

ADVERTISEMENT FOR BIDS

NOTICE is hereby given that **Town of Shubuta, Mississippi**, will receive written sealed bids until the hour of **2:00 PM**, local time on **Friday, February 24, 2017** at the **Temporary Town Hall** of the **Shubuta Town Hall** located at **131 Eucutta Street, Shubuta, MS 39360 (601-687-1536)** for the furnishing of all labor and materials, and for performing all activities specified in the Contract Documents, for the construction of the **Town Hall Restoration, Phase No. 1, MS Community Heritage Preservation Grant Program, Round 10 Grant, Project No. CHPG #2014-002, Town of Shubuta, Mississippi**.

The project includes **certain repairs and improvements to the existing Town Hall building located in Shubuta, Clarke County, Mississippi**, such work being **replacement of membrane existing roof, replacement of the existing canvas awnings, repairs to the windows and doors, interior repairs and other associated work**. The Contract Time will be **one-hundred eighty (180)** consecutive calendar days, and the liquidated damages will be **\$250** per consecutive calendar day thereafter.

Plans, contract documents and proposal forms are on file for public inspection in the office of the **Town Clerk, Town of Shubuta, 131 Eucutta Street, Shubuta, MS 39360 (601-687-1536)**, in the office of the **MDAH Office, 100 South State Street, Jackson, MS 39201 (Mingo Tingle 601-576-6952)**, and in the office of the Architect-Engineer, **Thompson Engineering Inc., 100 Business Park Drive, Suite G, Ridgeland, MS 39157 (Charles Williford 601-899-9252)**. One copy of the contract documents and plans may be procured from **Thompson Engineering Inc., 100 Business Park Drive, Suite G, Ridgeland, MS 39157**, upon payment of **\$100**, none of which is refundable.

This Advertisement and the Bid/Proposal Form for this project may be examined at the **Mississippi Procurement Technical Assistance Program (MPTAP), Mississippi Development Authority, Minority & Small Business Development Division, Woolfolk Building, 501 North West Street, Suite B-01, Jackson, MS 39201, Contact: LaTisha Landing**, and at the **Meridian Satellite Office, MPTAP, 1901 Front Street, Meridian, MS 39302**.

Minority and women's business enterprises are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontracting opportunities and equipment, material and/or supply needs.

All bids will be received and opened at the time and place set forth above, and then considered by the **Mayor and Board of Aldermen of the Town of Shubuta** at the **Senior Citizen's Center of the Town of Shubuta, 161 Graham Street, Shubuta, MS 39360** at a future meeting. It is anticipated that the bids will be evaluated and that a contract will be tentatively awarded at the next regular meeting of the **Mayor and Board of Aldermen** to be held on **March 6, 2017**.

Any contract awarded under this **Advertisement for Bids** is expected to be financed in whole or in part by funds from the **MS Community Heritage Preservation Grant Program** administered by the **Mississippi Department of Archives and History (MDAH)**. Neither the **Board of Trustees of the MS Department of Archives and History**, the **MDAH** or its staff, the State of Mississippi, the U.S. Government, nor any of their departments, agencies or employees is or will be a party to this advertisement for bids or any resulting construction contract. This procurement will be subject to **all applicable sections of the Mississippi Code of 1972, Annotated**, and to the **MS Community Heritage Grant Program Regulations**.

The Town of Shubuta reserves the right to waive any and all informalities in the bid process and to reject any and all bids.

As approved by the **Mayor and Board of Alderman of the Town of Shubuta**, this the **9th** day of **January 2017**.

This Advertisement for Bids is hereby issued this the **18th** day of **January 2017**.

Publish in as a legal ad in the **Clarke County Tribune** on the **25th** of **January** and **1st** of **February 2017**. Forward proof and invoice for legal ad to the **Town Clerk, P.O. Box 416, Shubuta, MS 39360**.

PROPOSAL/BID FORM

Proposal of _____ (hereinafter called "BIDDER"), organized and existing under the laws of the State of _____ do business as a corporation, or a partnership or an individual, (strike out those not applicable) to the **Town of Shubuta, Mississippi** (hereinafter called "OWNER"). In compliance with your advertisement for Bids, BIDDER hereby proposes to perform all WORK for the **Town Hall Restoration, Phase No. 1, MS Community Heritage Preservation Grant Program, Round 10 Grant, Project No. CHPG #2014-002, Town of Shubuta, Mississippi** in strict accordance with the CONTRACT DOCUMENTS, within the time set forth herein, and at the prices stated below. By submission of the BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been developed independently, without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in a written "NOTICE TO PROCEED" and to fully complete the Project(s) within **One Hundred Eighty (180)** consecutive calendar days thereafter. BIDDER further agrees to pay as liquidated damages, the sum of **\$250/day** for each consecutive calendar day thereafter as provided for elsewhere in these CONTRACT DOCUMENTS.

