width Only (cannot affect drawer size, glass or metal items)	15% Upcharge
23. MOD#23	Increase Worksurface or Top Depth from 48"D - 59.5"D — TFL, HPL and Veneer Only Excludes 3D Laminate Tops (Note: larger tops may require proportionately larger bases and support)	35% Upcharge
24. MOD#24	Specify Built Up TFL Units Only in Two Color Options Must Indicate Specific Laminate Placement (drawing recommended)	No Upcharge

### Liability Clause:

This pricing structure represents the more commonly requested product modifications. Although these modifications can be applied to the vast majority of products listed in our price books, some modifications cannot be applied to products with non-standard design features. Please contact your Customer Service Representative if you require assistance.

### How to Order:

Example

Qty	MOD#	Model Number	Modification Detail	Options	Price
1	MOD#2	4-9622MCT	cut down to 94" wide	LC2 - EW - G1 - G1	\$481 + \$100 = \$581

# VANTAGE

## Veneer:

Bookmatch Cherry and Walnut veneers.

## Primary Worksurface:

Desk tops are 1.0625" thick shaped on all four sides. Tops have semi-open grain with a rich, lustrous finish. Optional high pressure laminate tops available.

## Wire Management:

Wire management is standard in returns, bridge units, credenzas and hutch units.

## Drawers:

Engineered composite wood material with mitered corners provides excellent strength and durability. Wood grain patterned drawer sides provide a consistent appearance and are stain resistant and easily cleaned.

Optional hardwood drawer interiors are available at an upcharge. Please contact Customer Service for price quote. To order, specify each item:

**MOD - wood drawer interiors (HWD)**

## File Drawers:

File drawers have full extension, progressive action slides with steel ball bearing suspensions. They accommodate letter or legal filing.

## Locking:

Central locking secures all drawers with the turn of a single key. All units are standard shipped keyed alike. Specific key requirements may be specified on the purchase order at the time the order is placed for field installation (ships separately). Removable lock cores allow for re-keying in the field. See page F for options and order information.

## Filing:

See page 10 for diagrams of all Vantage filing capabilities.

## Finish Options:

(MFC)	Formal Mahogany/Cherry
(MFP)	Formal Mahogany/Cherry Laminate
(MGC)	Grand Cherry
(MNC)	Natural Cherry
(MLC)	Light Cherry
(CHP)	Light Cherry Laminate
(MMC)	Mocha Cherry
(CMP)	Mocha Cherry Laminate
(MGP)	Vintage Mahogany Laminate
(MVC)	Vintage Mahogany/Cherry
(MVW)	Vintage Mahogany/Walnut
(VMP)	Vintage Mahogany/Walnut Laminate
(MEW)	Executive Walnut
(EWP)	Executive Walnut Laminate
(MSW)	Sable Walnut

## Edge:

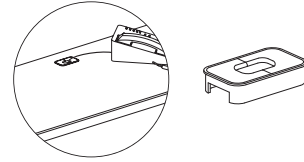


## Drawer Pull:



## Standard Grommets (factory installed):

Grommets are standard on these secondary worksurfaces: returns, bridge units, credenzas, corner units and hutch units.



**overall size 3.375" x 2"**

inside dimensions with inserts 1.5" x .75"

inside dimensions without inserts 2.9375" x 1.5"

## Optional Worksurface Grommets Location Options (factory installed):

Grommet Location Option:

G1 No Grommet (standard) - No Upcharge

G2 Grommet on Right - Add \$61 list

G3 Grommet in Center - Add \$61 list

G4 Grommet on Left - Add \$61 list

G5 Grommets Right and Left - Add \$122 list

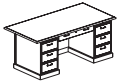
G6 Grommets Right and Center - Add \$122 list

G7 Grommets Left and Center - Add \$122 list

G8 Grommets Right, Left, and Center - Add \$183 list

Note: Desk grommets: G1, G2, G4 and G5 only.

