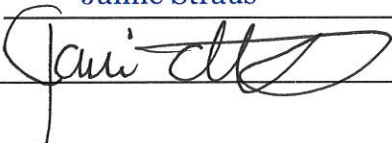


State of Mississippi – Office of Purchasing and Travel
2016 – 2017 Lodging Rate Proposal
(Please print legibly or type)

[illegible]

Rates available to city/county workers, community college employees, school districts and cost reimbursable contractors on official state business?	<u> X </u> Yes <u> </u> No	
Payment options:	<u> X </u> MasterCard <u> X </u> Discover <u> X </u> Visa <u> </u> Diner's Club <u> X </u> American Express <u> </u> Personal Check <u> X </u> Other <u> </u> Company Check and Cash	
	*Please note that the State of MS Visa Travel Card is sales tax exempt within the state of Mississippi. All other fees may be applied.	
Is direct billing available? Note: Individual agencies will be responsible for arrangements.	<u> X </u> Yes <u> </u> No <u>The Agency & Association can contact the hotel directly to fill out a Direct Bill App if an account has not been set up yet with that hotel.</u> *Please note that direct bill is sales tax exempt within the state of MS. All other fees may be applied. Each Agency & Association must provide the Hotel with a MS Tax Exempt Letter. Guest will still be required to provide a credit card for incidentals at check in.	
Check-in/check-out times:	<u> 4PM </u> Check-in <u> 12PM </u> Check-out	
Cancellation Policy:	<u>Individuals must cancel prior to 6PM day of arrival in order to not be charged for one night on the credit card on file.</u>	
On-site Contact Information for Questions, Disputes, etc.	Contact Name/Position: <u>Emily Murphy, Front Desk Manager</u> <u>Kathy Johnson, General Manager</u>	Contact Phone: <u>(228) 868-3300</u>

Print Authorized Name: Jamie Straus

Authorized Signature: 

Note: By signing the above, you are indicating your rates will be effective according to the guidelines as set forth in the Proposal Format and Guidelines and Check List Form for Hotel and Motel Services for the period of October 1, 2016, through September 30, 2017. No rate changes will be acceptable during this contract period unless the Federal Register publishes a rate change. In addition, you are indicating that rates will be made available to desk clerks for state employees who request "state rate" to be given these rates.