BIDDER ACKNOWLEDGES receipt of the following ADDENDA:

NUMBER	DATE
_____	_____
_____	_____
_____	_____

Each BIDDER is responsible for inspecting the site and for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to this bid.

BIDDER understands that the quantities mentioned below are approximate only and are subject to either increase or decrease, and hereby proposes to perform any increased or decreased quantities of work at the Unit Price Bid.

In accordance with the requirements of the Plans, Specifications and Contract Documents, BIDDER proposes to furnish all necessary materials, equipment, labor, tools and other means of construction and to construct the Project in accordance with the Contract Documents within the specified Contract Time for the

PROPOSAL/BID FORM

following Unit Prices or Lump Sum amounts specified. BIDDER further agrees to execute the contract agreement as bound herein within ten (10) days after receipt of contract forms from the OWNER.

BIDDER agrees to pay as liquidated damages the amount provided herein for each consecutive calendar day after the Contract completion date specified in a written "NOTICE TO PROCEED" that he fails to complete the work unless the Contract Time is extended by a written Change Order.

BIDDER also proposes to execute a Performance Bond and a Payment Bond, as shown in the Specifications, each in an amount of not less than **one hundred percent (100%)** of the total of the Base Bid, unless the bid is less than \$50,000. These Bonds shall not only serve to guarantee the completion of the work on the BIDDERS part, but also to guarantee the excellence of both workmanship and materials until the work is finally accepted. If the bid is less than \$50,000, this requirement shall be waived.

BIDDER encloses a Bid Bond or Certified Check for 5% of Base Bid Amount DOLLARS (\$) and hereby agrees that in case of failure to execute the Contract and furnish the required Bonds within ten (10) days after the Receipt of Contract Forms, the amount of this Certified Check or Bid Bond will be forfeited to the OWNER, as liquidated damages arising out of his failure to execute the Contract as proposed, if the bid is less than \$50,000. If the bid is less than \$50,000, this requirement shall be waived.

It is understood that in case BIDDER is awarded the work, the Certified Check or Bid Bond submitted as Bid security will be returned as stipulated in the Specifications.

Further, the BIDDER agrees to abide by the requirements under Executive Order No. 11246, as amended, including specifically the provision of the Equal Opportunity Clause set forth in the Federal Requirements, if applicable.

The low BIDDER shall supply the names and address of major MATERIAL SUPPLIERS AND SUBCONTRACTORS when required to do so by the OWNER.

A site pre-bid inspection for prospective BIDDERS will be held at the **Town Hall, Town of Shubuta, Mississippi** on a date to be established by the ENGINEER, if requested.

The ENGINEER is **Thompson Engineering, Inc., 100 Business Park Drive, Suite G, Ridgeland, Mississippi 39157.**

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BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following unit prices or base bid amount:

NOTES:

1. Unit price amounts are to be shown in figures where indicated. Where a discrepancy in the unit price and the extension of any items occurs, the unit price will govern.
2. Unit prices shall include all labor, materials, bonding, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.
3. Any erasure, change or alternation of any kind must be initialed by the BIDDER.
4. Bid prices shall include sales tax and all other applicable taxes and fees.
5. Any item of work not specified on the Proposal as a separate pay item or indicated as an absorbed cost in a pay item but which is incidental to completion of the work shall be considered as an absorbed cost with full compensation included.
6. OWNER reserves the right to award any combination of base and alternate bids (if any) it deems advantageous and in the event that all specified bid item units are lump sum (LS), the OWNER further reserves the right to delete any such item or combination of such items from the project.
7. The OWNER intends to award one contract for the proposed project as described on the Proposal Form, and agrees not to subdivide the work between Contractors. Award will be made based on the lowest total cost of the base bid and/or all alternate bids, or any combination thereof.

