



April 12th, 2016

State of Mississippi
Office of Purchasing and Travel
Att: Ms. Regina Irvin, Contract Analyst
701 Woolfolk Building, Suite A
501 North West Street
Jackson, Mississippi
39201

Dear Ms. Irvin,

Artopex Inc. is interested in entering into a state contract for the items proposed under RFX No.3130000150 for Cafeteria, Dormitory, Library Shelving, Lounge, Modular Office Furniture, School Furniture, Seating, wood desks and wood credenzas with the State of Mississippi pursuant to the enclosed Contract Agreement forms:

Artopex Inc.

Att: Daniel Lévesque Contract Administrator
800 Vadnais
Granby, Quebec, Canada J2J 1A7
Web Site: www.artopex.com
Tel: (450) 378-0189
Toll Free: (800) 363-3040
Fax: (450) 378-9712
E-mail: d.levesque@artopex.com

Artopex Inc.'s Mississippi Sales Representative:

Mr. Jimmy Harrison OED, Tel: (205) 567-8084 E-mail:

Terms:

- Pricing shall be firm for a 12 months period from the commencement of the contract.
- Cost of design fees are not considered a part of this agreement and must be negotiated with the buying entity.
- Payment terms will be 2%-10 days / net 30 days but Artopex will allow net 45 days to the State of Mississippi.
- A list of authorized dealers is included with the Contract Agreement Form.
- For "Delivered and Installed", transportation terms shall be f.o.b. destination, freight prepaid and installation cost prepaid. The term f.o.b. destination shall mean delivered and installed inside any state agency or local government agency within the State of Mississippi with all charges for transportation and installation paid by the Contractor.



(Terms continued)

- For "Dock Delivered", transportation terms shall mean f.o.b. destination, freight charges paid by the contractor to the dock only; no installation included.
- For either method of transportation, orders of less than \$1,000.00 net will be subject to a \$200 freight fee.
- DISCOUNTS FOR PRODUCTS TO BE DELIVERED AND INSTALLED
45% discount
- DISCOUNTS FOR PRODUCTS TO BE DOCK DELIVERED ONLY
50% discount
- Extra discount available upon request, if approved by Artopex Inc. only, for large projects.

Thank you for your consideration and we look forward to serving the State of Mississippi. Please feel free to contact us if you have questions!

Sincerely,

A handwritten signature in blue ink that reads "Daniel".

Artopex Inc.
Daniel Lévesque
Contract Administrator