

REQUEST FOR STATEMENT OF QUALIFICATIONS FOR ENGINEERING SERVICES

The City of Vicksburg, MS, intends to employ a consulting engineering firm to provide engineering services for the design and construction of a new South Loop Road for the new Vicksburg Sports Complex ("Sports Complex"). The new roadway will be an east-west corridor providing access to the City's property designated for the Sports Complex from the Hwy 61 S/ Dana Road area and from Fisher Ferry Road. The road will use in the support of and overall function of the Sports Complex. The project will be funded by the City of Vicksburg.

Engineering services will include an alignment alternatives analysis including construction cost estimates, traffic projections, environmental permitting, roadway design, bridge design, if necessary, right-of-way acquisition and construction engineering, administration and inspection.

Consulting engineering firms interested in providing these services may so indicate by furnishing the City of Vicksburg with 6 copies of a Statement of Qualifications by 9:00 a.m. on October 10, 2017 to the Office of the City Clerk at 1401 Walnut Street Vicksburg, MS. The Statement of Qualifications will be opened by the Board of Mayor and Aldermen of the City of Vicksburg at their regular board meeting on October 10, 2017 at 10:00 in the Board Room in the City Hall Annex located at 1415 Walnut Street, Vicksburg, MS. The Statements of Qualifications will be referred to the consultant selection committee for review and recommendation.

Submittals should include the following:

1. A cover letter specifying the name (Vicksburg South Loop Road for Sports Complex Project) and complete description of the project, the name of the project manager and the location and address of the managing office.
2. A project approach and understanding that clearly and concisely conveys the consultant's knowledge of the proposed project and outlines steps that will be followed to complete the work.
3. Resumes for each key member of the consultant's team, including subconsultants. This includes the project manager, and employee(s) of the firm anticipated to be assigned to the project. Also, provide a team organizational chart and list each person's experience and qualifications, including proof that the Project Manager is licensed as a Mississippi Professional Engineer and that the firm has met state licensure and certification requirements. The team organizational chart should include each individual's name, job description (for the project), and company of employment.
4. A description of similar type work completed during the past five years that qualifies the consultant for this work. Please provide a detailed description of the role of the consultant and define whether the consultant was the prime or a subconsultant. The firm should provide contact information (phone and email) for each of the projects. This will include the name of the client and the client's representative who can verify and discuss the project.
5. The City will evaluate the SOQs based on the following factors listed in their relative order of importance:
 - θ Qualification of the principal members assigned to the project (Consultant project manager);
 - θ Qualification of the firm's staff;
 - θ Understanding of the project as indicated in their work plan;

- Ø Experience of the Consultant with similar work completed during the past five (5) years
- Ø Past performance of the Consultant
- Ø Location/proximity of the consultant's office (and any subconsultant's office) to the project

To be considered, the SOQ must respond to all requirements of this ad and any addenda. The recommended proposal length should not exceed 25 pages.

The City of Vicksburg reserves the right to obtain references from any source listed in the SOQ and any other source deemed appropriate for any of the requirements/criteria listed in this RFQ.

This the 7th day of September, 2017.

Publish: Sept 13 & Sept 20

A handwritten signature in cursive script, appearing to read "Walter Osborne", followed by a long horizontal flourish.

Walter Osborne, City Clerk

**Addendum #1 to REQUEST FOR STATEMENT OF
QUALIFICATIONS FOR ENGINEERING SERVICES**

The City of Vicksburg, MS intends to employ a consulting engineering firm to provide engineering services for the design and construction of a new South Loop Road for the new Vicksburg Sports Complex. The Request for Statement of Qualifications for Engineering Services has been approved and published and proposals are due to the City Clerk's office on October 10, 2017 by 9:00 a.m.

The Statement of Qualifications requests a resumé for each key member of the consultant's team, including subconsultants. The recommended proposal length should not exceed 25 pages; however, any resumé or other documentation that the engineering firm is requested to submit may be included as an appendix to the SOQ.

This the 25th day of September, 2017.

Walter Osborne, Jr., City Clerk

Publish Sept 28, 2017