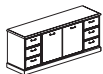
Note: Bridges, Returns, Credenzas are standard with G3 center grommet; for other grommet options: Add upcharge of \$61 list for grommets specified in addition to center grommet; i.e. For G5 Right and Left, Add \$122 list; for G6 Right and Center, Add \$61 list.



## Double Pedestal Desk

- 2 box drawers
- 2 file drawers (letter or legal)
- Center drawer
- Central locking system
- Pull-out writing slides
- Adjustable levelers
- 7" overhang
- 29" x 66" Chassis
- 32.375" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$195 list
- **Specify grommet option**  
(G1) No Grommet (standard) - No Upcharge  
(G2) Right - Add \$61 list  
(G4) Left - Add \$61 list  
(G5) Right and Left - Add \$122 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

**36-7236DP** **\$3,605 LIST**  
72" x 36" x 29.75"  
LBS: 299 • CU FT: 53

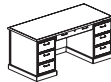


## Door Credenza

- 2 box drawers
- 2 file drawers (letter or legal)
- Locking pedestals
- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$135 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

**72"**  
**36-7220CRD** **\$3,173 LIST**  
72" x 20" x 29.75"  
LBS: 244 • CU FT: 30

**66"**  
**36-6620CRD** **\$3,092 LIST**  
66" x 20" x 29.75"  
LBS: 233 • CU FT: 28

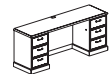


## Double Pedestal Desk

- 2 box drawers
- 2 file drawers (letter or legal)
- Center drawer
- Central locking system
- Pull-out writing slides
- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$195 list
- **Specify grommet option**  
(G1) No Grommet (standard) - No Upcharge  
(G2) Right - Add \$61 list  
(G4) Left - Add \$61 list  
(G5) Right and Left - Add \$122 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

**66" (32.375" kneespace, 29" x 66" chassis)**  
**36-6630DP** **\$3,471 LIST**  
66" x 30" x 29.75"  
LBS: 286 • CU FT: 42

**60" (26.375" kneespace, 29" x 60" chassis)**  
**36-6030DP** **\$3,388 LIST**  
60" x 30" x 29.75"  
LBS: 267 • CU FT: 37



## Kneespace Credenza

- 2 box drawers
- 2 file drawers (letter or legal)
- Locking pedestals
- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$135 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p.1)
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

**72" (38.375" kneespace)**  
**36-7220CR** **\$2,788 LIST**  
72" x 20" x 29.75"  
LBS: 215 • CU FT: 30

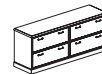
**66" (32.375" kneespace)**  
**36-6620CR** **\$2,701 LIST**  
66" x 20" x 29.75"  
LBS: 204 • CU FT: 28



## Table Desk (shown with straight leg)

- 22"d locking center drawer
- Pencil tray
- Shipped KD
- Adjustable levelers
- **Specify finish**
- **Specify leg option**  
(MY) Straight Legs (standard) - No Upcharge  
(MZ) Cabriole Legs with Ball and Claw Feet - Add \$1,268 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

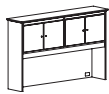
**36-7236TD** **\$2,121 LIST**  
72" x 36" x 29.75"  
LBS: 148 • CU FT: 12



## Lateral File Credenza

- 4 lateral file drawers (letter or legal)
- Central locking with anti-tilt mechanism
- 2 locks
- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$135 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

**72"**  
**36-7220CLF** **\$3,569 LIST**  
72" x 20" x 29.75"  
LBS: 281 • CU FT: 30



Highback Organizer

- 4 hinged doors
  - Wire management
  - Unfinished back
  - Optional task lights (see 2015 First Office Price List)
  - 20.0625" clearance
  - Specify finish; and
  - Specify back option
- (LW) Unfinished (standard) - No Upcharge  
(LX) Finished - Add \$244 list

**36-6843HD** **\$2,439** LIST  
71.75" x 15.25" x 43"  
LBS: 205 • CU FT: 34



Tackboard

- Use with 36-6843HD
- Specify grade/fabric (Fabric must be tested and approved for tackboard use/compatibility)
- COM is 2 yds.