<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ITEM UNIT</u>	<u>ESTIMATED QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
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(SEE FOLLOWING SHEETS FOR BID ITEMS)

		BID / PROPOSAL FORM				
		Town Hall Restoration - Phase No. 1				
		Building Envelope and Interior Repairs				
		2014 CHPG Round 10 Grant #2014-002				
		Town of Shubuta, Mississippi				
		Issued for Bidding January 25, 2017				
ITEM SCHED.	ITEM NUMBER	ITEM DESCRIPTION	ITEM UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE
		Schedule A - Building Envelope and Interior Repairs				
A	1	Mobilization	L.S.	1		
A	2	Remove antenna, membrane roof, flashing, damaged insulation, brick at rear parapet, scuppers and downspouts, and all associated work	L.S.	1		
A	3	Remove canvas awnings, glass entry door, half-glass entry door, and all associated work	L.S.	1		
A	4	Allowance to reinforce timber truss members in roof structure to address cracks and level roof, and all associated work	L.S.	1	\$ 5,000.00	
A	5	Install new TPO membrane roof, insulation, flashing, parapet caps, scuppers, and all associated work	L.S.	1		
A	6	Repair, restore, flash and seal existing skylight/gravity vent as needed to prevent water intrusion, and all associated work	L.S.	1		
A	7	Install pair of new historically appropriate wooden and glass store-front entry doors, frames and hardware, of same style and height at existing Town Hall entry doors, in the entries to Police Department and into stairwell, and all associated work	L.S.	1		
A	8	Repair, glaze, caulk and paint pair of existing wooden and glass store-front entry doors and frames into Town Hall, complete with new hardware, and all associated work	L.S.	1		
A	9	Repair, glaze, caulk and paint all existing upper and lower floor windows, sashes and frames, and entire lower floor store front, and all associated work	L.S.	1		
A	10	Repair, glaze, caulk and paint existing half-glass wooden entry door and frame into Board Room, complete with new hardware, and all associated work	L.S.	1		
A	11	Repair, glaze, caulk and paint existing half-glass wooden entry door and frame into Storage Room, complete with new hardware, and all associated	L.S.	1		
A	12	Repair damage to existing rear entry door frame and reconstruct historically appropriate wooden and glass transom above door into Storage Room, and all associated work	L.S.	1		
A	13	Install new large canvas awning across store-front complete with new aluminum frame, and all associated work	L.S.	1		
A	14	Install new canvas awning material on all existing aluminum frames on all windows, and all associated work	L.S.	1		
A	15	Install new canvas awning on Board Room entry and Storage Room entry doors complete with new aluminum frames, and all associated work	L.S.	1		
A	16	Install new canvas awnings on all four rear upper windows complete with new aluminum frames, and all associated work	L.S.	1		
A	17	Repair brick damage and repoint brick joints near the top of the brick parapet on all sides, Repoint brick joints where mortar is water damaged and eroding on all sides, and all associated work	L.S.	1		
A	18	Repoint joints and repair all cracks in brick on all walls, and all associated work	L.S.	1		
A	19	Install new metal leader heads and downspouts similar to existing, complete with new plastic piping at ground to carry water away from building, and all associated work	L.S.	1		
A	20	Perform asbestos material and lead paint survey and assessment of the interior of the first and second floor, and all associated work	L.S.	1		
A	21					

