



# *STATE OF MISSISSIPPI*

**CONTRACT NUMBER**

**8200035961**

**CONTRACT SMART NUMBER**

**1130-14-C-SWCT-00566**

**STAPLES COOPERATIVE AGREEMENT**  
**FOR OFFICE SUPPLIES**

**DEPARTMENT OF FINANCE AND ADMINISTRATION  
OFFICE OF PURCHASING AND TRAVEL  
701 WOOLFOLK BUILDING, SUITE A  
501 NORTH WEST STREET  
JACKSON, MISSISSIPPI 39201**

STAPLES COOPERATIVE AGREEMENT FOR OFFICE SUPPLIES  
NEGOTIATED STATE CONTRACT NO.: 8200035961 / 1130-14-C-SWCT-00566  
EFFECTIVE DATES: October 1, 2017 through September 30, 2018

We have established an agreement with National Joint Powers Alliance (NJPA) to allow purchases from their cooperative contract with Staples Business Advantage, a division of Staples Contract and Commercial Inc. This cooperative contract was approved as another option for agencies to save dollars on office supplies that are not currently covered by our competitively bid state contracts. The Staples Business Advantage contract pricing is available, with a user ID and password provided by Staples Business Advantage, at their website: [www.staplesadvantage.com](http://www.staplesadvantage.com). Staples can also associate your state procurement cards so the contract pricing will also be available at any local Staples retail location. The Staples contact information is listed below.

**PLEASE NOTE:** The National Joint Powers Alliance cooperative contract with Staples is NOT an approved purchasing mechanism in Mississippi for computer and telecommunications equipment. While Staples has attempted to flag computer and telecommunications equipment as "Restricted Items" in their online catalog for view by the State of Mississippi, it is the buyer's responsibility to ensure this contract is not used in place of a required competitive process or as a substitute for other required purchasing approvals as required by Mississippi law. Purchasers who are uncertain whether a particular item falls within this restriction may review the ITS Procurement Handbook or call the ITS Procurement Help Desk at 601-432-8166.

CONTACT INFORMATION

VENDOR: Staples Contract and Commercial Inc.

PURCHASE ORDERS TO: 7 Quail Cove  
Clinton, MS 39056  
Diane Smith - 601-214-2294  
Email: [diane.smith2@staples.com](mailto:diane.smith2@staples.com)

REMIT TO ADDRESS: Dept. ATL  
P.O. Box 405386  
Atlanta, GA 30384-5386

CONTRACT ADM.: Diane Smith  
Email: [diane.smith2@staples.com](mailto:diane.smith2@staples.com)

**For Staples Advantage pricing, please use the login info below, or email Diane Smith ([diane.smith2@staples.com](mailto:diane.smith2@staples.com)) directly for your own personal User ID and Password.**

WEBSITE: [www.staplesadvantage.com](http://www.staplesadvantage.com)  
Customer ID: 1801167  
User ID: MISSISSIPPI  
Password: STAPLES

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For questions regarding this negotiated contract, please contact  
Ross Campbell at 601-359-2004 or [Ross.Campbell@dfa.ms.gov](mailto:Ross.Campbell@dfa.ms.gov).