**FT1032**  
65" x 0.5" x 18.25"  
LBS: 10 • CU FT: 2

List Pricing/Grade														
com														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
302	340	368	415	509	603	697	791	885	979	1073	1167	1261	1355	1449



## Lateral File

- Letter or legal filing
- Central locking with anti-tilt mechanism
- Adjustable levelers
- **Specify finish**
- **Specify back option**  
(LW) Unfinished (standard) - No Upcharge  
(LX) Finished -  
For 36-3655LFC - Add \$317 list  
For 36-3620LFC - Add \$184 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

**53.3125" (4 drawers)**

**36-3655LFC** **\$3,173** LIST  
36" x 20" x 53.3125"  
LBS: 232 · CU FT: 27

**29.75" (2 drawers)**

**36-3620LFC** **\$1,837** LIST  
36" x 20" x 29.75"  
LBS: 146 · CU FT: 16



## Door Cabinet

- 1 adjustable shelf
- 1 stationary shelf
- Locking doors
- Adjustable levelers
- **Specify finish**
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

**36-3620DC** **\$1,447** LIST  
36" x 20" x 29.75"  
LBS: 138 · CU FT: 16



## Bookcase

- Finished back
- Adjustable levelers
- **Specify finish**

**60.5" (2 adjustable shelves, 2 stationary shelves)**

**36-60BC** **\$2,106** LIST  
36.75" x 14.375" x 60.5"  
LBS: 133 · CU FT: 21

**48.5" (2 adjustable shelves, 1 stationary shelf)**

**36-48BC** **\$1,658** LIST  
36.75" x 14.375" x 48.5"  
LBS: 110 · CU FT: 19



## Bookcase Organizer

- 1 adjustable shelf
- 1 stationary shelf
- Finished back
- Use with 36-3620LFC
- **Specify finish**

**36-43BC** **\$1,089** LIST  
36" x 13" x 43"  
LBS: 70 · CU FT: 14



## Work Table

- Top adjusts to computer or typing height
- Accommodates printer
- Universal profile on top edges
- Aperture in rear top for paper feed
- 12" shelf
- Wire management capabilities
- Adjustable levelers
- Optional casters available
- **Specify finish**

**36-3625WT** **\$1,239** LIST  
37" x 25" x 29.5"  
LBS: 107 · CU FT: 18



## How to order U's and L's:

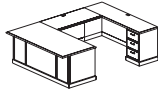
You can build a multitude of U's and L's by simply specifying the components needed such as desks, bridges, returns and credenzas. We offer these components individually so specifiers can select the exact shape and size needed.

### U's:

To build a U, select a single pedestal desk with a bridge and a single pedestal credenza. Right U's require a left pedestal desk with right pedestal credenza (bridge in between). Left U's require a right pedestal desk with a left pedestal credenza (bridge in between).

### L's:

To build an L, select a single pedestal desk and a return. Right L's require a left pedestal desk with right pedestal return. Left L's require a right pedestal desk with a left pedestal return.



#### Example of a Right U

72" x 104" x 29.75"

LBS: 500 • CU FT: 88

#### Desk:

- 1 box drawer
- 1 file drawer (letter or legal)
- Center drawer
- Central locking system
- Pull-out writing slide
- Adjustable levelers
- 30.75" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$195 list
- **Specify grommet option**  
(G1) No Grommet (standard) - No Upcharge  
(G2) Right - Add \$61 list  
(G4) Left - Add \$61 list  
(G5) Right and Left - Add \$122 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

#### 36-7236LPD

72" x 36" x 29.75"

LBS: 251 • CU FT: 53

#### Bridge:

- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$162 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)