A	22	Allowance for removal and remediation of asbestos containing materials and/or lead paint from the interior of the first and second floor, and all associated work	L.S.	1	\$	15,000.00	
A	23	Remove existing plumbing fixtures from all designated rooms and salvage for future reuse, Remove and salvage all existing interior wooden doors and wooden cabinetry from designated rooms on first floor for future reuse, and all associated work	L.S.	1			
A	24	Remove all surface mounted light fixtures in designated rooms on first floor, and all associated work	L.S.	1			
A	25	Remove all light switches and wall plugs on first floor, leaving all boxes, outlets and wiring in place, and all associated work	L.S.	1			
A	26	Remove all damaged wainscoting, plaster, sheetrock, paneling and flooring in designated rooms on first and second floor, and all associated work	L.S.	1			
A	27	Remediate all mold and mildew, and disinfect all wooden framing and other surfaces on first and second floor to prepare for new finishes, and all associated work	L.S.	1			
A	28	Allowance for repair and/or replacement of water damaged wood framing for second floor as needed above Toilet 1, Board Room and Storage/Mechanical Room, and all associated work	L.S.	1	\$	10,000.00	
A	29	Demolish and remove the existing exterior electrical service entry, meter base, disconnect, conduits, wiring and all other exterior electrical components, salvaging any useful components to the Town, and all associated work	L.S.	1			
A	30	Install new exterior 220V single-phase service entry components, including a new weatherhead, meterbase and master disconnect, and coordinate with the local power company on the relocation and reconnection of the existing overhead electric service, and all associated work	L.S.	1			
A	31	Install a new 200 amp interior primary load center/breaker panel inside the reconfigured mechanical closet, and connect all new home runs from all circuits to ne panel as needed to reenergize all features on the first floor, and all associated work	L.S.	1			
A	32	Demolish and remove the existing outside compressor unit, the inside evaporator unit, the refrigerant lines, the gas service piping, and all associated work	L.S.	1			
A	33	Relocate the existing access door to the mechanical closet, reconfigure the existing mechanical closet framing as needed to rotate the existing furnace unit 90 degrees to face east, and adjust the existing ductwork and plenum as needed to reconnect the reconditioned/upgraded HVAC system, and all associated work	L.S.	1			
A	34	Install new black iron gas service piping from the gas meter through the wall and overhead to the relocated furnace, as needed to comply with the mechanical code, and coordinate with the local gas company on the relocation and reconnection of the gas service, and all associated work	L.S.	1			
A	35	Recondition and repair the existing gas-fired furnace as needed for continued use, including addressing any combustion air supply and outside makeup/fresh air supply requirements as needed to comply with the mechanical code, and all associated work	L.S.	1			
A	36	Install a new outside AC compressor unit and a new inside AC evaporator coil unit equal to existing and make operational, and all associated work	L.S.	1			
A	37	Install new refrigerant lines, new electrical wiring, new insulated metal plenum, new insulated metal ductwork as needed to connect to the new evaporator unit, and all appurtenances, as needed to completely heat and cool the first floor, including any provisions for return air back to the central unit, as needed to comply with the mechanical code, including any new return air ducts and/or new return air grills in existing walls or doors as needed, and all associated work	L.S.	1			
A	38	Recondition and repair all the existing ductwork as needed, and adjust ductwork as needed for continued use, and all associated work	L.S.	1			
A	39	Install new HVAC vents and registers in all the rooms designated on the first floor, including toilet 1, the Board Room, the storage/mechanical room, toilet 2, the Mayor's office, the Clerk's office and the hallway, and all associated work	L.S.	1			
A	40						

A	41	Install a new 60 amp secondary load center/breaker panel in the designated location upstairs, and a secondary electrical circuit from the new primary load center to the secondary load center, to allow the upstairs to be rewired at some future date, and all associated work	L.S.	1		
A	42	Repair and recondition the existing emergency generator and transfer switch to restore same to a well maintained condition, as needed make the emergency power supply system fully operable and functional	L.S.	1		
A	43	Install new interior light switches and wall plugs, wiring, and all appurtenances, as needed to meet the electrical code and to re-energize all circuits and restore electric service to all rooms on the first floor, including home run from each circuit to new primary load center, and all associated work	L.S.	1		
A	44	Install new sheetrock ceilings and walls, and install new wooden trim at all openings as needed in all designated rooms, and all associated work	L.S.	1		
A	45	Install new wood paneling walls, and install new wooden trim at all openings as needed in all designated rooms, and all associated work	L.S.	1		
A	46	Finish and paint all new sheetrock and trim in all designated rooms, and all associated work	L.S.	1		
A	47	Install new surface mounted light fixtures equal to existing and make operational in all designated rooms, and all associated work	L.S.	1		
A	48	Repair existing suspended ceiling grid and install new ceiling panels as needed in all designated rooms, and all associated work	L.S.	1		
A	49	Reconnect existing suspended ceiling mounted light fixtures, install new suspended ceiling mounted light fixtures equal to existing as needed, and make operational in all designated rooms, and all associated work	L.S.	1		
A	50	Repair and reinstall all salvaged wooden cabinetry and countertops in all designated rooms, as needed to restore same to a well maintained condition, and all associated work	L.S.	1		
A	51	Refinish all wood cabinetry and trim in all designated rooms, and all associated work	L.S.	1		
A	52	Install new flooring and base per finish schedule in all designated rooms, and all associated work	L.S.	1		
A	53	Repair, refinish and reinstall all salvaged wooden doors and hardware in all designated rooms, and all associated work	L.S.	1		
A	54	Reinstall all existing salvaged plumbing fixtures and reconnect all services in all designated rooms to make operational, and all associated work	L.S.	1		
A	55	Demobilization	L.S.	1		
	Base Bid	TOTAL CONSTRUCTION COST - BASE BID - ALL ITEMS 1 THRU 55				
					Base Bid Amount in Figures	
		Base Bid Amount in Words				
	Alt. Bid #1	TOTAL CONSTRUCTION COST - ALT. BID #1 - ITEMS 1 THRU 43 AND 55 ONLY				
					Alt. Bid #1 Amount in Figures	
		Alternate Bid #1 Amount in Words				
	Alt. Bid #2	TOTAL CONSTRUCTION COST - ALT. BID #2 - ITEMS 1 THRU 40 AND 55 ONLY				
					Alt. Bid #2 Amount in Figures	
		Alternate Bid #2 Amount in Words				
	Alt. Bid #3	TOTAL CONSTRUCTION COST - ALT. BID #3 - ITEMS 1 THRU 35 AND 55 ONLY				
					Alt. Bid #3 Amount in Figures	
		Alternate Bid #3 Amount in Words				
	Bidder					
		Name of Company Submitting Bids		Signature of Bidder's Representative		Date Submitted