#### 36-2448BR

24" x 48" x 29.75"

LBS: 73 • CU FT: 5

#### Credenza:

- 1 box drawer
- 1 file drawer (letter or legal)
- Locking pedestal
- Adjustable levelers
- 30.75" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$135 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

#### 36-7220CRR

72" x 20" x 29.75"

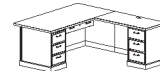
LBS: 176 • CU FT: 30

**\$6,740 LIST**

**\$3,170 LIST**

**\$1,131 LIST**

**\$2,439 LIST**



#### Example of a Right L

72" x 84" x 29.75"

LBS: 385 • CU FT: 78

#### Desk:

- 1 box drawer
- 1 file drawer (letter or legal)
- Center drawer
- Central locking system
- Pull-out writing slide
- Adjustable levelers
- 30.75" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$195 list
- **Specify grommet option**  
(G1) No Grommet (standard) - No Upcharge  
(G2) Right - Add \$61 list  
(G4) Left - Add \$61 list  
(G5) Right and Left - Add \$122 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

#### 36-7236LPD

72" x 36" x 29.75"

LBS: 251 • CU FT: 53

#### Return:

- 1 box drawer
- 1 file drawer (letter or legal)
- Locking pedestal
- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$114 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

#### 36-2448RPR

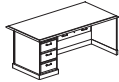
24" x 48" x 29.75"

LBS: 134 • CU FT: 25

**\$4,998 LIST**

**\$3,170 LIST**

**\$1,828 LIST**



## 72" Desk

- 1 box drawer
- 1 file drawer (letter or legal)
- Center drawer
- Central locking system
- Pull-out writing slide
- Adjustable levelers
- 30.75" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$195 list
- **Specify grommet option**  
(G1) No Grommet (standard) - No Upcharge  
(G2) Right - Add \$61 list  
(G4) Left - Add \$61 list  
(G5) Right and Left - Add \$122 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

## Left

**36-7236LPD** (shown) **\$3,170** LIST  
72" x 36" x 29.75"  
LBS: 251 • CU FT: 53

## Right

**36-7236RPD** **\$3,170** LIST  
72" x 36" x 29.75"  
LBS: 251 • CU FT: 53



## 66" Desk

- 1 box drawer
- 1 file drawer (letter or legal)
- Center drawer
- Central locking system
- Pull-out writing slide
- Adjustable levelers
- 24.875" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$195 list
- **Specify grommet option**  
(G1) No Grommet (standard) - No Upcharge  
(G2) Right - Add \$61 list  
(G4) Left - Add \$61 list  
(G5) Right and Left - Add \$122 list
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

## Left

**36-6630LPD** (shown) **\$3,018** LIST  
66" x 30" x 29.75"  
LBS: 224 • CU FT: 42

## Right

**36-6630RPD** **\$3,018** LIST  
66" x 30" x 29.75"  
LBS: 224 • CU FT: 42



## Return

- 1 box drawer
- 1 file drawer (letter or legal)
- Locking pedestal
- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$114 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

## Left

**36-2448LPR** (shown) **\$1,828** LIST  
24" x 48" x 29.75"  
LBS: 134 • CU FT: 25

## Right

**36-2448RPR** **\$1,828** LIST  
24" x 48" x 29.75"  
LBS: 134 • CU FT: 25



## Return

- 1 box drawer
- 1 file drawer (letter or legal)
- Locking pedestal
- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$114 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

## Left

**36-2442LPR** (shown) **\$1,765** LIST  
24" x 42" x 29.75"  
LBS: 128 • CU FT: 22

## Right

**36-2442RPR** **\$1,765** LIST  
24" x 42" x 29.75"  
LBS: 128 • CU FT: 22

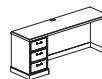


## Bridge

- Adjustable levelers
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$162 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)

**36-2448BR** **\$1,131** LIST  
24" x 48" x 29.75"  
LBS: 73 • CU FT: 5

**36-2442BR** **\$1,080** LIST  
24" x 42" x 29.75"  
LBS: 68 • CU FT: 4



## 72" Credenza

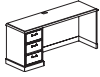
- 1 box drawer
- 1 file drawer (letter or legal)
- Locking pedestal
- Adjustable levelers
- 30.75" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$135 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included when ordering H2X option)

## Left

**36-7220CRL** (shown) **\$2,439** LIST  
72" x 20" x 29.75"  
LBS: 176 • CU FT: 30

## Right

**36-7220CRR** **\$2,439** LIST  
72" x 20" x 29.75"  
LBS: 176 • CU FT: 30



## 66" Credenza

- 1 box drawer
- 1 file drawer (letter or legal)
- Locking pedestal
- Adjustable levelers
- 24.875" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$135 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included  
when ordering H2X option)

### Left

**36-6620CRL** (shown) **\$2,305** LIST  
66" x 20" x 29.75"  
LBS: 165 • CU FT: 28

### Right

**36-6620CRR** **\$2,305** LIST  
66" x 20" x 29.75"  
LBS: 165 • CU FT: 28



## Credenza

- 2 lateral file drawers (letter or legal)
- Locking pedestal
- Adjustable levelers
- 13.5625" kneespace
- **Specify finish**
- **Specify moulding option**  
(NF) No Moulding (standard) - No Upcharge  
(NG) With Moulding - Add \$135 list
- **Specify grommet option**  
(G3) Center (standard) - No Upcharge;  
optional grommets available (see p. 1)
- **Specify key option**  
(NM) Locking - standard key  
(H2X) Locking Key Specific  
(Lock core order form on page F must be included  
when ordering H2X option)

### Left

**36-7220CRLL** (shown) **\$2,723** LIST  
72" x 20" x 29.75"  
LBS: 216 • CU FT: 30

### Right

**36-7220CRR** **\$2,723** LIST  
72" x 20" x 29.75"  
LBS: 216 • CU FT: 30



## 1.1875" Thick Round Conference Top

- Round top
- 1 piece top
- 1 base required
- **Specify finish; and**
- **Specify power cutout**  
Options are for cutout opening only. Grommets  
and power supplies must be ordered separately.  
(QR) No Power Cutout  
To order power cutout, select location.

### 48" (seats 4-5)

**36-48RT** **\$2,421** LIST  
48" DIAMETER X 1.1875" H  
LBS: 75 • CU FT: 7

### 42" (seats 4)

**36-42RT** **\$1,975** LIST  
42" DIAMETER X 1.1875" H  
LBS: 60 • CU FT: 5

### 36" (seats 3-4)

**36-36RT** **\$1,795** LIST  
36" DIAMETER X 1.1875" H  
LBS: 45 • CU FT: 4



## 1.1875" Thick Racetrack Conference Top

- Racetrack top
- **Specify finish; and**
- **Specify power cutout**  
Options are for cutout opening only. Grommets  
and power supplies must be ordered separately.  
(QR) No Power Cutout  
To order power cutout, select location.

### 144" (2 piece top, 3 bases required, seats 12)

**36-14448AT** **\$6,953** LIST  
144" x 48" x 1.1875"  
LBS: 274 • CU FT: 24

### 120" (2 piece top, 3 bases required, seats 10)

**36-12048AT** **\$5,611** LIST  
120" x 48" x 1.1875"  
LBS: 224 • CU FT: 20

### 96" (1 piece top, 2 bases required, seats 8)

**36-9642AT** **\$4,352** LIST  
96" x 42" x 1.1875"  
LBS: 152 • CU FT: 13

### 72" (1 piece top, 2 bases required, seats 6)

**36-7236AT** **\$2,780** LIST  
72" x 36" x 1.1875"  
LBS: 105 • CU FT: 9



## 1.1875" Thick Rectangular Conference Top

- Rectangular top
- **Specify finish; and**
- **Specify power cutout**  
Options are for cutout opening only. Grommets  
and power supplies must be ordered separately.  
(QR) No Power Cutout  
To order power cutout, select location.