PROPOSAL/BID FORM

(SEAL)
IF BY CORPORATION

RESPECTFULLY SUBMITTED BY:

CONTRACTOR(S)_____

SIGNATURE_____

NAME AND TITLE_____

ADDRESS_____

AFFIDAVIT

STATE OF MISSISSIPPI
COUNTY OF _____

I, _____
(name of person signing affidavit)
individually, and in my capacity as _____ of _____
(title) (name of firm, partnership or corporation)
being duly sworn, on oath do depose and say as follows:

(a) That _____, Bidder on **Town Hall Restoration, Phase No. 1, MS Community Heritage Preservation Grant Program, Round 10 Grant, Project No. CHPG #2014-002, Town of Shubuta, Mississippi** has not either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this contract; nor have any of its officers, partners, employees or principal owners.

(b) further, that neither said legal entity nor any of its directors, officers, partners, principal owners or managerial employees are currently debarred from bidding on public contracts by the State of Mississippi or any of its agencies; or by one or more of the other states or any of their agencies; or by the Federal Highway Administration.

Signature _____

Title _____

(SEAL)

Sworn before me this _____ day of _____, 20____.

Notary Public

My commission expires _____.

NOTE: FAILURE TO PROPERLY SIGN AND NOTARIZE THIS AFFIDAVIT WILL DISQUALIFY THE BID.

CORPORATE CERTIFICATE

(To Be Executed If Bidder Is A Corporation)

I , _____, certify that I am the Secretary of the Corporation named as CONTRACTOR in the foregoing Proposal; that _____ who signed said Proposal on behalf of the CONTRACTOR, was then _____ of said corporation; that said Proposal was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

Name: _____

Title: _____

Signature: _____

(CORPORATE SEAL)

PARTNERSHIP CERTIFICATE

(To Be Executed If Bidder Is A Partnership)

STATE OF _____)

_____) ss:

COUNTY OF _____)

On this ____ day of _____, 20____, before me personally appeared

_____, known to be and known by me to be the person

who executed the above instrument, who being by me first duly sworn, did depose and say that he is general

partner in the firm of _____; that said firm consists of himself and _____;

and that he executed the foregoing instrument for and on behalf of said firm for the uses and purposes stated

herein.

Name: _____

Signature: _____

Notary Public in and for the

County of _____

State of _____

(Notary Seal)

My Commission Expires: _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____ as Principal, and _____ as surety, are hereby held and firmly bound unto **Town of Shubuta, Mississippi** as OWNER in the penal sum of **5% of base bid** for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns. Signed this day of _____, 20____. The Condition of the above obligation is such that whereas the Principal has submitted to the **Town of Shubuta, Mississippi** a certain BID, attached hereto and hereby made a part thereof to enter into a contract in writing, for the **Town Hall Restoration, Phase No. 1, MS Community Heritage Preservation Grant Program, Round 10 Grant, Project No. CHPG #2014-002, Town of Shubuta, Mississippi.**

NOW, THEREFORE,

- (a) If said BID shall be rejected, or,
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract on the Contract form as attached hereto (properly completed in accordance with said BID) and shall furnish BONDS for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection herewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these present to be signed by their officers, the day and year first set forth above.

BID BOND

_____ (L.S.)

Principal

Surety_____

BY:_____

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.