### 144" (2 piece top, 3 bases required, seats 12)

**36-14448RT-19** **\$6,415** LIST  
144" x 48" x 1.1875"  
LBS: 284 • CU FT: 24

### 120" (2 piece top, 3 bases required, seats 10)

**36-12048RT-19** **\$5,611** LIST  
120" x 48" x 1.1875"  
LBS: 234 • CU FT: 20

### 96" (1 piece top, 2 bases required, seats 8)

**36-9642RT-19** **\$3,274** LIST  
96" x 42" x 1.1875"  
LBS: 157 • CU FT: 13

### 72" (1 piece top, 2 bases required, seats 6)

**36-7236RT-19** **\$2,242** LIST  
72" x 36" x 1.1875"  
LBS: 114 • CU FT: 9



## 3.75" Thick Rectangular Conference Top

- Rectangular top
- **Specify finish; and**
- **Specify power cutout**  
Options are for cutout opening only. Grommets  
and power supplies must be ordered separately.  
(QR) No Power Cutout  
To order power cutout, select location.

### 144" (2 piece top, 3 bases required, seats 12)

**36-14448RT-20** **\$7,180** LIST  
144" x 48" x 3.75"  
LBS: 294 • CU FT: 24

### 120" (2 piece top, 3 bases required, seats 10)

**36-12048RT-20** **\$6,145** LIST  
120" x 48" x 3.75"  
LBS: 243 • CU FT: 20

### 96" (1 piece top, 2 bases required, seats 8)

**36-9642RT-20** **\$3,944** LIST  
96" x 42" x 3.75"  
LBS: 168 • CU FT: 13

### 72" (1 piece top, 2 bases required, seats 6)

**36-7236RT-20** **\$2,560** LIST  
72" x 36" x 3.75"  
LBS: 122 • CU FT: 9

Refer to page 1 to see finish options.

Grommets and power supplies - Refer to the 2015 First Office Price List.  
Power cutout - Refer to the 2015 First Office Price List.



## 1.1875" Thick Boat Shape Conference Top

- Boat shape top
  - **Specify finish; and**
  - **Specify power cutout**
- Options are for cutout opening only. Grommets and power supplies must be ordered separately. (QR) No Power Cutout  
To order power cutout, select location.

144" (2 piece top, 3 bases required, seats 12)

**36-14448BT-19** **\$6,953** LIST  
144" x 48" x 1.1875"  
LBS: 278 • CU FT: 24

120" (2 piece top, 3 bases required, seats 10)

**36-12048BT-19** **\$6,207** LIST  
120" x 48" x 1.1875"  
LBS: 228 • CU FT: 20

96" (1 piece top, 2 bases required, seats 8)

**36-9642BT-19** **\$4,486** LIST  
96" x 42" x 1.1875"  
LBS: 154 • CU FT: 13



## 3.75" Thick Boat Shape Conference Top

- Boat shape top
  - **Specify finish; and**
  - **Specify power cutout**
- Options are for cutout opening only. Grommets and power supplies must be ordered separately. (QR) No Power Cutout  
To order power cutout, select location.

144" (2 piece top, 3 bases required, seats 12)

**36-14448BT-20** **\$7,711** LIST  
144" x 48" x 3.75"  
LBS: 288 • CU FT: 24

120" (2 piece top, 3 bases required, seats 10)

**36-12048BT-20** **\$6,728** LIST  
120" x 48" x 3.75"  
LBS: 238 • CU FT: 20

96" (1 piece top, 2 bases required, seats 8)

**36-9642BT-20** **\$5,066** LIST  
96" x 42" x 3.75"  
LBS: 162 • CU FT: 13



## Panel Base

- Panel base
- Adjustable levelers
- Arm clearance
- 1.1875" top - 28.75"
- 3.75" top - 26.25"
- **Specify finish**

24"

**PB-24** **\$368** LIST  
(Use with 8', 10', & 12' tops)  
24" x 2.0625" x 28.75"  
LBS: 42 • CU FT: 5

21"

**PB-21** **\$368** LIST  
(Use with 6' tops)  
21" x 2.0625" x 28.75"  
LBS: 37 • CU FT: 5



## Square Base

- Column base
- Full access door
- Adjustable levelers
- Arm clearance
- 1.1875" top - 28.75"
- 3.75" top - 26.25"
- **Specify finish**

20"

**SB-20** **\$1,146** LIST  
(Use with 42" and 48" tops)  
20" x 20" x 28.75"  
LBS: 59 • CU FT: 20

16"

**SB-16** **\$1,116** LIST  
(Use with 36" tops)  
16" x 16" x 28.75"  
LBS: 40 • CU FT: 10



## Queen Anne Base

- Queen Anne base
- Adjustable levelers
- Arm clearance
- 1.1875" top - 28.75"
- 3.75" top - 26.25"
- **Specify finish**

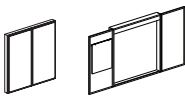
**QB-36** **\$1,398** LIST  
36" x 36" x 28.75"  
LBS: 40 • CU FT: 15

Refer to page 1 to see finish options.

Grommets and power supplies - Refer to the 2015 First Office Price List.  
Power cutout - Refer to the 2015 First Office Price List.

# VANTAGE

NOTE: Vantage pricing is available online only.



**Visual Board**

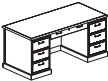



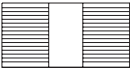

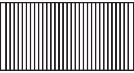
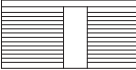
- Fabric tackboard
- Flip chart
- Display rail with adjustable hooks for flip chart
- Non-glare marker board
- Set of 4 dry markers & eraser
- Ledge for eraser and marker storage
- Specify finish
- Specify grade/fabric - See listing below under Tackboard - List Pricing/Grade for Upcharge (Fabric must be tested and approved for tackboard use/compatibility)
- COM is 1.5 yds.

**36-4848VP** **\$2,951** LIST  
48" X 5.25" X 48"  
LBS: 132 • CU FT: 12

**Tackboard - List Pricing/Grade**  
com (1.5 yds.)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
0	28	49	85	155	226	296	367	437	508	578	649	719	790	861

# FILING

<p>First Office offers a multitude of filing options for storage flexibility. All filing configurations meet standard file tab clearance of 1.25" above the file frame as recommended by our file frame suppliers.</p>		<p><b>Vantage</b></p> 
<p><b>Pedestals:</b> <b>Letter Side-to-Side</b></p> 		<p><b>Desks</b> <b>Credenzas</b> <b>Returns</b></p>
<p><b>Pedestals:</b> <b>Letter Front-to-Back</b></p> 		<p><b>Desks</b> <b>Credenzas</b> <b>Returns</b></p>
<p><b>Pedestals:</b> <b>Legal Side-to-Side</b></p> 		<p><b>Desks</b> <b>Credenzas</b> <b>Returns</b></p>
<p><b>Lateral Files: Letter</b> <b>Double Front-to-Back</b></p> 		<p><b>Lateral Files</b></p>
<p><b>Lateral Files:</b> <b>Letter Side-to-Side</b></p> 		<p><b>Lateral Files</b></p>
<p><b>Lateral Files:</b> <b>Legal Side-to-Side</b></p> 		<p><b>Lateral Files</b></p>
<p><b>Lateral Files:</b> <b>Legal and Letter</b> <b>Front-to-Back</b></p> 		<p><b>Lateral Files</b></p>

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